

**UNION COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – February 20, 2019
County of Union
Administration Building – 6th Floor
Freeholder Conference Room
10 Elizabethtown Plaza
Elizabeth, NJ
10:00 AM**

Meeting was called to order by Chair Wagner. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Amy Wagner	Present
Claudia Martins	Present (<i>left at start of Executive Session</i>)
Laura Scutari	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Service	D&H Alternative Risk Solutions, Inc. Kathleen Guze Wayne Ring
	Conner Strong & Buckelew Michael Cusack (<i>via teleconference</i>) Christine Baroudi (<i>via teleconference</i>)
Managed Care Services	First MCO Alyson Cronk
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Acrisure, LLC Robin Racioppi (<i>via teleconference</i>)
Treasurer	Bibi Taylor
Attorney	Robert Barry, Esq.
Safety	J.A. Montgomery Risk Control Glenn Prince (<i>via teleconference</i>) T&M Associates Mark Worthington

ALSO PRESENT:

Jonathan Czarnecki, J. A. Montgomery (*via teleconference*)
Terry Pacheco, Union County
Mishood Muftau, Esq., Union County
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF JANUARY 17, 2019

MOTION TO APPROVE THE OPEN MINUTES OF JANUARY 17, 2019

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	3 Yes, 0 Nays

MOTION TO APPROVE THE CLOSED AND MINUTES OF JANUARY 17, 2019

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	3 Yes, 0 Nays

CORRESPONDENCE: Executive Director referred to a copy of a memo from PERMA which was included in the agenda. Executive Director advised PERMA and Conner Strong and Bucklew were attacked by cyber criminals, an attack that temporarily impacted access to the e-mail system. Executive Director advised none of the data in the system was compromised.

SAFETY COMMITTEE: Mr. Worthington reported in January there was Bloodborne Pathogen training for Parks and another course would be conducted on March 13th before and after the Labor meeting. Mr. Worthington advised that concluded his report unless anyone had any questions.

CLAIM COMMITTEE: Mr. Cusack advised he did not have a report.

EXECUTIVE DIRECTOR REPORT: Executive Director advised his report was included in the agenda and had one action item.

LOSS FUNDS ANALYSIS: Executive Director reported he met with the Commission Treasurer, Commission Attorney, Commission Actuary and Controller of PERMA to discuss and re-evaluate the loss funds for the Insurance Commission. Executive Director advised the Commission Actuary was conducting an analysis of the loss funds to determine if the loss funding for the 2019 budget could be adjusted. Executive Director noted the evaluation was not completed yet.

2019 PROPERTY & CASUALTY BUDGET: Executive Director advised since he did not have a final report from the Commission Actuary regarding the loss funds he was recommending the approval of a third temporary budget in the amount of \$704,126. Executive Director referred to a copy of the proposed 2019 Property & Casualty Budget which was included in the agenda in the amount of \$8,449,506. Executive Director noted the Commission previously approved (2) 1/12

temporary budgets. Executive Director requested a motion to approve Resolution 12-19 adopting a third temporary budget. Executive Director noted the total of the 2019 temporary budget was \$2,112,378.

MOTION TO APPROVE RESOLUTION 12-19 ADOPTING A THIRD TEMPORARY 2019 PROPERTY & CASUALTY BUDGET IN THE AMOUNT OF \$704,126 EQUAL TO 1/12 OF THE PROPOSED 2019 PROPERTY & CASUALTY BUDGET IN THE AMOUNT OF \$8,449,506

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	3 Yes, 0 Nays

CERTIFICATE OF INSURANCE REPORT: Executive Director reported the January Certificate of Insurance Report was not available.

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE would hold its Reorganization Meeting on February 28, 2019 at 1:00 PM at the Camden County College Regional Emergency Training Center.

UCIFC FINANCIAL FAST TRACK: Executive Director advised the November Financial Fast Track was included in the agenda. The Commission had a surplus of \$1,674,552 as of November 30, 2018. Executive Director referred to Line 10 of the report, "Investment in Joint Venture" and indicated \$1,907,324 of the surplus was the UCIFC's share of the NJCE equity. Executive Director noted the cash amount was \$4,409,541.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the November Financial Fast Track was included in the agenda. As of November 30, 2018 the Fund had a surplus of \$14,196,075. Executive Director asked if anyone had any questions regarding the Financial Fast Track.

