

**UNION COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
September 23, 2025**

**10:00 AM**

**MEETING BEING HELD AT:  
County Administration Building  
4<sup>th</sup> Floor Conference Room  
10 Elizabethtown Plaza  
Elizabeth, NJ 07207**

**To attend the meeting via teleconference  
Dial 1-646-558-8656 and enter Meeting ID: 851 890 4609  
Passcode: 332573**

**OR**

**Join Zoom Meeting via Computer Link:**

[https://zoom.us/j/8518904609?  
pwd=OHJ4clNoUWk1bHpZazQ2TIJJamQ5dz09&omn=94774088680](https://zoom.us/j/8518904609?pwd=OHJ4clNoUWk1bHpZazQ2TIJJamQ5dz09&omn=94774088680)

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

The Union County Insurance Fund Commission will conduct its September 23, 2025 meeting in person and electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

(1) Sending sufficient notice herewith to the Star Ledger and Westfield Leader, as well as posting meeting notice on UCIFC website

(2) Filing advance written notice of this meeting with the Commissioners of the Union County Insurance Fund Commission,

(3) Posting this notice on the public bulletin board of all members.

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.





September 15, 2025

CUNIX24006

## Union County Insurance Fund Commission

### Pennoni Activities

- Conducted Union County Labor Safety Meetings 06/06/24, 07/10/24, 09/11/24, 10/09/24, 12/16/24, 01/16/25, 2/13/25, 3/24/25, 5/19/25, 6/26/25, 7/27/25 and 8/26/25.
- Conducted Union County Executive Meeting 07/23/24 and 09/24/24, 10/22/2024, 12/17/24, 1/21/25, 3/25/25, 5/20/25, and 7/29/25.
- Provided Heat Safety for Managers and Heat Safety for Workers guidance documents 06/18/24.
- Conducted PEOSH audits of 25 county buildings throughout July and August 2024.
- Conducted Lock Out/Tag Out audits within county buildings throughout July 2024.
- Provided a Water Intrusion and Mold Remediation Guidance Document to the county 07/23/24.
- Conducted 20 in person Emergency Evacuation and Fire Drill Training between August and September.
- Delivered 2024 Control of Hazardous Energy Lock Out/Tag Out Plan on 12/3/2024.
- Delivered 2024 Building Emergency Action Plans (BEAP) and Fire Prevention reports 12/3/2024.
- Delivered the 2025 Respiratory Protection Fit Plan 2/4/2025.
- Conducted Fit Testing on 2/10/2025.
- Conducted Fleet Vehicle Inspections for all available vehicles 3/10/2025 – 3/21/2025.
- Conducted Confined Space Entry training on 4/17/2025.
- Delivered County Wide Blood Borne Pathogen Plan 5/13/2025.
- Delivered Confined Space Entry Plan 5/21/2025.
- Provided feedback on Asbestos Management Plans 5/29/2025.
- Conducted in person Forklift Training and Mobile Elevated Work Platform Training (MEWP) 6/9/2025 – 6/12/2025.
- Reviewing and updating the Fall Protection Plan.
- Final review of the Personal Protection (PPE) and Task Hazard Analysis (THA) Plan.
- Final review of General Safety Audits, Parks Safety Audits, and Work Zone Safety Audits. To be delivered during the week of 7/21.
- Reviewing and updating the IAQ County wide Plan.
- Scheduling additional forklift training, fall protection training, bucket truck training, and confined space entry training for the fall of 2025.
- Conducted Emergency Evacuation Drills the week of 7/22/2025.
- Conducted in person Forklift Training 9/2/2025 – 9/4/2025.
- Conducted Emergency Evacuation Drills the week of 9/15/2025.
- Delivered the Personal Protection (PPE) and Task Hazard Analysis (THA) Plan 9/15/2025.
- Scheduled Confined Space Entry Training for 9/19/2025.
- Scheduled Bucket Truck Training for 9/22/2025.
- Conducted a walkthrough of the Prosecutors Office located in Elizabeth, NJ and provided a proposal for adding emergency lighting and an exit plan.
- Provided a proposal for conducting an Electromagnetic Magnetic Energy Survey and Report at a

UCNJ building located in Elizabeth, NJ.

- Drafting a Heat Illness Prevention Plan.

**UNION COUNTY INSURANCE FUND COMMISSION**

777 Terrace Avenue, Suite 309

Hasbrouck Heights, NJ 07604

Telephone (201) 727-0070 Fax (201) 727-0080

Date: September 23, 2025

Memo to: Commissioners of the Union County Insurance Fund Commission

From: Acrisure, LLC

Subject: Executive Director's Report

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We trust everyone had an enjoyable summer.

At today's meeting, there are no action items or resolutions for consideration other than approval of this month's Bills List, so we will proceed directly to the committee reports. This meeting also represents a milestone for our office, as it is the first time we are joining all of the UCIFC Commissioners in person at the County Offices. For some of us, this will also be the first opportunity to meet face-to-face, and we look forward to engaging with the Commission in this setting and continuing to strengthen our collaboration moving forward.

**2026 UCIFC Property & Casualty Budget**

Consistent with prior years, the Insurance Commission will adopt a temporary 2026 UCIFC Property & Casualty Budget at the December meeting. In preparation, our office will schedule a meeting with the Commission Chair and Treasurer beginning the next two months, in preparation of the December session. These meetings will provide an opportunity to review the detailed aspects of the 2026 budget, align financial strategies, and address any relevant considerations. This interim budget will represent 2/12 of the annual budget for 2026, thereby ensuring financial continuity and operational readiness pending adoption of the comprehensive budget. These steps are intended to support a seamless transition into the upcoming fiscal year.

**2025 Meeting Schedule**

The next scheduled meeting is on October 28, 2025 at 10:00 a.m

**RESOLUTION NO. 28-25**  
**UNION COUNTY INSURANCE FUND COMMISSION**  
**BILLS LIST SEPTEMBER 2025**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Union County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

<b>Check No.</b>	<b>Vendor Name</b>	<b>Desc.</b>	<b>Check Amount</b>
00__	Acrisure LLC dba Scirocco Group	Executive Director Fee for Aug & Sep	\$12,375.00 \$12,375.00 <b>\$24,750.00</b>
00__	Acrisure LLC dba Bergen Risk Managers	Claims Administration Fee Aug & Sep	\$35,400.00 \$35,400.00 <b>\$70,800.00</b>
00__	The Actuarial Advantage	Actuary Fee Aug & Sep	\$1,333.32 <b>\$1,333.32</b>
<b>TOTAL PAYMENTS FY 2025</b>			<b>\$96,883.32</b>

**BY:** \_\_\_\_\_

**CHAIRPERSON** DATE

**ATTEST:** \_\_\_\_\_

DATE

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims:

\_\_\_\_\_  
**TREASURER**



## **Bergen Risk Managers' Report**

- **Summary of Claim Fund Balances – Calendar Years Ending 2022, 2023 and 2024 with Year-Over-Year Net Changes and Calendar Year 2025 Q1 and Q2 (as of June 30, 2025)**
- **Calendar Year 2025 (Through 6 Months) Net Claim Fund Balance Changes – Fund Years 2018 to 2024**  
**Combined Fund Years 2018 to 2023 (Cumulative Net Change during Jan-June, 2025 = \$29,328)**  
**Fund Year 2024 (Net Change during Jan-June, 2025 = \$291,394)**

**UNION COUNTY INSURANCE COMMISSION  
SUMMARY OF CLAIM FUND BALANCES**

Claim Financials by Fund Year	Year-End 2022 Fund Balance	Year over Year Net Change	Year-End 2023 Fund Balance	Year over Year Net Change	Year-End 2024 Fund Balance	Net Change Q1 2025	Jan-Mar., 2025 Fund Balance	Net Change Q2 2025	Jan-June, 2025 Fund Balance	6-Month Net Change From 12/31/2024
<b>FUND YEAR 2018</b>										
Paid Claims	\$2,750,266.00	\$141,801.00	\$2,892,067.00	\$102,343.00	\$2,994,410.00	\$15,714.00	\$3,010,124.00	\$85,369.00	\$3,095,493.00	
Claim Reserves	\$580,661.00	-\$263,785.00	\$316,876.00	-\$147,729.00	\$169,147.00	\$14,874.00	\$184,021.00	\$1,003.00	\$185,024.00	
<b>IBNR</b>	<b>\$115,447.00</b>	<b>-\$97,612.00</b>	<b>\$17,835.00</b>	<b>-\$8,579.00</b>	<b>\$9,256.00</b>	<b>\$11,305.00</b>	<b>\$20,561.00</b>	<b>-\$3,500.00</b>	<b>\$17,061.00</b>	
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)	-\$12,006.00	\$7,131.00	-\$4,875.00	\$2,370.00	-\$2,505.00	-\$287.00	-\$2,792.00	-\$222.00	-\$3,014.00	
<b>Total Fund Year 2018 Claims</b>	<b>\$3,434,368.00</b>	<b>-\$212,465.00</b>	<b>\$3,221,903.00</b>	<b>-\$51,595.00</b>	<b>\$3,170,308.00</b>	<b>\$41,606.00</b>	<b>\$3,211,914.00</b>	<b>\$82,650.00</b>	<b>\$3,294,564.00</b>	<b>\$124,256.00</b>
<b>FUND YEAR 2019</b>										
Paid Claims	\$3,158,415.00	\$424,684.00	\$3,583,099.00	\$127,657.00	\$3,710,756.00	-\$17,573.00	\$3,693,183.00	-\$139,122.00	\$3,554,061.00	
Claim Reserves	\$721,984.00	-\$398,538.00	\$323,446.00	-\$29,235.00	\$294,211.00	-\$45,299.00	\$248,912.00	\$96,395.00	\$345,307.00	
<b>IBNR</b>	<b>\$231,461.00</b>	<b>-\$165,114.00</b>	<b>\$66,347.00</b>	<b>-\$40,409.00</b>	<b>\$25,938.00</b>	<b>-\$4,705.00</b>	<b>\$21,233.00</b>	<b>-\$793.00</b>	<b>\$20,440.00</b>	
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)	-\$16,788.00	\$9,479.00	-\$7,309.00	\$1,574.00	-\$5,735.00	\$1,205.00	-\$4,530.00	-\$1,622.00	-\$6,152.00	
<b>Total Fund Year 2019 Claims</b>	<b>\$4,095,072.00</b>	<b>-\$129,489.00</b>	<b>\$3,965,583.00</b>	<b>\$59,587.00</b>	<b>\$4,025,170.00</b>	<b>-\$66,372.00</b>	<b>\$3,958,798.00</b>	<b>-\$45,142.00</b>	<b>\$3,913,656.00</b>	<b>-\$111,514.00</b>
<b>FUND YEAR 2020</b>										
Paid Claims	\$1,297,633.00	\$593,820.00	\$1,891,453.00	\$609,937.00	\$2,501,390.00	\$80,958.00	\$2,582,348.00	\$8,688.00	\$2,591,036.00	
Claim Reserves	\$817,772.00	\$881,573.00	\$1,699,345.00	-\$1,401,661.00	\$297,684.00	-\$180,584.00	\$117,100.00	-\$25,207.00	\$91,893.00	
<b>IBNR</b>	<b>\$955,494.00</b>	<b>-\$791,779.00</b>	<b>\$163,715.00</b>	<b>-\$72,897.00</b>	<b>\$90,818.00</b>	<b>-\$17,769.00</b>	<b>\$73,049.00</b>	<b>-\$10,971.00</b>	<b>\$62,078.00</b>	
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	-\$17,719.00	-\$17,719.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)	-\$36,028.00	\$15,347.00	-\$20,681.00	-\$14,668.00	-\$6,013.00	\$2,365.00	-\$3,648.00	\$850.00	-\$2,798.00	
<b>Total Fund Year 2020 Claims</b>	<b>\$3,034,871.00</b>	<b>\$698,961.00</b>	<b>\$3,733,832.00</b>	<b>-\$867,672.00</b>	<b>\$2,866,160.00</b>	<b>-\$115,030.00</b>	<b>\$2,768,849.00</b>	<b>-\$26,640.00</b>	<b>\$2,742,209.00</b>	<b>-\$123,951.00</b>
<b>FUND YEAR 2021</b>										
Paid Claims	\$1,059,206.00	\$120,514.00	\$1,179,720.00	\$732,385.00	\$1,912,105.00	\$75,975.00	\$1,988,080.00	\$143,506.00	\$2,131,586.00	
Claim Reserves	\$834,237.00	\$514,434.00	\$1,348,671.00	-\$288,700.00	\$1,059,971.00	-\$107,655.00	\$952,316.00	-\$226,755.00	\$725,561.00	
<b>IBNR</b>	<b>\$1,046,295.00</b>	<b>-\$745,710.00</b>	<b>\$300,585.00</b>	<b>-\$170,541.00</b>	<b>\$130,044.00</b>	<b>-\$23,461.00</b>	<b>\$106,583.00</b>	<b>-\$9,421.00</b>	<b>\$97,162.00</b>	
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)	-\$42,065.00	\$7,427.00	-\$34,638.00	\$14,753.00	-\$19,885.00	-\$7,679.00	-\$27,564.00	\$12,316.00	-\$15,248.00	
<b>Total Fund Year 2021 Claims</b>	<b>\$2,897,673.00</b>	<b>-\$103,335.00</b>	<b>\$2,794,338.00</b>	<b>\$287,897.00</b>	<b>\$3,082,235.00</b>	<b>-\$62,820.00</b>	<b>\$3,019,415.00</b>	<b>-\$80,354.00</b>	<b>\$2,939,061.00</b>	<b>-\$143,174.00</b>

