

**UNION COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
OCTOBER 25, 2023**

10:00 AM

MEETING BEING HELD TELEPHONICALLY

**To attend the meeting via teleconference
Dial 1-312-626-6799 and enter Meeting ID: 584 916 8179**

OR

Join Zoom Meeting via Computer Link
<https://permainc.zoom.us/j/5849168179>

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Union County Insurance Fund Commission will conduct its October 25, 2023 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the Star Ledger and Westfield Leader,
- (2) Filing advance written notice of this meeting with the Commissioners of the Union County Insurance Fund Commission,
- (3) Posting this notice on the public bulletin board of all members.

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

UNION COUNTY INSURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: OCTOBER 25, 2023
10:00 AM

- ☐ MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ
- ☐ ROLL CALL OF COMMISSIONERS
- ☐ APPROVAL OF MINUTES: September 20, 2023 Open Minutes.....Appendix I
September 20, 2023 Closed Minutes.....sent via e-mail

- ☐ CORRESPONDENCE: None

- ☐ COMMITTEE REPORTS
 - Safety Committee: Verbal
 - Claims Committee: Verbal

- ☐ EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMAPages 2-12

- ☐ TREASURER – Bibi Taylor
 - Resolution 25-23 October Bill List – Motion.....Page 13
 - July Treasurer Reports.....Pages 14-15

- ☐ ATTORNEY – Bruce H. Bergen, Esq. Verbal

- ☐ CLAIMS ADMINISTRATOR – D&H Alternate Risk Solutions, Inc..... Verbal

- ☐ MANAGED CARE – First MCO
 - Monthly Report.....Pages 16-18

- ☐ NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting
 - Monthly Report.....Pages 19-25

- ☐ OLD BUSINESS

- ☐ NEW BUSINESS

- ☐ PUBLIC COMMENT

- ☐ EXECUTIVE SESSION – in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12(B)
N.J.S.A 10:4-12 StatementPage 26
Motion to go into Executive Session

MOTION TO APPROVE PARS AS DISCUSSED IN EXECUTIVE SESSION

-
- ☐ MEETING ADJOURNMENT
 - ☒ NEXT SCHEDULED MEETING: December 20, 2023, 10:00 AM

UNION COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Date: October 25, 2023

Memo to: Commissioners of the Union County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

☐ **Professional Contracts** – The Fund Office has issued the RFPs for the Commission Auditor and Commission Actuary positions. The responses are due on November 8, 2023 at 11:00 AM. The responses will be reviewed, and recommendations discussed at the December meeting. The Executive Director's contract also expires on December 31, 2023. The Fund Office will assist the County, if needed, on issuing the RFP for the Executive Director position.

☐ **Certificate of Insurance Issuance Reports (Page 4)** – Included in the agenda on page 4 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of September. There was (1) one certificate of insurance issued during the month.

☐ **Motion to approve the certificate of insurance report.**

☐ **2024 UCIC Property & Casualty Budget** – As done in the past, the Insurance Commission will adopt a temporary 2024 UCIC Property & Casualty Budget at our December meeting representing 2/12 of the 2024 annual budget. The Executive Director's office will schedule a meeting with the Commission Chair and Treasurer to discuss the 2024 budget prior to the December Commission meeting.

☐ **New Jersey Counties Excess Joint Insurance Fund (Pages 5-7)** - The NJCE met on September 27, 2023. Included in the agenda on pages 5-7 is a summary report. The NJCE is scheduled to meet again on Thursday, October 26, 2023 at 9:30 AM via zoom.

☐ **UCIFC Financial Fast Track (Pages 8-9)** - Included in the agenda on pages 8-9 is a copy of the Financial Fast Track for the month of July. As of July 31, 2023 there is a statutory surplus of \$ **4,2953,094**. The total cash amount is \$ **11,541,581**.

☐ **Claim Tracking Reports (Pages 10-11)** - Included in the agenda on pages 10-11 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of July 31, 2023. The Executive Director will review the reports with the Commission.

- ❑ **11th Annual Best Practices Seminar – October 5, 2023, Virtual Edition** - This year's Best Practices Workshop took place virtually via an interactive webinar on October 5, 2023, from 1pm – 4:30pm. A verbal update of the seminar will be given during the meeting.

- ❑ **Informational Items:**

- ❑ **2024 Auto ID Cards/WC Posting Notices/Renewal Certificate of Insurances** – The 2024 auto ID cards and WC Posting Notices will be sent to each member entity representative for distribution the beginning of December. The NJCE Underwriting Manager's Team will review any certificates which need to be re-issued for the 2024 renewal.

- ❑ **2023 New Jersey State League of Municipalities Annual Conference (Page 12)** - The 108th annual conference is scheduled for November 14th through November 16th at the Atlantic City Convention Center in Atlantic City. The MEL JIF holds its annual elected official's seminar on November 15th. We encourage our commissioners to attend. In addition, the MEL/MRHIF Annual Reception is being held on November 15th. Enclosed on page 12 is the invitation to the event. Registration is not required.

- ❑ **2023 Meeting Schedule** – The Commission is not scheduled to meet in November. The next scheduled meeting is on December 20, 2023 at 10:00 AM.

Union County Insurance Commission
Certificate of Insurance Monthly Report

From 9/1/2023 To 10/1/2023

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - State of NJ, Dept Environmental I - County of Union	Protection, Bureau of Local Environmental Mgmt & Right to Know MC401-04N, PO Box 420 Trenton, NJ 08625	RE: 2023 CEHA grant contract with County of Union Office of Health Management The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to 2023 CEHA grant contract with County of Union Office of Health Management	9/14/2023 #4191011	GL AU EX WC OTH
Total # of Holders: 1				



NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive - Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: September 27, 2023

Memo to: Board of Commissioners
Union County Insurance Commission

From: Joseph Hrubash, NJCE Executive Director

Subject: NJCE JIF September Report

Executive Director Report: The following items were discussed:

NJCE Claims Review Committee: The Claims Review Committee met prior to the Fund's meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests; closed session was not required for this action.

December 31, 2022 Audit: The draft audit was previously reviewed at the June meeting and filed with DOBI & DCA on 6/22/23 along with an extension request to file the final report. Fund Auditor presented the final audit and confirmed there were no changes from the draft audit nor were there any findings or recommendations. The Board of Fund Commissioners approved a motion to approve the year-end financials. The Fund office will distribute affidavits to Fund Commissioners to execute stating they have read the General Comments of the audit report and make the necessary report filing with DOBI and DCA.

Finance Sub-Committee: Committee met on September 13th to discuss the responses for the WC Claims Administration RFP, 2024 Pre-Renewal expectations and 2024 Budget Timeline; copies of the minutes were included in the agenda for information.

The following is a summary of the discussion and action taken:

Professional Contracts - Claims Administrator & Managed Care: There were two responses for the position of Worker Compensation Claims Administrator. Based on review and evaluation sheets, the sub-committee is recommending awarding services to AmeriHealth for the WC Claims Administrator and Managed Care position. *The Board of Fund Commissioners adopted a resolution authorizing an agreement of services to AmeriHealth for a three-year term commencing on October 1, 2023 to September 30, 2026.*

2024 Budget Timeline: Due to the uncertainty of the market, the budget process will be reviewed by the Finance Sub Committee on Tuesday, October 17th meeting at 3pm via Zoom. Since the insurance marketplace remains unstable particularly property and to allow time for property appraisals to be completed, the Finance Sub Committee is suggesting the NJCE JIF take the same approach last year, which would be to introduce the budget at the November meeting, provide a Marketing Update on bound coverages by December 31st and adopt the budget in early January via a "special" meeting". Included in the agenda was a revised timeline based on the Finance Sub Committee's recommendations. *The Board of Fund Commissioners agreed to schedule a special meeting in January; date to be determined.*

Budget Format: Finance Sub Committee reviewed suggested format changes to the 2024 budget, which will show the ancillary coverage as one line in the budget and a sample supplementary page will show the breakdown by ancillary coverage line. The new format will ensure accurate transmission of ancillary renewal premiums between the Underwriting Manager and Executive Director's offices. Finance Sub Committee recommended the proposed budget format change for 2024. *The Board of Fund Commissioners agreed to budget format changes.*

Revised Plan of Risk Managements: The 2022 and 2023 Plan of Risk Managements required amendments to clarify County membership in the NJCE and not a Commission. The Board of Fund Commissioners adopted resolutions amending the 2022 and 2023 Plans of Risk Management.

Manuscript Policies: The revised manuscript insurance policies were finalized, submitted to the Coverage Committee and reviewed by the Underwriting Manager and Technical Writer. Executive Director reported the NJCE Coverage Committee is charged to review any future amendments to the policy subject to approval by the Board of Fund Commissioners. The Board of Fund Commissioners approved the manuscript policies retroactive to 1/1/2023.

Financial Fast Track: Copies of the Financial Fast Track as of July 31st and June 30th were submitted for information. The July report reflected a statutory surplus of \$13.46 million.

2024 Renewal – Underwriting Data Collection: The 2024 renewal process began mid-July with a deadline to complete by August 25th. The Fund office is following up with members and/or risk managers to have the exposure data completed. As a reminder most ancillary coverage applications may be completed via Broker Buddha. In addition, the Payroll Auditor conducted payroll audits which are being uploaded by the Fund office into Origami.

2024 Pre-Renewal: The Underwriting Manager Team held a 2024 pre-renewal webinar on Wednesday, August 23rd and a recording of the webinar has been uploaded to njce.org. The presentation was a high-level overview that focused on the Property, Liability, and the Cyber market, which are all expected to be tough renewals. A majority of member's are conducting property appraisals, which was implemented to ensure we meet insurer requirements for "insurance to value" and acquire the necessary COPE information being requested by property insurers. Submitted for information was a chart of each members' property appraisal status as of September 25th.

Cyber JIF: Chairman Angilella submitted a memo on behalf of the NJCE JIF to the NJ Cyber JIF Chair, requesting membership consideration in the Cyber JIF effective on January 1, 2024 as a potential alternative to cyber renewal. The Cyber JIF is seeking additional membership; however, they would like to delay any new membership admission until July 1, 2024 or January 1, 2025 to establish training, phishing and scanning operations for current membership first. Executive Director said the Underwriting Manager will continue to market the 2024 renewal with the incumbent carrier and other markets.

NJCE Committees:

Cyber Task Force: The Committee met with The Chertoff Group, the cyber security consultant, on Tuesday, September 26th to review the current cyber market and to briefly discuss results of the Technology Stack Questionnaire which will assist to frame out components of the Cyber Risk Management program that is under development.

Safety Committee: The Safety Committee met on Monday September 12th; submitted for information were the materials from the meeting.

2023 Safety Grant Program: Safety Director reported the Grant Committee met on September 26th to review the submissions. Safety Director noted the popularity of the grant program stating eight out of ten members made submissions for a variety of loss control and/or safety-related equipment.

Claims Update:

Hurricane Ida: Executive Director reported there are three open claims from Hurricane Ida left to be closed and/or settled.

Safety National: At the April meeting the Board of Fund Commissioners authorized Fred Semrau, Esq. to work towards executing the agreed upon settlement with Safety National on 2020 COVID Claims. Perma Claims and Fred Semrau, Esq. provided details on the final settlement in closed session.

Membership Renewal: The Counties of Burlington, Cumberland and Atlantic are scheduled to renew their three-year membership with the Fund as of January 1, 2024. The Fund office has received all renewing members documents.

Best Practices Seminar – Virtual Edition: This year’s Best Practices Workshop will be held virtually via an interactive webinar on October 5, 2023, from 1pm – 4:30pm.

2023 New Jersey State League of Municipalities (NJSLOM) Annual Conference: The 107th annual conference is scheduled for November 14th through November 16th at the Atlantic City Convention Center in Atlantic City. The MEL JIF holds its annual elected official’s seminar on November 15th. This year’s program will be “Local Government Risk Management” and we encourage our commissioners to attend.

Underwriting Manager Report

Underwriting Manager will continue to market the program and provide additional information at the next meeting.

Risk Control Report

Safety Director submitted a report noting Risk Control Activities from June to September 2023, Safety Director bulletins and information on a training schedule through November 2023.

WC Claims Administration Report

A report was submitted noting the billed amount, paid amount, net savings as of August 2023.

Next Meeting: The next meeting of the NJCE JIF is scheduled for Thursday October 26, 2023 at 9:30AM via Zoom.

UNION COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
		AS OF	July 31, 2023			
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
1.	UNDERWRITING INCOME	278,405	1,948,832	22,967,882	24,916,713	
2.	CLAIM EXPENSES					
	Paid Claims	94,128	1,053,340	8,786,828	9,840,169	
	Case Reserves	452,947	921,666	3,859,857	4,781,524	
	IBNR	85,231	64,947	4,032,495	4,097,442	
	Excess Insurance Recoverable	0	0	0	0	
	Discounted Claim Value	(10,801)	(11,176)	(177,466)	(188,642)	
	TOTAL CLAIMS	621,504	2,028,778	16,501,714	18,530,492	
3.	EXPENSES					
	Excess Premiums	0	0	0	0	
	Administrative	16,443	116,168	948,761	1,064,929	
	TOTAL EXPENSES	16,443	116,168	948,761	1,064,929	
4.	UNDERWRITING PROFIT (1-2-3)	(359,543)	(196,114)	5,517,407	5,321,293	
5.	INVESTMENT INCOME	41,563	215,305	433,495	648,800	
6.	PROFIT (4 + 5)	(317,980)	19,191	5,950,903	5,970,093	
7.	DIVIDEND INCOME	0	0	0	0	
8.	DIVIDEND EXPENSE	0	(500,000)	(1,175,000)	(1,675,000)	
9.	SURPLUS (6 + 7 + 8 - 9)	(317,980)	(480,809)	4,775,903	4,295,094	
SURPLUS (DEFICITS) BY FUND YEAR						
	2018	(1,364)	(126,307)	1,157,523	1,031,216	
	2019	3,883	(143,930)	809,159	665,229	
	2020	(229,914)	63,671	1,968,217	2,031,888	
	2021	5,797	192,546	837,721	1,030,267	
	2022	2,485	230,697	3,283	233,980	
	2023	(98,866)	(697,486)		(697,486)	
TOTAL SURPLUS (DEFICITS)		(317,980)	(480,809)	4,775,903	4,295,094	
TOTAL CASH					11,541,581	

UNION COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	July 31, 2023		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2018					
	Paid Claims	16,382	84,281	2,750,266	2,834,547
	Case Reserves	(16,252)	(118,802)	580,661	461,859
	IBNR	6,573	(61,881)	115,447	53,566
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	146	4,247	(12,006)	(7,759)
TOTAL FY 2018 CLAIMS		6,848	(92,155)	3,434,368	3,342,213
FUND YEAR 2019					
	Paid Claims	36,546	270,052	3,158,415	3,428,467
	Case Reserves	(36,835)	(275,129)	721,984	446,854
	IBNR	289	(78,749)	231,461	152,712
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	667	5,839	(16,788)	(10,949)
TOTAL FY 2019 CLAIMS		667	(77,987)	4,095,072	4,017,085
FUND YEAR 2020					
	Paid Claims	2,677	320,193	1,297,633	1,617,826
	Case Reserves	491,765	240,783	817,772	1,058,555
	IBNR	(247,704)	(570,579)	955,494	384,916
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(4,657)	8,486	(36,028)	(27,542)
TOTAL FY 2020 CLAIMS		242,081	(1,117)	3,034,871	3,033,755
FUND YEAR 2021					
	Paid Claims	5,025	82,839	1,059,206	1,142,045
	Case Reserves	(7,041)	311,723	834,237	1,145,959
	IBNR	5,516	(546,209)	1,046,295	500,086
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	33	6,721	(42,065)	(35,343)
TOTAL FY 2021 CLAIMS		3,533	(144,926)	2,897,673	2,752,748
FUND YEAR 2022					
	Paid Claims	15,717	170,180	521,308	691,488
	Case Reserves	13,741	(113,131)	905,204	792,073
	IBNR	(23,657)	(257,836)	1,683,797	1,425,961
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	253	14,104	(70,580)	(56,476)
TOTAL FY 2022 CLAIMS		6,053	(186,683)	3,039,729	2,853,047
FUND YEAR 2023					
	Paid Claims	17,781	125,796		125,796
	Case Reserves	7,569	876,222		876,222
	IBNR	344,215	1,580,201		1,580,201
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(7,243)	(50,574)		(50,574)
TOTAL FY 2023 CLAIMS		362,322	2,531,645	0	2,531,645
COMBINED TOTAL CLAIMS		621,504	2,028,778	16,501,714	18,530,492

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Union County Insurance Commission							
CLAIM ACTIVITY REPORT							
July 31, 2023							
COVERAGE LINE - PROPERTY							
CLAIM COUNT - OPEN CLAIMS							
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	0	1	1	7	13	17	39
July-23	0	1	1	6	11	16	35
NET CHGE	0	0	0	-1	-2	-1	-4
Limited Reserves							\$42,392
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	\$0	\$0	\$7	\$48,607	\$14,135	\$1,081,923	\$1,144,672
July-23	\$0	\$0	\$7	\$93,714	\$10,635	\$1,379,371	\$1,483,727
NET CHGE	\$0	\$0	\$0	\$45,107	(\$3,500)	\$297,448	\$339,055
Ltd Incurred	\$290,449	\$115,093	\$310,645	\$139,012	\$85,271	\$11	\$940,481
COVERAGE LINE - GENERAL LIABILITY							
CLAIM COUNT - OPEN CLAIMS							
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	3	5	4	4	31	32	79
July-23	3	5	4	6	24	40	82
NET CHGE	0	0	0	2	-7	8	3
Limited Reserves							\$5,817
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	\$126,000	\$10,600	\$12,000	\$5,000	\$39,086	\$32,620	\$225,306
July-23	\$126,000	\$10,600	\$261,000	\$7,000	\$33,100	\$39,320	\$477,020
NET CHGE	\$0	\$0	\$249,000	\$2,000	(\$5,986)	\$6,700	\$251,714
Ltd Incurred	\$543,956	\$333,416	\$376,138	\$13,138	\$33,150	\$33,150	\$1,332,948
COVERAGE LINE - AUTO LIABILITY							
CLAIM COUNT - OPEN CLAIMS							
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	1	0	0	2	4	5	12
July-23	1	0	0	1	4	4	10
NET CHGE	0	0	0	-1	0	-1	-2
Limited Reserves							\$6,350
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	\$55,000	\$0	\$0	\$6,023	\$3,002	\$4,500	\$68,525
July-23	\$55,000	\$0	\$0	\$1,000	\$3,002	\$4,500	\$63,502
NET CHGE	\$0	\$0	\$0	(\$5,023)	\$0	\$0	(\$5,023)
Ltd Incurred	\$78,110	\$7,739	\$9,727	\$12,038	\$27,165	\$27,165	\$161,944
COVERAGE LINE - WORKERS COMP.							
CLAIM COUNT - OPEN CLAIMS							
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	14	17	33	32	31	17	144
July-23	14	15	33	31	33	20	146
NET CHGE	0	-2	0	-1	2	3	2
Limited Reserves							\$28,233
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	\$297,111	\$475,664	\$1,224,781	\$1,142,977	\$734,179	\$53,606	\$3,928,318
July-23	\$280,859	\$436,328	\$1,463,996	\$1,134,459	\$745,336	\$61,031	\$4,122,011
NET CHGE	(\$16,252)	(\$39,335)	\$239,215	(\$8,518)	\$11,157	\$7,426	\$193,693
Ltd Incurred	\$2,384,131	\$3,424,074	\$1,979,872	\$2,123,817	\$1,338,916	\$1,338,916	\$12,589,724
TOTAL ALL LINES COMBINED							
CLAIM COUNT - OPEN CLAIMS							
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	18	23	38	45	79	71	274
July-23	18	21	38	44	72	80	273
NET CHGE	0	-2	0	-1	-7	9	-1
Limited Reserves							\$22,514
Year	2018	2019	2020	2021	2022	2023	TOTAL
June-23	\$478,111	\$486,264	\$1,236,788	\$1,202,607	\$790,403	\$1,172,648	\$5,366,821
July-23	\$461,859	\$446,928	\$1,725,003	\$1,236,173	\$792,073	\$1,484,222	\$6,146,260
NET CHGE	(\$16,252)	(\$39,335)	\$488,215	\$33,566	\$1,671	\$311,574	\$779,438
Ltd Incurred	\$3,296,646	\$3,880,321	\$2,676,382	\$2,288,005	\$1,484,502	\$1,399,242	\$15,025,097

Union County Insurance Commission CLAIMS MANAGEMENT REPORT EXPECTED LOSS RATIO ANALYSIS															
AS OF July 31, 2023															
FUND YEAR 2018 -- LOSSES CAPPED AT RETENTION															
2018	Budget	Current		67		MONTH	Last Month		66		MONTH	Last Year		55	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	320,021	290,449	290,449	90.76%	320,021	100.00%	290,449	290,449	90.76%	320,021	100.00%	0	0	0.00%	320,021 100.00%
GEN LIABILITY	427,942	543,956	543,956	127.11%	415,075	96.99%	543,956	543,956	127.11%	415,316	97.05%	468,956	468,956	109.58%	414,311 96.81%
AUTO LIABILITY	259,693	78,110	78,110	30.08%	252,448	97.21%	78,110	78,110	30.08%	252,276	97.14%	123,110	123,110	47.41%	246,341 94.86%
WORKER'S COMP	4,546,370	2,384,131	2,384,131	52.44%	4,546,370	100.00%	2,384,001	2,384,001	52.44%	4,546,370	100.00%	2,568,485	2,568,485	56.50%	4,534,580 99.74%
TOTAL ALL LINES	5,554,026	3,296,646	3,296,646	59.36%	5,533,913	99.64%	3,296,516	3,296,516	59.35%	5,533,983	99.64%	3,160,551	3,160,551	56.91%	5,515,254 99.30%
NET PAYOUT %	\$2,834,786					51.04%									
FUND YEAR 2019 -- LOSSES CAPPED AT RETENTION															
2019	Budget	Current		55		MONTH	Last Month		54		MONTH	Last Year		43	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	340,421	115,093	115,093	33.81%	340,421	100.00%	115,093	115,093	33.81%	340,421	100.00%	0	0	0.00%	340,421 100.00%
GEN LIABILITY	428,501	333,416	333,416	77.81%	414,852	96.81%	333,416	333,416	77.81%	414,491	96.73%	385,218	385,218	89.90%	402,386 93.91%
AUTO LIABILITY	258,887	7,739	7,739	2.99%	245,577	94.86%	7,739	7,739	2.99%	244,810	94.56%	107,739	107,739	41.62%	234,648 90.64%
WORKER'S COMP	4,637,297	3,424,148	3,424,074	73.84%	4,625,272	99.74%	3,426,937	3,426,937	73.90%	4,623,427	99.70%	3,637,294	3,637,294	78.44%	4,591,838 99.02%
TOTAL ALL LINES	5,665,107	3,880,395	3,880,321	68.50%	5,626,122	99.31%	3,883,185	3,883,185	68.55%	5,623,150	99.26%	4,130,251	4,130,251	72.91%	5,569,293 98.31%
NET PAYOUT %	\$3,433,467					60.61%									
FUND YEAR 2020 -- LOSSES CAPPED AT RETENTION															
2020	Budget	Current		43		MONTH	Last Month		42		MONTH	Last Year		31	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	355,673	310,645	310,645	87.34%	355,673	100.00%	310,645	310,645	87.34%	355,673	100.00%	0	0	0.00%	355,673 100.00%
GEN LIABILITY	393,364	376,138	376,138	95.62%	369,391	93.91%	376,138	376,138	95.62%	367,630	93.46%	37,215	37,215	9.46%	339,957 86.42%
POL/EPL															
AUTO LIABILITY	237,658	9,727	9,727	4.09%	215,407	90.64%	9,727	9,727	4.09%	214,396	90.21%	24,804	24,804	10.44%	199,044 83.75%
WORKER'S COMP	3,947,400	2,646,320	1,979,872	50.16%	3,908,704	99.02%	2,404,428	2,404,428	60.91%	3,904,837	98.92%	2,209,074	2,209,074	55.96%	3,825,000 96.90%
TOTAL ALL LINES	4,934,095	3,342,830	2,676,382	54.24%	4,849,174	98.28%	2,851,938	2,851,938	57.80%	4,842,536	98.14%	2,271,093	2,271,093	46.03%	4,719,673 95.65%
NET PAYOUT %	\$1,617,827					32.79%									
FUND YEAR 2021 -- LOSSES CAPPED AT RETENTION															
2021	Budget	Current		31		MONTH	Last Month		30		MONTH	Last Year		19	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	319,500	184,119	139,012	43.51%	319,500	100.00%	184,119	184,119	57.63%	319,500	100.00%	0	0	0.00%	311,191 97.40%
GEN LIABILITY	363,600	13,138	13,138	3.61%	314,234	86.42%	11,138	11,138	3.06%	311,115	85.57%	12,143	12,143	3.34%	264,340 72.70%
POL/EPL															
AUTO LIABILITY	203,400	12,038	12,038	5.92%	170,352	83.75%	17,061	17,061	8.39%	168,643	82.91%	17,561	17,561	8.63%	139,153 68.41%
WORKER'S COMP	2,809,258	2,123,817	2,123,817	75.60%	2,722,149	96.90%	2,127,310	2,127,310	75.72%	2,712,948	96.57%	1,680,296	1,680,296	59.81%	2,473,374 88.04%
TOTAL ALL LINES	3,695,758	2,333,112	2,288,005	61.91%	3,526,235	95.41%	2,339,628	2,339,628	63.31%	3,512,206	95.03%	1,710,000	1,710,000	46.27%	3,188,058 86.26%
NET PAYOUT %	\$1,142,045					30.90%									
FUND YEAR 2022 -- LOSSES CAPPED AT RETENTION															
2022	Budget	Current		19		MONTH	Last Month		18		MONTH	Last Year		7	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	332,100	85,271	85,271	25.68%	323,464	97.40%	89,971	89,971	27.09%	322,427	97.09%	0	0	0.00%	176,013 53.00%
GEN LIABILITY	387,562	33,150	33,150	8.55%	281,761	72.70%	39,136	39,136	10.10%	275,786	71.16%	32,774	32,774	8.46%	96,891 25.00%
POL/EPL	0														
AUTO LIABILITY	180,900	27,165	27,165	15.02%	123,760	68.41%	27,165	27,165	15.02%	120,175	66.43%	22,096	22,096	12.21%	45,225 25.00%
WORKER'S COMP	2,132,100	1,338,916	1,338,916	62.80%	1,877,179	88.04%	1,310,842	1,310,842	61.48%	1,840,238	86.31%	667,826	667,826	31.32%	405,099 19.00%
TOTAL ALL LINES	3,032,662	1,484,502	1,484,502	48.95%	2,606,163	85.94%	1,467,115	1,467,115	48.38%	2,558,627	84.37%	722,695	722,695	23.83%	723,228 23.85%
NET PAYOUT %	\$692,429					22.83%									
FUND YEAR 2023 -- LOSSES CAPPED AT RETENTION															
2023	Budget	Current		7		MONTH	Last Month		6		MONTH	Last Year		-5	
		Unlimited Incurred	Limited Incurred	Actual 31-Jul-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-23		TARGETED	Unlimited Incurred	Limited Incurred	Actual 30-Jun-22	MONTH TARG
PROPERTY	348,000	1,106,661	802,661	230.65%	184,440	53.00%	1,109,349	1,109,349	318.78%	156,600	45.00%			N/A	N/A
GEN LIABILITY	408,152	39,343	39,343	9.64%	102,038	25.00%	32,643	32,643	8.00%	77,549	19.00%			N/A	N/A
POL/EPL	0														
AUTO LIABILITY	203,000	7,459	7,459	3.67%	50,750	25.00%	7,459	7,459	3.67%	40,600	20.00%			N/A	N/A
WORKER'S COMP	2,180,000	151,766	151,766	6.96%	414,200	19.00%	131,211	131,211	6.02%	305,200	14.00%			N/A	N/A
TOTAL ALL LINES	3,139,152	1,305,229	1,001,229	31.89%	751,428	23.94%	1,280,663	1,280,663	40.80%	579,949	18.47%	0	0	N/A	N/A
NET PAYOUT %	\$90,735					2.89%									

YOU'RE INVITED

MEL/HI FUND PROFESSIONAL'S ANNUAL RECEPTION

WEDNESDAY **15** NOVEMBER

6:00PM - 8:00PM

BALLY'S CASINO & HOTEL • VIP LOUNGE
1900 BOARDWALK, ATLANTIC CITY

HOSTED BY PROFESSIONAL OF THE



New Jersey
Health Insurance Fund

Schools | Municipalities | Public Entities



UNION COUNTY INSURANCE FUND COMMISSION

BILLS LIST

Resolution No. 25-23

OCTOBER 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Union County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2022

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001216			
001216	Suplee, Clooney & Company	PROF SERVICE FOR FIN STMT Y/E 2022	11,300.00
			11,300.00
		Total Payments FY 2022	11,300.00

FUND YEAR 2023

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001217			
001217	PERMA RISK MANAGEMENT SERVICES	POSTAGE 09/23	3.48
001217	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 10/23	14,140.16
001217	PERMA RISK MANAGEMENT SERVICES	POSTAGE 05/23	4.74
			14,148.38
001218			
001218	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 10/23	542.83
			542.83
		Total Payments FY 2023	14,691.21
		TOTAL PAYMENTS ALL FUND YEARS	25,991.21

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS			
UNION COUNTY INSURANCE COMMISSION			
ALL FUND YEARS COMBINED			
CURRENT MONTH	July		
CURRENT FUND YEAR	2023		
Description:		Administrative Account- Investors	Claims Account - Investors
ID Number:			
Maturity (Yrs)			
Purchase Yield:			
TOTAL for All Accts & instruments			
Opening Cash & Investment Balance	\$11,623,763.99	11,557,212.12	66,551.87
Opening Interest Accrual Balance	\$0.00	0	0
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$41,562.70	\$41,090.77	\$471.93
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$41,562.70	\$41,090.77	\$471.93
9 Deposits - Purchases	\$71,713.43	\$3,689.00	\$68,024.43
10 (Withdrawals - Sales)	-\$195,359.09	-\$97,542.46	-\$97,816.63
Ending Cash & Investment Balance	\$11,541,681.03	\$11,504,449.43	\$37,231.60
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$79,412.60	\$296.66	\$79,115.94
(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00
Balance per Bank	\$11,621,093.63	\$11,504,746.09	\$116,347.54

UNION COUNTY INSURANCE COMMISSION								
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED								
Current Fund Year: 2023 Month Ending: July								
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	Cyber	TOTAL
OPEN BALANCE	706,192.38	1,141,177.96	1,079,865.01	8,748,056.48	14.69	(61,241.79)	9,699.61	11,623,764.34
RECEIPTS								
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	2,900.00	0.00	0.00	0.00	0.00	0.00	0.00	2,900.00
Invest Pymnts	2,595.92	4,038.15	3,831.59	30,955.12	0.05	107.55	34.32	41,562.70
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	2,595.92	4,038.15	3,831.59	30,955.12	0.05	107.55	34.32	41,562.70
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	5,495.92	4,038.15	3,831.59	30,955.12	0.05	107.55	34.32	44,462.70
EXPENSES								
Claims Transfers	5,563.05	0.00	0.00	91,464.58	0.00	0.00	0.00	97,027.63
Expenses	0.00	0.00	0.00	0.00	0.00	29,518.03	0.00	29,518.03
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	5,563.05	0.00	0.00	91,464.58	0.00	29,518.03	0.00	126,545.66
END BALANCE	706,125.25	1,145,216.11	1,083,696.60	8,687,547.02	14.74	(90,652.27)	9,733.93	11,541,681.38



First MCO Bill Review Services
UNION COUNTY INS FUND COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals		
Total 2018	\$1,814,896	\$737,104	\$4,278,532	\$1,077,792	59%	1,530	1,284	246	84%	0		
Total 2019	\$2,461,211	\$708,325	\$2,447,019	\$1,752,886	71%	1,610	1,539	71	96%	4		
Total 2020	\$4,466,705	\$829,257	\$4,403,223	\$3,637,321	81%	1,769	1,676	93	95%	19		
Total 2021	\$4,182,201	\$873,154	\$4,973,362	\$3,309,047	79%	2,107	2,066	41	98%	17		
Total 2022	\$2,489,121	\$702,518	\$2,859,530	\$1,786,603	72%	1,831	1,786	45	98%	14		
Jan-23	\$72,715	\$23,280	\$436,832	\$49,435	68%	105	105	0	100%	3		
Feb-23	\$52,428	\$15,696	\$58,617	\$36,732	70%	94	94	0	100%	2		
Mar-23	\$214,437	\$56,778	\$238,904	\$157,659	74%	99	97	2	98%	2		
Apr-23	\$67,949	\$26,337	\$69,882	\$41,612	61%	59	57	2	97%	3		
May-23	\$109,771	\$28,679	\$116,575	\$81,092	74%	116	116	0	100%	1		
Jun-23	\$72,001	\$18,669	\$131,257	\$53,332	74%	70	70	0	100%	0		
Jul-23	\$321,533	\$59,410	\$356,399	\$262,123	82%	81	80	1	99%	0		
Aug-23	\$216,653	\$46,179	\$237,454	\$170,474	79%	130	129	1	99%	2		
Sep-23	\$89,287	\$32,237	\$207,693	\$57,050	64%	110	110	0	100%	1		
Total 2023	\$1,216,774	\$307,264	\$1,853,615	\$909,510	75%	864	858	6	99%	14		
Total to Date	\$16,630,908	\$4,157,623	\$20,815,280	\$12,473,158	75%	9,711	9,209	502	95%	68		

Report Run Date:10/02/2023

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Case Management Monthly Activity Report

September 2023

UNION COUNTY INS FUND COMM
NJ

Reported Claims											
Year/Month	# of Claims > 2 days to report	Total Reported*	Medical Only**	Lost Time**	Total Case Managed	Field Case Managed	% Case MO	% Case LT	% Case Field	Active Files	Closed Files
Total FY2018	35	265	170	37	207	0	82.13%	17.87%	0.00%	3	204
Total FY2019	42	236	131	39	170	0	77.06%	22.94%	0.00%	1	169
Total FY2020	160	352	120	124	244	0	49.18%	50.82%	0.00%	0	244
Total FY2021	73	261	115	78	193	0	59.59%	40.41%	0.00%	2	191
Total FY2022	55	207	84	26	110	0	76.36%	23.64%	0.00%	6	104
Jan-23	5	13	4	2	6	0	66.67%	33.33%	0.00%	1	5
Feb-23	1	11	5	3	8	0	62.50%	37.50%	0.00%	0	8
Mar-23	3	13	8	0	8	0	100.00%	0.00%	0.00%	0	8
Apr-23	5	18	8	2	10	0	80.00%	20.00%	0.00%	1	9
May-23	4	17	12	0	12	0	100.00%	0.00%	0.00%	1	11
Jun-23	2	13	9	0	9	0	100.00%	0.00%	0.00%	0	9
Jul-23	2	18	11	0	11	0	100.00%	0.00%	0.00%	2	9
Aug-23	4	21	15	2	17	0	88.24%	11.76%	0.00%	5	12
Sep-23	2	15	12	1	13	0	92.31%	7.69%	0.00%	4	9
Total FY2023	28	139	84	10	94	0	89.36%	10.64%	0.00%	14	80

Claim keys	
Medical Only Claim:	Case Managed File, out of work 7 days or less
Lost Time Claim:	Case Managed File, out of work 8 or more days
Lost Time Return to Work:	File is a lost time claim and the injured worker has returned to work
Telephonic Case Mgmt:	Number of new referrals for case management
Active Files:	Number of all open files currently case managed

Report run on 10/02/2023

* Total Reported includes all Medical Only, Lost Time, Investigation, and Report Only Claims

** Any Change in MO or LT will be reflected in the original reported month.



Page 1 of 2



Case Management Monthly Activity Report

September 2023

UNION COUNTY INS FUND COMM

Present Open Claims									
Medical Only	Lost Time	Telephonic Case Mgmt	Field Case Mgmt	Total Case Managed	Lost Time Returned to Work	Lost Time Out of Work	Total Working Restricted Duty	Total Working Full Duty	Total Out Of Work
12	15	27	0	27	11	4	7	16	4

Claim keys	
Medical Only Claim:	Case Managed File, out of work 7 days or less
Lost Time Claim:	Case Managed File, out of work 8 or more days
Lost Time Return to Work:	File is a lost time claim and the injured worker has returned to work
Telephonic Case Mgmt:	Number of new referrals for case management
Active Files:	Number of all open files currently case managed

Report run on 10/02/2023

* Total Reported includes all Medical Only, Lost Time, Investigation, and Report Only Claims

** Any Change in MO or LT will be reflected in the original reported month.



Page 2 of 2

SAFETY DIRECTOR REPORT

UNION COUNTY INSURANCE FUND COMMISSION (UCIFC)

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: October 17, 2023

DATE OF MEETING: October 25, 2023

UCIFC SERVICE TEAM

Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Assistant Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Risk Operations Analyst ndougherty@jamontgomery.com Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 th Floor Camden, NJ 08102 P.O. Box 99106 Camden, NJ 08101		

September – October 2023

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **September 20:** Attended the UCIFC meeting.
- **September 20:** Attended the UCIFC Executive Safety Committee meeting.
- **September 20:** Attended the UCIFC Claims Committee meeting.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **October 17:** Plan to conduct a Loss Control Survey at the UCIFC Board of Elections.
- **October 25:** Plan to attend the UCIFC meeting.
- **October 25:** Plan to attend the UCIFC Executive Safety Committee meeting.
- **October 25:** Plan to attend the UCIFC Claims Committee meeting.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - JAM SD Bulletin: Post Storm Clean-Up & Recovery Operations - Best Practices – September 21.
- NJCE JIF - JAM SD Message: 2024 Department of Homeland Security Threat Assessment – September 26.
- NJCE JIF - JAM SD Bulletin: Ladder Safety Best Practices – October 4.
- NJCE JIF: JAM LE Risk Analysis - Police Licensing Risk Analysis Update – October 5.
- NJCE JIF - JAM SD Bulletin: Mobile Work Zone Traffic Control Best Practices – October 10.
- NJCE JIF - JAM SD Bulletin: Brush Collection Operations – Best Practices – October 11.

NJCE LIVE SAFETY TRAINING

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos).

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)
- Confined Space Entry (3 Hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Live Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. (October thru December 2023 Live Training schedules and registration links are attached).

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

Open Enrollment Dates: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- December 1-22, 2023 (Program Start Date: January 1, 2024)

The Registration Form will be available to download and complete during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

Please Note: If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet so please check back.

(The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.) For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



The New NJCE LMS (BIS) launched on May 1st. J.A. Montgomery has uploaded LMS FAQ's, video tutorials and a webinar recording of the new LMS Administrator Overview Training to <https://njce.org/safety/>. If you have any questions or need further assistance, please contact Natalie Dougherty ndougherty@jamontgomery.com.

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website (under the Safety tab).

*In-Person training is being held via the MSI-NJCE Expo. These Expos are scheduled throughout the state and are for training programs that are not available virtually. **Please Note: Registration for in-person* classes will be completed through Eventbrite, by clicking on the Class Topic registration link(s) below.**

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>.

NOTE: If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.

October thru December 2023 Safety Training Schedule
Click on the "Training Topic" to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
10/2/23	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
10/2/23	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
10/3/23	Sanitation and Recycling Safety	7:30 - 9:30 am
10/3/23	Bloodborne Pathogens	10:00 - 11:00 am
10/3/23	Dealing with Difficult People	1:00 - 2:30 pm
10/4/23	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
10/4/23	Fire Safety	11:00 - 12:00 pm
10/4/23	Introduction to Management Skills	1:00 - 3:00 pm
10/5/23	Flagger Skills and Safety	8:30 - 9:30 am
10/5/23	Chipper Safety	10:00 - 11:00 am
10/5/23	Chainsaw Safety	11:30 - 12:30 pm
10/6/23	Work Zone: Temporary Traffic Controls	7:30 - 9:30 am
10/6/23	Fire Extinguisher Safety	10:00 - 11:00 am
10/6/23	Mower Safety	1:00 - 2:00 pm
10/9/23	Asbestos Awareness	1:00 - 3:00 pm
10/10/23	Ethical Decision Making	9:00 - 11:30 am
10/10/23	Disaster Management	1:00 - 2:30 pm
10/10/23	The Power of Collaboration (JIF 101) (Camden Co.)*	9:00 - 1:00 pm
10/11/23	Heavy Equipment Safety: General Safety	7:30 - 9:30 am
10/11/23	CDL: Drivers' Safety Regulations	10:00 - 12:00 pm
10/11/23	Personal Protective Equipment	1:00 - 3:00 pm
10/12/23	Hazard Communication/Globally Harmonized System (GHS)	7:30 - 9:00 am
10/12/23	Bloodborne Pathogens	9:30 - 10:30 am
10/12/23	Snow Plow/Snow Removal Safety	1:00 - 3:00 pm
10/13/23	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 11:30 am
10/13/23	Leaf Collection Safety Awareness	1:00 - 3:00 pm
10/16/23	Hearing Conservation	8:30 - 9:30 am
10/16/23	Special Event Management	9:00 - 11:00 am

10/16/23	Lock Out/Tag Out (Control of Hazardous Energy)	10:00 - 12:00 pm
10/16/23	Ethics for NJ Local Government Employees	10:00 - 12:00 pm
10/17/23	MSI-NJCE Expo 2023: Confined Space Entry (Ocean Co.)*	8:30 - 11:30 am
10/17/23	MSI-NJCE Expo 2023: Excavation, Trenching, and Shoring (Ocean Co.)*	8:30 - 12:30 pm
10/17/23	MSI-NJCE Expo 2023: Fast Track to Safety (HazCom, BBP, Fire Safety, LOTO) (Ocean Co.)*	8:30 - 12:30 pm
10/17/23	MSI-NJCE Expo 2023: Flagger Work Zone Safety (Ocean Co.)*	8:30 - 12:30 pm
10/18/23	Driving Safety Awareness	8:30 - 10:00 am
10/18/23	Bloodborne Pathogens Administrator Training	9:00 - 11:00 am
10/18/23	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
10/19/23	MSI-NJCE Expo 2023: Practical Leadership - 21 Irrefutable Laws (Ocean Co.)*	9:00 - 12:00 pm
10/19/23	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
10/19/23	Back Safety/Material Handling	1:00 - 2:00 pm
10/23/23	Fire Safety	8:30 - 9:30 am
10/23/23	Fire Extinguisher Safety	10:00 - 11:00 am
10/23/23	Leaf Collection Safety Awareness	1:00 - 3:00 pm
10/24/23	Preparing for the Unspeakable	9:00 - 10:30 am
10/24/23	Chipper Safety	8:30 - 9:30 am
10/24/23	Chainsaw Safety	10:00 - 11:00 am
10/24/23	Flagger Skills and Safety	1:00 - 3:00 pm
10/25/23	CDL: Drivers' Safety Regulations	8:30 - 10:30 am
10/25/23	Understanding Cannabis: Integral To Injury Prevention and Employee Wellness	9:00 - 10:30 am
10/25/23	Asbestos Awareness	11:00 - 1:00 pm
10/25/23	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
10/26/23	Fall Protection Awareness	8:30 - 10:30 am
10/26/23	Personal Protective Equipment	1:00 - 3:00 pm
10/27/23	Confined Space Entry	8:30 - 11:30 am
10/27/23	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
10/30/23	Microlearning Theory and Practice	8:30 - 10:30 am
10/30/23	Playground Safety Inspections	8:30 - 10:30 am
10/30/23	Mower Safety	11:00 - 12:00 pm
10/31/23	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
10/31/23	Hearing Conservation	11:00 - 12:00 pm
10/31/23	Snow Plow/Snow Removal Safety	1:00 - 3:00 pm
11/1/23	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 11:30 am
11/1/23	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
11/1/23	The Power of Collaboration (JIF 101)	9:00 - 1:00 pm
11/2/23	Hoists, Cranes, and Rigging	7:30 - 9:30 am
11/2/23	Playground Safety Inspections	10:00 - 12:00 pm
11/2/23	Leaf Collection Safety Awareness	1:00 - 3:00 pm
11/3/23	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
11/3/23	Flagger Skills and Safety	11:00 - 12:00 pm
11/3/23	Personal Protective Equipment	1:00 - 3:00 pm
11/6/23	Snow Plow/Snow Removal Safety	9:30 - 11:30 am
11/6/23	Fire Extinguisher Safety	1:00 - 2:00 pm
11/7/23	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am