CLAIMS TRACKING REPORTS: Executive Director advised the Claim Tracking reports as of November 30, 2018 were included in the agenda for informational purposes.

Executive Director advised that concluded is report unless anyone had any questions.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Ms. Taylor advised she recommended approval of Resolution 13-19, the February Bill List. Ms. Taylor reported as the Executive Director mentioned she was still working with the actuary on calculating the amount of exposure for 2019.

MOTION TO APPROVE RESOLUTION 13-19 FEBRUARY BILL LIST

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	3 Yes, 0 Nays

Executive Director advised the monthly Treasurer reports were included in the agenda.

ATTORNEY: Mr. Barry advised he did not have anything to report except for Executive Session.

CLAIMS SERVICE: Ms. Guze reported for the month of January there were 16 claims and 2 were report only, 1 was denied, 9 claims were closed, and 4 were treating. Ms. Guze advised there were no glaring safety issues.

MANAGED CARE: Ms. Cronk advised First MCO's reports were included in the agenda. Ms. Cronk reported on the month of January as noted below.

Month	Provider Bill Amount	Repriced Amount	Savings	Percentage of Savings	Number of Bills	In Network Bills	PPO %
January	\$ 102,433	\$ 44,170	\$ 58,263	57%	141	125	89%

Ms. Cronk advised that concluded her report unless anyone had any questions.

RISK MANAGER: Ms. Racioppi advised she did not have anything to report.

NJCE SAFETY DIRECTOR: Mr. Prince reviewed the January - February Risk Control Activities Report which was included in the agenda. Mr. Prince advised also included in the agenda were three Safety Director Bulletins, "Planning for Snow Event", "ADA Accessible Websites", and "Injury Recording Summary Logs". Mr. Prince referred to a copy of the Matrix in the agenda and noted this was helpful to determine when a report should be made to PEOSH when an employee was injured. Mr. Prince advised he would be hosting in Hudson County next month an OSHA 30 program and the invitation would be extended to Evelio Salerno who expressed an interested to attend. Mr. Prince advised that concluded his report unless anyone had any questions.

Correspondence Made Part of Minutes

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: Executive Director advised there was a need for a closed session. Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda.

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claims 5722 and 6200. Also Attorney-Client Privileged Communications and Discussions regarding the matter – Estate of Daniel Tamburri and Corie Tamburri v County of Union, et al. In addition the Board will enter into the session to have an attorney-client privileged communication relative to ongoing negotiations with forensics investigators relative to a potential computer network breach.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

Commission Attorney asked that in terms of the Executive Session once the claims are presented that everyone except the Commissioners and staff of the Commission vacate the room for the second half of the session.

MOTION TO RETURN TO OPEN SESSION

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	2 Yes, 0 Nays

MOTION TO APPROVE THE PARS AS DISCUSSED IN EXECUTIVE SESSION

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	2 Yes, 0 Nays

MOTION TO APPROVE RESOLUTION 14-19 APPOINTING DeCOTIIS, FITZPATRICK, COLE & GIBLIN, LLP OF TEANECK, NJ AS SPECIAL COUNSEL TO REPRESENT THE COUNTY OF UNION AND CORNERSTONE BEHAVIORAL HEALTH HOSPITAL IN THE MATTER ENTITLED ESTATE OF DANIEL TAMBURI AND COREI TAMBURI VS COUNTY OF UNION, ET ALS, IN AN AMOUNT NOT TO EXCEED \$20,000

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	2 Yes, 0 Nays

MOTION TO APPROVE RESOLUTION 15-19 APPOINTING DiFRANCESCO BATEMAN OF WARREN NJ AS SPECIAL COUNSEL TO REPRESENT FARHAN SIDDIQUI, M.D., IN THE MATTER ENTITLED ESTATE OF DANIEL TAMBURRI AND COREI TAMBURI VS COUNTY OF UNION, CORNERSTONE BEHAVIORAL HEALTH HOSPITAL AND FARHAN SIDDIQUI, M.D., IN AN AMOUNT NOT TO EXCEED \$20,000

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	2 Yes, 0 Nays

MOTION TO ADJOURN:

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	2 Yes, 0 Nays

MEETING ADJOURNED: 10:20 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary