

**UNION COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
July 29, 2025**

10:00 AM

MEETING BEING HELD TELEPHONICALLY

**To attend the meeting via teleconference
Dial 1-646-558-8656 and enter Meeting ID: 851 890 4609
Passcode: 332573**

OR

**Join Zoom Meeting via Computer Link:
[https://zoom.us/j/8518904609?
pwd=OHJ4clNoUWk1bHpZazQ2TIJJamQ5dz09&omn=92978453734](https://zoom.us/j/8518904609?pwd=OHJ4clNoUWk1bHpZazQ2TIJJamQ5dz09&omn=92978453734)**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Union County Insurance Fund Commission will conduct its July 29, 2025 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

(1) Sending sufficient notice herewith to the Star Ledger and Westfield Leader, as well as posting meeting notice on UCIFC website

(2) Filing advance written notice of this meeting with the Commissioners of the Union County Insurance Fund Commission,

(3) Posting this notice on the public bulletin board of all members.

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.



July 16, 2025

CUNIX24006

Union County Insurance Fund Commission

Pennoni Activities

- Conducted Union County Labor Safety Meetings 06/06/24, 07/10/24, 09/11/24, 10/09/24, 12/16/24, 01/16/25, 2/13/25, 3/24/25, 5/19/25, and 6/26/2025.
- Conducted Union County Executive Meeting 07/23/24 and 09/24/24, 10/22/2024, 12/17/24, 1/21/25, 3/25/25, and 5/20/25.
- Provided Heat Safety for Managers and Heat Safety for Workers guidance documents 06/18/24.
- Conducted PEOSH audits of 25 county buildings throughout July and August 2024.
- Conducted Lock Out/Tag Out audits within county buildings throughout July 2024.
- Provided a Water Intrusion and Mold Remediation Guidance Document to the county 07/23/24.
- Conducted 20 in person Emergency Evacuation and Fire Drill Training between August and September.
- Delivered 2024 Control of Hazardous Energy Lock Out/Tag Out Plan on 12/3/2024.
- Delivered 2024 Building Emergency Action Plans (BEAP) and Fire Prevention reports 12/3/2024.
- Delivered the 2025 Respiratory Protection Fit Plan 2/4/2025.
- Conducted Fit Testing on 2/10/2025.
- Conducted Fleet Vehicle Inspections for all available vehicles 3/10/2025 – 3/21/2025.
- Conducted Confined Space Entry training on 4/17/2025.
- Delivered County Wide Blood Borne Pathogen Plan 5/13/2025.
- Delivered Confined Space Entry Plan 5/21/2025.
- Provided feedback on Asbestos Management Plans 5/29/2025.
- Conducted in person Forklift Training and Mobile Elevated Work Platform Training (MEWP) 6/9/2025 – 6/12/2025.
- Reviewing and updating the Fall Protection Plan.
- Final review of the Personal Protection (PPE) and Task Hazard Analysis (THA) Plan.
- Final review of General Safety Audits, Parks Safety Audits, and Work Zone Safety Audits. To be delivered during the week of 7/21.
- Reviewing and updating the IAQ County wide Plan.
- Scheduling additional forklift training, fall protection training, bucket truck training, and confined space entry training for the fall of 2025.

UNION COUNTY INSURANCE FUND COMMISSION

777 Terrace Avenue, Suite 309

Hasbrouck Heights, NJ 07604

Telephone (201) 727-0070 Fax (201) 727-0080

Date: July 29, 2025

Memo to: Commissioners of the Union County Insurance Fund Commission

From: Acrisure, LLC

Subject: Executive Director's Report

☐ AMENDMENT TO 2025 REGULAR MEETING SCHEDULE

We are requesting a change to the October meeting date due to a scheduling conflict. The Executive Director's Office will be attending a Public Entity Conference during the week of the originally scheduled meeting and will be unavailable. Therefore, we kindly ask the Commissioners to approve an amendment to the 2025 UCIFC regular meeting schedule to **delete the meeting previously scheduled for October 21, 2025, and reschedule it for October 28, 2025 at 10:00 a.m., via Zoom.**

☐ MOTION TO AMEND THE 2025 UCIFC MEETING SCHEDULE, Resolution No. 25-25, deleting the previously scheduled meeting date of October 21, 2025 and scheduling a new meeting to be held on October 28, 2025 at 10:00 a.m.

Additionally, we would like to take this opportunity to discuss whether the Commission would prefer to include an **in-person option** for one of the upcoming meetings—either at the next regularly scheduled meeting on **September 23rd** or at the newly proposed meeting or **October 28th**. We welcome the Commissioners' input on this matter to determine the best approach moving forward.

☐ 2024 Union County Insurance Fund Commission, Year End Audit

The UCIFC **2024 Year-End Audit**, reflects another strong year for the Fund. The audit is highly favorable, with **no recommendations issued**, underscoring the continued diligence and accuracy in our financial reporting and operations. The Fund remains healthy overall, with a **net position of \$12.7 million**. While the net position decreased by approximately **\$1.1 million** compared to the prior year, this change is primarily attributed to a **10% increase in loss reserves** and the inclusion of **TPA expenses** paid directly out of the IFC this year—an expense we did not incur in 2023.

Our office has been working closely with the current fund auditors, Wielkott & Company, to provide all necessary documentation related to the UCIFC, enabling them to finalize their report in time for this month's meeting. We are requesting that the Fund Commissioners approve the **Annual Audit Report for**

the period ending December 31, 2024 along with a motion to approve the **Group Affidavit Form / Certification of the Board of Fund Commissioners** of the Union County Insurance Fund Commission. This certification confirms that the undersigned Commissioners, having been duly elected and sworn, have reviewed and are familiar with the contents of the Annual Fund Audit as required by **N.J.S.A. 40A:5-6** and **N.J.S.A. 40A:10-46**, including, at a minimum, the required sections of the Annual Report of Audit pursuant to Local Finance Board regulations.

Motion to approve this year’s annual audit, Resolution 27-25 and approve Group Affidavit Form Certifying the Annual Audit for the period ending December 31, 2024.

2025 Meeting Schedule –

The next scheduled meeting is on September 23, 2025 at 10:00 a.m. as we are not scheduled to meet in August of 2025

RESOLUTION NO. 25-25

**UNION COUNTY INSURANCE FUND COMMISSION
AMENDMENT TO 2025 REGULAR MEETING SCHEDULE**

WHEREAS, the UNION COUNTY INSURANCE FUND COMMISSION (hereinafter "UCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey, N.J.S.A.10:4-6 et seq. requires public bodies to adopt an annual schedule of regular meetings and to furnish the public with notice of said schedule in a manner more specifically said forth in said Act; and

WHEREAS, by Resolution Number 9-25 enacted January 21, 2025, the UCIFC did set their meeting schedule for 2025, and now need to amend same.

NOW THEREFORE BE IT RESOLVED by the Commissioners of said Union County Insurance Fund Commission as follows:

1. The schedule of regular meetings of the UCIFC for the year 2025, is hereby amended to delete the meeting of October 21, 2025 and schedule a new meeting on October 28, 2025, 10:00 am., via Zoom;
2. Copies of this notice shall be posted and shall continue to be posted throughout the year on the bulletin board in the vestibule of the Administration Building, Elizabeth, New Jersey;
3. Copies of this notice shall be provided to the Star Ledger and the Westfield Leader newspapers for publication;
4. A copy of this notice shall be filed with the Union County Clerk.

ADOPTED by THE UNION COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on July 29th, 2025.

ADOPTED:

BY: _____

CHAIRPERSON

_____ **DATE**

ATTEST: _____

VICE CHAIRPERSON

_____ **DATE**

RESOLUTION NO. 27-25

UNION COUNTY INSURANCE FUND COMMISSION

RESOLUTION OF CERTIFICATION

ANNUAL AUDIT REPORT FOR PERIOD ENDING DECEMBER 31, 2024

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the BOARD OF COMMISSIONERS, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the BOARD OF FUND COMMISSIONERS of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the BOARD OF COMMISSIONERS have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the members of the BOARD OF COMMISSIONERS have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

As evidence by the group affidavit form of the BOARD OF COMMISSIONERS.

WHEREAS, such resolution of certification shall be adopted by the BOARD OF COMMISSIONERS no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the BOARD OF COMMISSIONERS have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the BOARD OF COMMISSIONERS to the penalty provisions of R.S. 52:27BB-52 -to wit:

R.S. 52:27BB-52 -"A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF COMMISSIONERS of the Union County Insurance Fund Commission hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE
RESOLUTION PASSED AT THE MEETING HELD ON JULY 29, 2025

BY: _____
CHAIRPERSON _____
DATE

ATTEST: _____
DATE

GROUP AFFIDAVIT FORM

CERTIFICATION OF BOARD OF FUND COMMISSIONERS

of the

UNION COUNTY INSURANCE FUND COMMISSION

We members of the BOARD OF COMMISSIONERS of the Union County Insurance Commission, of full age, being duly sworn according to law, upon our oath depose and say:

1.) We are duly elected members of the BOARD OF COMMISSIONERS of the Union County Insurance Commission.

2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-46 for the year 2024.

3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS – RECOMMENDATIONS

(L.S.) Amy Wagner

(L.S.) Claudia Martins

(L.S.) Laura Scutari

Attest:

BRUCE BERGEN, ESQ.
Commission Attorney

The Secretary of the Fund shall set forth the reason for the absence of signature of any members of the BOARD OF COMMISSIONERS.

Important: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625

RESOLUTION NO. 26-25
UNION COUNTY INSURANCE FUND COMMISSION
BILLS LIST JULY 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Union County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

Check No.	Vendor Name	Desc.	Check Amount
001276	Acrisure LLC dba Scirocco Group	Executive Director Fee for Jun & Jul	\$12,375.00 \$12,375.00 \$24,750.00
001277	Wielkocz & Company, LLC	Y/E 2024 Audit Fee	\$13,000.00 \$13,000.00
001278	Acrisure LLC dba Bergen Risk Managers	Claims Administration Fee Jun & Jul	\$35,400.00 \$35,400.00 \$70,800.00
001279	The Actuarial Advantage	Actuary Fee Jun & Jul	\$1,333.32 \$1,333.32
TOTAL PAYMENTS FY 2025			\$109,883.32

BY: _____

CHAIRPERSON _____ **DATE**

ATTEST: _____

DATE

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims:

TREASURER

**UNION COUNTY INSURANCE COMMISSION
SUMMARY OF CLAIM FUND BALANCES**

Claim Financials by Fund Year	Year-End 2022 Fund Balance	Year over Year Net Change	Year-End 2023 Fund Balance	Year over Year Net Change	Year-End 2024 Fund Balance	Net Change Q1 2025	Jan-Mar., 2025 Fund Balance
FUND YEAR 2018							
Paid Claims	\$2,750,266.00	\$141,801.00	\$2,892,067.00	\$102,343.00	\$2,994,410.00	\$15,714.00	\$3,010,124.00
Claim Reserves	\$580,661.00	-\$263,785.00	\$316,876.00	-\$147,729.00	\$169,147.00	\$14,874.00	\$184,021.00
IBNR	\$115,447.00	-\$97,612.00	\$17,835.00	-\$8,579.00	\$9,256.00	\$11,305.00	\$20,561.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$12,006.00	\$7,131.00	-\$4,875.00	\$2,370.00	-\$2,505.00	-\$287.00	-\$2,792.00
Total Fund Year 2018 Claims	\$3,434,368.00	-\$212,465.00	\$3,221,903.00	-\$51,595.00	\$3,170,308.00	\$41,606.00	\$3,211,914.00
FUND YEAR 2019							
Paid Claims	\$3,158,415.00	\$424,684.00	\$3,583,099.00	\$127,657.00	\$3,710,756.00	-\$17,573.00	\$3,693,183.00
Claim Reserves	\$721,984.00	-\$398,538.00	\$323,446.00	-\$29,235.00	\$294,211.00	-\$45,299.00	\$248,912.00
IBNR	\$231,461.00	-\$165,114.00	\$66,347.00	-\$40,409.00	\$25,938.00	-\$4,705.00	\$21,233.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$16,788.00	\$9,479.00	-\$7,309.00	\$1,574.00	-\$5,735.00	\$1,205.00	-\$4,530.00
Total Fund Year 2019 Claims	\$4,095,072.00	-\$129,489.00	\$3,965,583.00	\$59,587.00	\$4,025,170.00	-\$66,372.00	\$3,958,798.00
FUND YEAR 2020							
Paid Claims	\$1,297,633.00	\$593,820.00	\$1,891,453.00	\$609,937.00	\$2,501,390.00	\$80,958.00	\$2,582,348.00
Claim Reserves	\$817,772.00	\$881,573.00	\$1,699,345.00	-\$1,401,661.00	\$297,684.00	-\$180,584.00	\$117,100.00
IBNR	\$955,494.00	-\$791,779.00	\$163,715.00	-\$72,897.00	\$90,818.00	-\$17,769.00	\$73,049.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	-\$17,719.00	-\$17,719.00	-\$17,719.00	-\$17,719.00
Discounted Claim Value (DCV)	-\$36,028.00	\$15,347.00	-\$20,681.00	-\$14,668.00	-\$6,013.00	\$2,365.00	-\$3,648.00
Total Fund Year 2020 Claims	\$3,034,871.00	\$698,961.00	\$3,733,832.00	-\$867,672.00	\$2,866,160.00	-\$132,749.00	\$2,733,411.00
FUND YEAR 2021							
Paid Claims	\$1,059,206.00	\$120,514.00	\$1,179,720.00	\$732,385.00	\$1,912,105.00	\$75,975.00	\$1,988,080.00
Claim Reserves	\$834,237.00	\$514,434.00	\$1,348,671.00	-\$288,700.00	\$1,059,971.00	-\$107,655.00	\$952,316.00
IBNR	\$1,046,295.00	-\$745,710.00	\$300,585.00	-\$170,541.00	\$130,044.00	-\$23,461.00	\$106,583.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$42,065.00	\$7,427.00	-\$34,638.00	\$14,753.00	-\$19,885.00	-\$7,679.00	-\$27,564.00
Total Fund Year 2021 Claims	\$2,897,673.00	-\$103,335.00	\$2,794,338.00	\$287,897.00	\$3,082,235.00	-\$62,820.00	\$3,019,415.00

FUND YEAR 2022

Paid Claims	\$521,308.00	\$240,816.00	\$762,124.00	\$369,603.00	\$1,131,727.00	\$152,983.00	\$1,284,710.00
Claim Reserves	\$905,204.00	\$160,786.00	\$1,065,990.00	\$127,064.00	\$1,193,054.00	-\$65,862.00	\$1,127,192.00
IBNR	\$1,683,797.00	-\$911,698.00	\$772,099.00	-\$433,871.00	\$338,228.00	-\$56,995.00	\$281,233.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$70,580.00	\$30,413.00	-\$40,167.00	\$8,273.00	-\$31,894.00	-\$9,414.00	-\$41,308.00
Total Fund Year 2022 Claims	\$3,039,729.00	-\$479,683.00	\$2,560,046.00	\$71,069.00	\$2,631,115.00	\$20,712.00	\$2,651,827.00

FUND YEAR 2023

Paid Claims		\$1,065,622.00	\$1,065,622.00	\$738,064.00	\$1,803,686.00	\$26,803.00	\$1,830,489.00
Claim Reserves		\$1,218,814.00	\$1,218,814.00	-\$307,451.00	\$911,363.00	\$80,357.00	\$991,720.00
IBNR		\$2,390,919.00	\$2,390,919.00	-\$1,201,576.00	\$1,189,343.00	-\$117,124.00	\$1,072,219.00
Excess Insurance Recoverable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)		-\$76,075.00	-\$76,075.00	\$34,337.00	-\$41,738.00	\$430.00	-\$41,308.00
Total Fund Year 2023 Claims		\$4,599,280.00	\$4,599,280.00	-\$736,626.00	\$3,862,654.00	-\$9,534.00	\$3,853,120.00

FUND YEAR 2024

Paid Claims				\$1,078,760.00	\$1,078,760.00	\$554,086.00	\$1,632,846.00
Claim Reserves				\$2,507,748.00	\$2,507,748.00	\$96,868.00	\$2,604,616.00
IBNR				\$1,328,432.00	\$1,328,432.00	-\$230,344.00	\$1,098,088.00
Excess Insurance Recoverable				\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)				-\$88,301.00	-\$88,301.00	\$2,776.00	-\$85,525.00
Total Fund Year 2024 Claims				\$4,826,639.00	\$4,826,639.00	\$423,386.00	\$5,250,025.00

FUND YEAR 2025

Paid Claims						\$23,458.00	\$23,458.00
Claim Reserves						\$162,736.00	\$162,736.00
IBNR						\$603,319.00	\$603,319.00
Excess Insurance Recoverable						\$0.00	\$0.00
Discounted Claim Value (DCV)						-\$18,164.00	-\$18,164.00
Total Fund Year 2025 Claims						\$771,349.00	\$771,349.00

All Lines Total Claims	\$16,501,713.00	\$4,373,269.00	\$20,874,982.00	\$3,589,299.00	\$24,464,281.00	\$985,578.00	\$25,449,859.00
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UNION COUNTY INSURANCE FUND COMMISSION (UCIFC)

TO: Fund Commissioners
FROM: J.A. Montgomery Consulting, Safety Director
DATE: July 17, 2025
DATE OF MEETING: July 29, 2025

UCIFC SERVICE TEAM

<p>Paul Shives, Partner & Sr. Director of Safety Services pshives@jamontgomery.com Office: 732-736-5213</p>	<p>Glenn Prince, Assistant Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949</p>	<p>Natalie Dougherty, Senior Risk Operations Analyst ndougherty@jamontgomery.com Office: 856-552-4738</p>
<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18th Floor Camden, NJ 08102 P.O. Box 99106 Camden, NJ 08101</p>		

May – July 2025

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **May 20:** Attended the UCIFC meeting.
- **May 20:** Attended the UCIFC Executive Safety Committee meeting.
- **May 30:** Conducted a loss control visit at the Elizabethtown Plaza (County Administration Building).
- **June 9:** Conducted a work zone safety toolbox talk for the Public Works Department.
- **June 9:** Conducted a loss control visit at the Houdaille Quarry.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **July 29:** Plan to attend the UCIFC meeting.
- **July 29:** Plan to attend the UCIFC Executive Safety Committee meeting.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>:

- Playground Unitary Surfacing Contracts – Best Practices
- Hurricane Preparedness - Best Practices
- Heat Related Illnesses - Best Practices
- Artificial Turf Fields - Best Practices
- Pets - Summer Safety Tips
- Fatigue in the Workplace – Best Practices

NJCE LIVE and LEARNING ON DEMAND TRAINING

LIVE Safety Training

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the MSI-NJCE Expos and are scheduled throughout New Jersey in 2025 - [2025 Expo Training Schedule Flyer](#) (attached)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Live Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. (July through September 2025 Live Training Schedules and Registration Links are attached).

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

To submit the NJCE LIVE Group Sign-in Sheet you will click on the [NJCE LIVE Group Sign-in Sheet](#) link or QR Code and complete the form with your groups' information. **Please Submit Within 24 Hours**

Learning On Demand Training (available on the NJCE LMS)

NJCE Learning On Demand provides over 190 On-Demand Streaming Videos and Online Courses in English and Spanish that can be viewed 24/7 by members, on the NJCE Learning Management System (LMS) [NJCE LMS](#). Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. [NJCE Learning On Demand Catalog](#)

NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the [NJCE Leadership Academy](#) for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

Open Enrollment Dates: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- *December 1 - 22, 2025 (Start Date: January 1, 2026)*

The Registration link will be available for completion during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

Please Note: *If a class link is not present on the Live Monthly Training Schedules the class may not be offered/available yet so please check back (class schedules are released two months out).*

The Leadership Academy Self- Assessment Form will be distributed to registrants electronically at the beginning of the year (end of January). The Safety Leadership Plaques will be distributed shortly thereafter. For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



[NJCE Learning Management System \(LMS\)](#)

Students (Users) – Contact your Agency’s Training Administrator to send you the login link and activation code to set up your account. Once you receive your activation code and activate your account, you will see your new username and create your password through this process. ([NJCE LMS Login](#)). If you have any questions, please contact Natalie Dougherty (ndougherty@jamontgomery.com).

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website ([NJCE LIVE Monthly Training Schedules](#)).

(* In-Person Training: Being held via the MSI-NJCE Expo. Expos are scheduled throughout the state and are for training programs that are not available virtually.

() PLEASE NOTE (Zoom Meeting Format):** No Group Attendance for these training classes. Each Student **MUST** have access to a computer or device with a working Camera and Microphone.

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>.

NOTE: If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.

July through September 2025 Safety Training Schedule
 Click on the "Training Topic" to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
7/17/25	Bloodborne Pathogens	7:30 - 8:30 am
7/17/25	Asbestos Awareness	9:00 - 11:00 am
7/17/25	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
7/18/25	Driving Safety Awareness	8:30 - 10:00 am
7/21/25	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
7/22/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
7/22/25	Fire Extinguisher Safety	1:00 - 2:00 pm
7/23/25	Sanitation and Recycling Safety	7:30 - 9:30 am
7/23/25	Personal Protective Equipment	10:00 - 12:00 pm
7/23/25	Hoists, Cranes, and Rigging	1:00 - 3:00 pm
7/24/25	Ladder Safety/Walking & Working Surfaces	8:00 - 10:00 am
7/24/25	Fire Safety	10:30 - 11:30 am
7/25/25	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
7/25/25	Bloodborne Pathogens	10:30 - 11:30 am
7/28/25	Hearing Conservation	8:30 - 9:30 am
7/28/25	Dealing with Difficult People and De-Escalation	10:00 - 11:30 am
7/29/25	Confined Space Entry	8:30 - 11:30 am
7/29/25	Chainsaw Safety	1:00 - 2:00 pm
7/29/25	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
7/30/25	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
7/30/25	Mower Safety	11:00 - 12:00 pm
7/31/25	Fire Extinguisher Safety	8:30 - 9:30 am
7/31/25	Fall Protection Awareness	10:00 - 12:00 pm
8/1/25	Hazard Communication/Globally Harmonized System (GHS)	7:30 - 9:00 am
8/1/25	Implicit Bias in the Workplace	9:00 - 10:30 am
8/1/25	Hearing Conservation	9:30 - 10:30 am
8/4/25	Work Zone: Temporary Traffic Controls	8:30 - 10:30 am
8/4/25	Chipper Safety	11:00 - 12:00 pm
8/4/25	Fire Safety	1:00 - 2:00 pm

8/5/25	Personal Protective Equipment	8:30 - 10:30 am
8/5/25	Mower Safety	11:00 - 12:00 pm
8/5/25	Playground Safety Inspections	1:00 - 3:00 pm
8/6/25	Fire Extinguisher Safety	8:00 - 9:00 am
8/6/25	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
8/7/25	Confined Space Entry	8:30 - 11:30 am
8/8/25	Indoor Air Quality Designated Person Training (Zoom Meeting) **	8:30 - 9:30 am
8/8/25	Shop and Tool Safety	10:00 - 11:00 am
8/11/25	Heavy Equipment Safety: General Safety	8:30 - 10:30 am
8/11/25	Harassment in the Workplace for Elected Officials, Managers, & Supervisors (Ocean) *	9:00 - 11:00 am
8/12/25	CDL: Drivers' Safety Regulations	10:00 - 12:00 pm
8/12/25	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
8/13/25	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
8/13/25	Ethical Decision Making	9:00 - 11:30 am
8/13/25	Fall Protection Awareness	1:00 - 3:00 pm
8/14/25	Bloodborne Pathogens	7:30 - 8:30 am
8/14/25	Ladder Safety/Walking & Working Surfaces	9:00 - 11:00 am
8/15/25	Mower Safety	8:30 - 9:30 am
8/15/25	Chainsaw Safety	10:00 - 11:00 am
8/18/25	Hearing Conservation	8:30 - 9:30 am
8/18/25	Fire Safety	10:00 - 11:00 am
8/18/25	Change: Embracing New Opportunities	1:00 - 2:30 pm
8/19/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
8/19/25	Preparing for the Unspeakable	9:00 - 10:30 am
8/19/25	Personal Protective Equipment	1:00 - 3:00 pm
8/20/25	Confined Space Entry	8:30 - 11:30 am
8/20/25	Flagger Skills and Safety	1:00 - 2:00 pm
8/21/25	Bloodborne Pathogens	8:30 - 9:30 am
8/21/25	Fire Extinguisher Safety	10:00 - 11:00 am
8/21/25	Asbestos Awareness	1:00 - 3:00 pm
8/22/25	School Safety & Regulatory Awareness Training	8:30 - 11:30 pm
8/25/25	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
8/25/25	Driving Safety Awareness	1:30 - 3:00 pm
8/26/25	Jetter/Vacuum Safety Awareness	8:30 - 10:30 am
8/26/25	Special Event Management (Zoom Meeting) **	1:00 - 3:00 pm
8/27/25	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
8/27/25	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
8/27/25	Bloodborne Pathogens	1:00 - 2:00 pm
8/28/25	Hoists, Cranes, and Rigging	8:00 - 10:00 am
8/28/25	Flagger Skills and Safety	10:30 - 11:30 am
9/3/25	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
9/3/25	Ethics for NJ Local Government Employees (Camden)*	9:00 - 11:00 am
9/3/25	Protecting Children from Abuse In New Jersey Local Government Programs (Camden)*	12:00 - 2:00 pm
9/4/25	Bloodborne Pathogens	8:30 - 9:30 am
9/4/25	Fire Safety	10:00 - 11:00 pm
9/4/25	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
9/8/25	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
9/8/25	NJCE Expo 2025 - Excavation, Trenching, and Shoring (Burlington)*	8:30 - 12:30 pm
9/8/25	NJCE Expo 2025 - Fast Track to Safety (HazCom, BBP, FS, Driving) (Burlington)*	8:30 - 12:30 pm
9/8/25	NJCE Expo 2025 - Flagger Work Zone Safety (Burlington)*	8:30 - 12:30 pm
9/8/25	NJCE Expo 2025 - Practical Leadership - 21 Irrefutable Laws (Burlington)*	8:30 - 11:30 am
9/9/25	Work Zone: Temporary Traffic Controls	8:30 - 10:30 am
9/9/25	Preparing for First Amendment Audits	9:00 - 11:00 am

9/9/25	Chipper Safety	11:00 - 12:00 pm
9/9/25	Chainsaw Safety	1:00 - 2:00 pm
9/10/25	Personal Protective Equipment	8:30 - 10:30 am
9/10/25	Mower Safety	11:00 - 12:00 pm
9/10/25	Accident Investigation (Zoom Meeting)**	1:00 - 3:00 pm
9/11/25	Confined Space Entry	9:00 - 12:00 pm
9/11/25	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
9/12/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
9/12/25	Implicit Bias in the Workplace	9:00 - 10:30 am
9/12/25	Productive Meetings Best Practices (Zoom Meeting)**	1:00 - 2:30 pm
9/15/25	Hearing Conservation	7:30 - 8:30 am
9/15/25	Flagger Skills and Safety	9:00 - 10:00 am
9/15/25	High Performing Teams (Zoom Meeting)	1:00 - 3:00 pm
9/16/25	Fire Safety	8:30 - 9:30 am
9/16/25	Fire Extinguisher Safety	10:00 - 11:00 am
9/16/25	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
9/16/25	The Power of Collaboration Parts 1 & 2 (Atlantic)*	9:00 - 1:00 pm
9/17/25	Fall Protection Awareness	8:30 - 10:30 am
9/17/25	Bloodborne Pathogens	11:00 - 12:00 pm
9/17/25	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
9/18/25	Leaf Collection Safety Awareness	8:30 - 10:30 am
9/18/25	Public Employers: What You Need to Know (Zoom Meeting)**	10:00 - 11:30 am
9/18/25	Shop and Tool Safety	1:00 - 2:00 pm
9/19/25	Chipper Safety	8:30 - 9:30 am
9/19/25	Chainsaw Safety	10:00 - 11:00 am
9/22/25	Mower Safety	7:30 - 8:30 am
9/22/25	Bloodborne Pathogens	9:00 - 10:00 am
9/22/25	Driving Safety Awareness	10:30 - 12:00 pm
9/22/25	Flagger Skills and Safety	1:00 - 2:00 pm
9/23/25	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
9/23/25	Law Enforcement: Work Zone Initial Training	9:00 - 1:00 pm
9/23/25	Personal Protective Equipment	1:00 - 3:00 pm
9/24/25	Confined Space Entry	8:30 - 11:30 am
9/24/25	Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program	1:00 - 2:30 pm
9/24/25	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
9/26/25	Hazard Communication/Globally Harmonized System (GHS)	7:30 - 9:00 am
9/26/25	Snow Plow/Snow Removal Safety	9:30 - 11:30 am
9/26/25	Introduction to Management Skills (Zoom Meeting)**	10:00 - 12:00 pm
9/29/25	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
9/29/25	Fire Extinguisher Safety	11:00 - 12:00 pm
9/29/25	Leaf Collection Safety Awareness	1:00 - 3:00 pm
9/30/25	Hearing Conservation	8:30 - 9:30 am
9/30/25	CDL: Drivers' Safety Regulations	10:00 - 12:00 pm
9/30/25	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm

ZOOM SAFETY TRAINING GUIDELINES

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can log on and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.

Group Training Procedures:

- Please have one person register for the safety training webinar and ensure that person will have access to the webinar link to launch on the day of the class. Please assign someone to complete and submit the group sign-in sheet link within 24 hours after the webinar.

- **NJCE LIVE GROUP SIGN IN SHEET SUBMISSION:**

To submit the NJCE LIVE Group Sign-in Sheet please click [NJCE LIVE Group Sign-in Sheet](#) or use the QR Code



and complete the form with your group’s information. *(Please Submit within 24 Hours)*

Please Note: The Group Sign in Sheet only needs to be completed and submitted if the Training was done in a “Group Setting” and should Not be completed if the user logged in and viewed the training on their Own.



2025 MSI-NJCE EXPO

THE MSI-NJCE EXPO FEATURES IN-PERSON TRAINING THROUGHOUT NEW JERSEY!

The training topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Flagger and Work Zone Safety (4 hours)
- Fast Track to Safety *Must attend all four sessions to receive CEUs.
 - Hazard Communications with GHS (1 hour)
 - Bloodborne Pathogens (1 hour)
 - Driver Safety Awareness (1 hour)
 - Fire Safety (1 hour)
- Practical Leadership – 21 Irrefutable Laws (3 hours)

DATE	MSI-NJCE EXPO LOCATION	ADDRESS
March 17th	Atlantic Cape Community College (Cape May)	341 South Dennis Rd., Cape May CH, NJ
April 2nd	Morris Co. Fire Academy (Morris)	500 W Hanover Ave., Morristown, NJ
May 30th	Wall Township Municipal Bldg. (Monmouth)	2700 Allaire Rd., Wall Township, NJ
June 18th	Middlesex Co. Fire Academy (Middlesex)	1001 Fire Academy Drive, Sayreville, NJ
September 8th	Burlington Co. Emergency Training Center (Burlington)	53 Academy Drive, Westampton, NJ
October 16th	Bergen Co. Law & Public Safety Institute (Bergen)	281 Campgaw Rd., Mahwah, NJ
October 23rd	Atlantic Cape Community College, (Atlantic)	5100 Black Horse Pike, Mays Landing, NJ
*November 5th	Rowan College (Gloucester)	1400 Tanyard Rd., Sewell, NJ

**Tentatively Scheduled*

Check-in begins at 8:00 AM and class starts promptly at 8:30 AM. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register: Go to the Monthly Safety Training Schedules located on [NJCE.org/Safety](https://www.njce.org/Safety) ([NJCE Live Monthly Training Schedules](#) click on the Course Topic/Date).

(Please Note: Registration Links are available two months prior to class date. So please check back.)

Please see the attached for the course descriptions and CEU information and contact Natalie Dougherty at ndougherty@jamontgomery.com with any questions.



LEADERSHIP SKILLS FOR SUPERVISORS WORKSHOP

2025 Schedule & Locations

CLICK THE "DATE" BELOW TO REGISTER!
(THIS IS A TWO - DAY WORKSHOP)

March 13 & 14 | 9:00 AM to 3:30 PM
Atlantic Cape Community College (Mays Landing)

March 20 & 21 | 9:00 AM to 3:30 PM
Scotch Plains Fire Department (Union)

April 2 & 3 | 9:00 AM to 3:30 PM
Piscataway Community Center (YMCA) (Middlesex)

April 24 & 25 | 9:00 AM to 3:30 PM
Middletown Municipal Building (Monmouth)

May 21 & 22 | 9:00 AM to 3:30 PM
TRIAD1828 Centre (Camden)

June 12 & 13 | 9:00 AM to 3:30 PM
East Brunswick Library (Middlesex)

September 18 & 19 | 9:00 AM to 3:30 PM
Burlington County Emergency Training Center (Burlington)

October 7 & 8 | 9:00 AM to 3:30 PM
Hillsborough Township Municipal Building (Somerset)

November 13 & 14 | 9:00 AM to 3:30 PM
Toms River Fire Academy (Ocean)



This Two-Day Workshop is designed for new or experienced supervisors and managers. The highly interactive learning experience provides instruction, insight, and group exercises in:

- Communicating for results
- Conflict resolution strategies
- Using influence effectively
- Managing organizational stress

Continuing educations credits have been awarded for financial officers, public works managers, clerks, purchasing agents, tax collectors, fire service instructors and enforcement officials. Full attendance is required for CEUs.

This is a mandatory class for the NJCE Leadership Academy AND with a Program Start Date of 1/1/2023 and after.

Class size is limited.

Questions?
Natalie Dougherty
ndougherty@jamontgomery.com

NJCE LIVE Monthly Training Schedules

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 2364, 1366, 1693, 1562, 1640, 4134, 0959 and one additional claim matter, Cedres v. Union County. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

APPENDIX I

**UNION COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – May 20, 2025
ZOOM- VIRTUAL MEETING 10:00 AM**

Meeting was called to order by Executive Director. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Chairperson	Wagner	Present
Commissioner	Scutari	Present

FUND PROFESSIONALS PRESENT:

Executive Director	Acrisure Agency Partners Shannon Balken Justin Gallo
Underwriting Manager	Acrisure Agency Partner David Balken
Claims Service	Acrisure, LLC dba Bergen Risk Managers John Markel
Treasurer	Bibi Taylor
Attorney	Bruce Bergen, Esq.
NJCE Safety Director	J.A. Montgomery Consulting Glenn Prince
UCIFC Safety Manager	Pennoni Ralph Coppola (Sarah Combs presenting)

ALSO PRESENT:

Christa Foli, Acrisure, LLC – Balken Risk Management
Theresa Pacheco, Union County
Robin Racioppi Acrisure LLC
Kathleen McGuire Acrisure, LLC dba Bergen Risk Managers
Christine Johnson Acrisure, LLC dba Bergen Risk Managers

APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF MARCH 25, 2025

- Executive Director noted the closed minutes were e-mailed to the Commissioners prior to the meeting for review.

MOTION TO APPROVE THE OPEN MINUTES AND CLOSED MINUTES OF MARCH 25, 2025

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	Unanimous

CORRESPONDENCE: None

SAFETY COMMITTEE: The UCIFC Safety Director, Sarah Combs will be presenting on behalf of Mr. Coppola and has provided the following updates. Fleet vehicle inspections for all available vehicles have been conducted. While on site, confined space entry training has been conducted for the confined space team at Union County. Also, delivered countrywide blood borne pathogen plan. Pennoni is currently reviewing and updating their confined space entry plan, reviewing their asbestos management plans, updating their fall protection plans, PPE and task hazard analysis plans, as well as the IAQ plans.

EXECUTIVE DIRECTOR REPORT: Executive Director discussed **2025 Auditor RFP**. Commissioners delayed the Request for Proposal (RFP) process last year; due to a lack of responses in the prior year which forced a late appointment to a new auditor. Commissioners have decided to renew the existing contract for another term, at its current fee of \$13,000, staying under the bid threshold requirements. Amendment to Attorney and Treasurer Fees the Executive Director asked for a motion to authorize the amendment and reduction of the per annual compensation amount to \$1,000 rather than \$4,000 for the term commencing January 1st, 2025, through December 31st, 2025, regarding the positions of Treasurer and Attorney.

- Executive Director asked for a motion to approve the following resolution.

MOTION TO APPROVE RESOLUTION 21-25 AND 22-25 AMENDING PASS RESOLUTION 6-25 AND 7-25 AUTHORIZING THE AMENDMENT AND REDUCTION OF THE PER ANNUAL COMPENSATION AMOUNT TO \$1000 FOR THE TERM COMMENCING JANUARY 1ST, 2025 THROUGH DECEMBER 31, 2025, FOR POSITIONS OF TREASURER AND ATTORNEY

Moved:	Chair Wagner
Second:	Commissioner Scutari
Roll Call Vote:	Unanimous

2025 MEETING SCHEDULE: Next scheduled meeting is on July 29,2025, at 10:00 A.M.

TREASURER REPORT: Ms. Taylor referred to the March bill list and a recommendation to approve Resolution 20-25 all items are routine in nature and there is sufficiency of funds.

- Executive Director asked for a motion to approve the following resolution.

MOTION TO APPROVE RESOLUTION 20-25 APPROVE MAY BILL LIST

Moved:	Chair Wagner
Second:	Commissioner Scutari
Roll Call Vote:	Unanimous

ATTORNEY: Mr. Bergen advised he did not have anything to report but, did note that two attorneys from his office, Christopher Howard and Bill Donegan will be joining in Executive Session to discuss potential settlement of two litigation matters.

CLAIMS ADMINISTRATOR: Mr. Markel, of Acrisure, LLC dba Bergen Risk Managers, discussed the actuarial analysis for Q1 2025 is being worked on and anticipate being able to report the final 2025 actuarial adjusted experience as of March 31st at the next Commission meeting. Mr. Markel provided a summary of the 2024 workers compensation claims. There were 195 claims occurring in fund year 2024 and as of today, the total incurred in that fund year is \$3,552 million. There are thirty-seven open claims remaining in fund year 2024 and they represent \$1.8 million in outstanding reserves. That is a 44% decrease in frequency from fund year 2024 and a 35% decrease from fund year 2023 showing a positive trend. With no other questions, Mr. Markel concluded his report.

NJCE SAFETY MANAGER: Mr. Prince referred to the Safety Directors report training opportunities May through July 31, 2025, enclosed within the agenda, which included all risk control and safety activities. All training opportunities and training rosters can be found at NJCE.org. Mr. With no questions, Mr. Prince concluded his report.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Mr. Bergen indicated there was no public comment.

CLOSED SESSION: Executive Director advised there was a need for a closed session.

Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda. N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 1533, 2977, 2907, 0735, 1439, 0462, 1541. As well as a litigation matter. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

MOTION TO MOVE INTO CLOSED SESSION:

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	Unanimous

MOTION TO APPROVE PAR AS DISCUSSED IN IN EXECITIVE SESSION:

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	Unanimous

MOTION TO ADOURN:

Moved:	Chair Wagner
Second:	Commissioner Scutari
Vote:	Unanimous

MEETING ADJOURNED: 10:44 AM
Minutes prepared by Christa Foli -Secretary