11/7/23	Hearing Conservation	7:30 - 8:30 am
11/7/23	Preparing for First Amendment Audits	9:00 - 11:00 am
11/7/23	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
11/8/23	Chainsaw Safety	8:30 - 9:30 am
11/8/23	Ethics for NJ Local Government Employees	9:00 - 11:00 am
11/8/23	Chipper Safety	10:00 - 11:00 am
11/8/23	Bloodborne Pathogens	1:00 - 2:00 pm
11/8/23	Introduction to Communication Skills	1:00 - 3:00 pm
11/9/23	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
11/9/23	Protecting Children from Abuse In New Jersey Local Government Programs	9:00 - 11:00 am
11/9/23	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
11/9/23	Bloodborne Pathogens and Hazard Communication/RTK for Fire & EMS Agencies- Evening	7:00 - 9:00 pm
11/13/23	Shop and Tool Safety	7:30 - 8:30 am
11/13/23	Flagger Skills and Safety	9:00 - 10:00 am
11/13/23	Fire Safety	10:30 - 11:30 am
11/17/23	Fall Protection Awareness	8:30 - 10:00 am
11/17/23	Hazard Communication/Globally Harmonized System (GHS)	10:30 - 12:00 pm
11/17/23	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
11/20/23	Bloodborne Pathogens	7:30 - 8:30 am
11/20/23	Work Zone: Temporary Traffic Controls	9:00 - 11:00 am
11/20/23	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
11/21/23	Confined Space Entry	8:30 - 11:30 am
11/21/23	Housing Authority Sensibility	9:00 - 12:00 pm
11/21/23	Leaf Collection Safety Awareness	1:00 - 3:00 pm
11/28/23	Chainsaw Safety	7:30 - 8:30 am
11/28/23	Ladder Safety/Walking & Working Surfaces	9:00 - 11:00 am
11/28/23	Driving Safety Awareness	8:30 - 10:00 am
11/28/23	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
11/29/23	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
11/29/23	Implicit Bias in the Workplace	9:00 - 10:30 am
11/29/23	Chipper Safety	10:30 - 11:30 am
11/29/23	Shop and Tool Safety	1:00 - 2:00 pm
11/30/23	Personal Protective Equipment	8:30 - 10:30 am
11/30/23	Bloodborne Pathogens	11:00 - 12:00 pm
11/30/23	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
12/1/23	Fire Safety	8:30 - 9:30 am
12/1/23	Fire Extinguisher Safety	10:00 - 11:00 am
12/1/23	Snow Plow/Snow Removal Safety	1:00 - 3:00 pm
12/4/23	Heavy Equipment Safety: General Safety	7:30 - 9:30 am
12/4/23	Chainsaw Safety	10:30 - 11:30 am
12/4/23	Productive Meetings Best Practices	1:00 - 2:30 pm
12/5/23	Confined Space Entry	8:30 - 11:30 am
12/5/23	Chipper Safety	1:00 - 2:00 pm
12/5/23	CDL: Supervisors' Reasonable Suspicion	1:00 - 3:00 pm
12/6/23	Implicit Bias in the Workplace	9:00 - 10:30 am

12/6/23	CDL: Drivers' Safety Regulations	11:00 - 1:00 pm
12/6/23	Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program	1:00 - 2:30 pm
12/6/23	Introduction to Understanding Conflict	1:00 - 3:00 pm
12/7/23	Accident Investigation	8:30 - 10:30 am
12/7/23	Flagger Skills and Safety	11:00 - 12:00 pm
12/8/23	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
12/8/23	Bloodborne Pathogens	11:00 - 12:00 pm
12/8/23	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
12/11/23	Snow Plow/Snow Removal Safety	8:00 - 10:00 am
12/11/23	Indoor Air Quality Designated Person Training	9:00 - 10:00 am
12/11/23	Hearing Conservation	10:30 - 11:30 am
12/11/23	Understanding Cannabis: Integral To Injury Prevention and Employee Wellness	1:00 - 2:30 pm
12/11/23	Personal Protective Equipment	1:00 - 3:00 pm
12/12/23	Ethical Decision Making	9:00 - 11:30 am
12/13/23	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 11:30 am

Zoom Safety Training Guidelines:

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. This will also apply to all of our courses and anyone attending the class as part of the NJCE Leadership Academy Program.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:
 - Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.
 - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet.](#)

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claims: **1815, 3864-01, 2475, 2979, 2998, 3653 and 3699**. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

APPENDIX I

OPEN MINUTES

**UNION COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – SEPTEMBER 20, 2023
ZOOM VIRTUAL MEETING
10:00 AM**

Meeting was called to order by Executive Director. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Amy Wagner	Present
Claudia Martins	Present
Laura Scutari	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
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Claims Service	D&H Alternative Risk Solutions, Inc. Kathleen Guze Mary Ann Maitilasso
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	PERMA Risk Management Services Jennifer Davis Shai McLeod
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Managed Care Services	First MCO Mary Bresadola
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NJCE Underwriting Manager	Conner Strong & Buckelew Ed Cooney - <i>Absent</i>
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Risk Management Consultant	Acrisure, LLC Robin Racioppi Kelly Haak
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Treasurer	Bibi Taylor - <i>Absent</i>
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Attorney	Bruce Bergen, Esq.
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Safety	J.A. Montgomery Consulting Glenn Prince
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	T&M Associates Mark Worthington
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ALSO PRESENT:

Theresa Pacheco, Union County

Evelio Salerno, Union County

Jason Thorpe, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF JULY 19, 2023

Executive Director noted that the closed minutes were emailed to the Commissioners previously.

MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF JULY 19, 2023

Moved:

Chair Wagner

Second:

Commissioner Martins

Vote:

Unanimous

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Worthington reported that since the last Commission meeting, a Labor Safety Committee meeting was held. in June and July. Mr. Worthington reported that additional forklift trainings and evaluations were conducted for the public works department as well as additional fit testing. Mr. Worthington reported that 6 fire drills were conducted at county locations. Mr. Worthington reported during the prior week 2 building emergency evacuation plan trainings were conducted where a discussion took place regarding bringing back the Fire Marshall concept to be added to the county's evacuation plan. With no questions, Mr. Worthington concluded his report.

CLAIMS COMMITTEE: Ms. Davis reported the Claims Committee did not meet prior to the meeting, however PARs will be presented during closed session. With no questions, Ms. Davis concluded her report.

EXECUTIVE DIRECTOR REPORT: Executive Director advised his report was included in the agenda and there were four action items.

AUDIT REPORT AS OF DECEMBER 31, 2022 – Executive Director reported that the Auditor's Report as of December 31, 2022 has been reviewed by the fund office and was sent under separate cover to the Fund Commissioners, Commission Treasurer, and Commission Attorney from Suplee, Clooney & Company. Executive Director advised that based on the positive results of the audit it was agreed the auditor would not need to attend the Commission meeting. Executive Director referred to Resolution 20-23, Certification of Annual Audit Report and the Group Affidavit form enclosed within the agenda. Executive Director advised that the resolution was reviewed by the Commission Attorney. With no questions, Executive Director asked for a motion to approve the resolution.

MOTION TO APPROVE RESOLUTION 20-23 CERTIFICATION OF ANNUAL AUDIT REPORT FOR PERIOD ENDING DECEMBER 31, 2022

Moved:

Chair Wagner

Second:

Commissioner Martins

Roll Call Vote:

Unanimous

REVISED PLAN OF RISK MANagements – Executive Director referred to Resolution No. 21-23, the revised 2023 Plan of Risk Management enclosed within the agenda. Executive Director reported that the Plan was revised to clarify the County’s membership in the NJCE and not the Commission’s. Executive Director referred to Resolution No. 22-23, the revised 2022 Plan of Risk Management was also enclosed within the agenda and noted that the resolution reflects the change as well. With no questions, Executive Director asked for a motion to approve the resolutions.

MOTION TO APPROVE RESOLUTION NO. 21-23, REVISED 2023 PLAN OF RISK MANAGEMENT AND RESOLUTION NO. 22-23, REVISED 2022 PLAN OF RISK MANAGEMENT

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

UCIC – RETENTION OF ATTORNEY – Executive Director referred to Resolution 23-23, enclosed within the agenda and prepared by the Commission Attorney appointing counsel to provide legal representation to the county employee. Executive Director reported that the Commission has been served with a lawsuit against a county employee who was driving a county owned/insured car, while involved in an automobile accident in Pennsylvania. Executive Director advised that the lawsuit was filed in the state court of Pennsylvania and asked the Commission Attorney if he had anything to add. Mr. Bergen noted that the law firm of Florio, Perrucci, Steinhardt, Cappelli, Tipton and Taylor are currently on the county’s approved litigation counsel list and advised that the firm has an office in Pennsylvania that handles insurance defense cases in that state which is the reason for the appointment recommendation. With no questions, Executive Director asked for a motion to approve the resolution.

MOTION TO APPROVE RESOLUTION NO. 23-23, APPOINTING FLORIO, PERRUCCI, STEINHARDT, CAPPELLI, TIPTON AND TAYLOR LLC AS COUNSEL IN IN THE COURT OF COMMON PLEAS OF WAYNE COUNTY, PA.

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

CERTIFICATE OF INSURANCE REPORTS – Executive Director referred to a copy of the certificate of insurance issuance reports from the NJCE listing certificates issued during the months of July and August. Executive Director advised that there were (3) three certificates of insurance issued during the month of July and (2) two in the month of August. Executive Director asked if anyone had any questions on the reports. Hearing none, Executive Director asked for a motion to approve the reports.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORTS.

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

CYBER COVERAGE UPDATE – Executive Director reported that the Underwriting Manager and the County have been working diligently on binding cyber coverage. Executive Director advised that the Underwriting Manager received proposals from 5 insurers for Union County’s cyber coverage. Executive Director reported that one of the carriers, Coalition, has provided 3 different limit options for a \$250,000 retention, which is the current limit provided by the Commission. Executive Director asked the Commission Chair if she had anything she would like to add. Chair Wagner advised that a meeting is scheduled with Coalition to address the carrier’s remaining questions. Chair Wagner said while there were several proposals received, Coalition’s policy was much more comprehensive and had considerably higher limits than the others.

2024 RENEWAL – UNDERWRITING DATA COLLECTION – Executive Director reported that the 2024 renewal process began the end of June. Executive Director advised that the Fund also issued a link for members to respond to a cybersecurity technology stack questionnaire developed by The Chertoff Group. Executive Director said the ancillary coverage applications may be completed via Broker Buddha and the links for the online platform were sent out on August 3. Executive Director reported that in addition, the Payroll Auditor conducted payroll audits which are being uploaded in Origami. Executive Director then referred to a memorandum from the NJCE Underwriting Team noting some critical items for the renewal enclosed within the agenda.

2024 PRE-RENEWAL WEBINAR – Executive Director reported that the NJCE Underwriting Manager held a webinar on the 2024 pre-renewal and the marketplace on August 23rd. Executive Director referred to a copy of the presentation enclosed within the agenda and advised that a recording of the webinar has been uploaded to the NJCE website.

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND – Executive Director reported that the NJCE is scheduled to meet again on Wednesday, September 27th at 9:30 AM via zoom.

UCIFC FINANCIAL FAST TRACK - Executive Director advised the June Financial Fast Track was included in the agenda. Executive Director reported the Commission had a surplus of \$4,613,074 as of June 30, 2023. Executive Director noted the cash amount was \$11,623,664.

CLAIMS TRACKING REPORTS - Executive Director advised the Claim Tracking reports as of June 30, 2023, were included in the agenda. Executive Director referred to a copy of the Claims Management Report Expected Loss Ratio Analysis Report. Executive Director advised this report measured how the losses were running compared to the actuary’s projections. Executive Director reviewed the Fund Years with the Commission.

11TH ANNUAL BEST PRACTICES SEMINAR – VIRTUAL – Executive Director reported that this year’s Best Practices Workshop will be taking place virtually via an interactive webinar on October 5th from 1pm – 4:30pm. Executive Director advised that topics include the State of NJCE, Long Haul Neuro-Covid, Property Panel – How to prepare for large losses and weather events; property appraisals, Overview of Daniel’s Law/1st Amendment Audits and Changes to the Open Public Records Act (OPRA). Executive Director further advised that an invite e-mail will be sent in the upcoming days.

With no questions, Executive Director concluded his report.

INFORMATIONAL ITEMS REPORT: Mr. Thorpe advised that he had two informational items for his report, none of which were action items.

2023 NEW JERSEY STATE LEAGUE OF MUNICIPALITIES (NJSLOM) ANNUAL CONFERENCE – Mr. Thorpe reported that the 108th annual NJSLOM conference is scheduled for November 14th through November 16th at the Atlantic City Convention Center in Atlantic City. Mr. Thorpe advised that the MEL JIF holds its annual elected official's seminar on November 15th and encouraged the commissioners to attend. Executive Director added that the annual MEL/MRHIF cocktail reception is also being held on November 15th at Bally's. Executive Director noted that additional details on the event will follow during the upcoming weeks.

2023 MEETING SCHEDULE – Mr. Thorpe advised that the next scheduled Commission meeting is on October 25, 2023 at 10:00 AM.

With no questions, Mr. Thorpe concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Chair Wagner advised that the Commission Treasurer was unable to participate in the meeting and noted that the Treasurer is recommending approval of the Bill List. Executive Director referred to Resolution 24-23, the September Bill List, enclosed within the agenda and asked if there were any questions. Hearing none, Executive Director asked for a motion to approve the resolution.

MOTION TO APPROVE RESOLUTION 24-23 SEPTEMBER BILL LIST

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

Executive Director advised the monthly Treasurer reports were included in the agenda.

ATTORNEY: Mr. Bergen advised he did not have anything to report.

CLAIMS ADMINISTRATOR: Ms. Guze reported for the period of July 1st through August 31st there were 39 worker compensation claims reported; 6 were report only, 4 were denied, 21 were closed, and 8 remain treating. Ms. Guze noted that of the 8 that remain treating, 2 of the claims are for the blood borne pathogen protocols. Ms. Guze said there were no glaring safety issues during the 2-month period. With no questions, Ms. Guze concluded her report.

Executive Director reported that at the request of the Commission RMC, two claims strategy meetings have been scheduled and asked the RMC if she had anything to add. Ms. Racioppi advised that the claims from prior to the Insurance Commission will be reviewed during the meeting. Ms. Racioppi noted that there are approximately 20 claims will be reviewed to get a status update and determine which claims can be closed.

MANAGED CARE: Ms. Lamb referred to First MCO's reports, which were included in the agenda. Ms. Lamb reviewed the Case Management Monthly Activity Report for the month of June as noted below.

Month	Total Claims Reported	Medical Only	Loss Time	Total Case Managed	Present Open Claims
August	21	16	1	17	13

Ms. Bresadola reviewed the Medical Savings Report for the month of August as noted below.

Month	Provider Bill Amount	Repriced Amount	Savings	Percentage of Savings	Number of Bills	In Network Bills	PPO %
August	\$ 216,653	\$ 46,179	\$ 170,474	79%	130	129	99%

With no questions, Ms. Bresadola concluded her report.

NJCE SAFETY DIRECTOR: Mr. Prince referred to the Safety Director's report for July through September enclosed within the agenda, which included all risk control and safety activities. Mr. Schulz then referred to the listing of all training opportunities that are scheduled through July 31st. Mr. Prince advised that any questions regarding trainings should be directed to his office. Mr. Prince reported that at the request of Commissioner Martins, on September 14th he visited the Public Safety Building. Mr. Prince advised that a variety of issues were discussed during the visit and said the county is diligently working on addressing all of the issues and working with their Environmental Consultant for other items as well. Mr. Prince said his report has been completed and submitted to his supervisor for review. Mr. Prince noted that once the report is finished being reviewed it will be distributed accordingly. Executive Director asked if there were any questions or comments on the report. Chair Wagner thanked Mr. Prince for being responsive whenever the county contacts him. With no further comments, Mr. Prince concluded his report.

Correspondence Made Part of Minutes

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Mr. Bergen indicated there was no public comment.

CLOSED SESSION: Executive Director advised there was a need for a closed session.

Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda.

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 3864-02, 2511, and 1425. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes

until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

MOTION TO GO INTO TO CLOSED SESSION

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MOTION TO APPROVE THE PARS/SARS AS DISCUSSED IN EXECUTIVE SESSION

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

NEXT MEETING – Executive Director asked whether the Commission would like to continue with the virtual meeting format for the October meeting. Chair Wagner said, yes, the Commission will meet virtually for the October meeting.

MOTION TO ADJOURN:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MEETING ADJOURNED: 10:35AM

Minutes prepared by: Jason Thorpe, Assisting Secretary