<b>FUND YEAR 2022</b>										
Paid Claims	\$521,308.00	\$240,816.00	\$762,124.00	\$369,603.00	\$1,131,727.00	\$152,983.00	\$1,284,710.00	\$224,762.00	\$1,509,472.00	
Claim Reserves	\$905,204.00	\$160,786.00	\$1,065,990.00	\$127,064.00	\$1,193,054.00	-\$65,862.00	\$1,127,192.00	\$86,297.00	\$1,213,489.00	
<b>IBNR</b>	<b>\$1,683,797.00</b>	<b>-\$911,698.00</b>	<b>\$772,099.00</b>	<b>-\$433,871.00</b>	<b>\$338,228.00</b>	<b>-\$56,995.00</b>	<b>\$281,233.00</b>	<b>-\$92,958.00</b>	<b>\$188,275.00</b>	
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)	-\$70,580.00	\$30,413.00	-\$40,167.00	\$8,273.00	-\$31,894.00	-\$9,414.00	-\$41,308.00	\$16,160.00	-\$25,148.00	
<b>Total Fund Year 2022 Claims</b>	<b>\$3,039,729.00</b>	<b>-\$479,683.00</b>	<b>\$2,560,046.00</b>	<b>\$71,069.00</b>	<b>\$2,631,115.00</b>	<b>\$20,712.00</b>	<b>\$2,651,827.00</b>	<b>\$234,261.00</b>	<b>\$2,886,088.00</b>	<b>\$254,973.00</b>
<b>FUND YEAR 2023</b>										
Paid Claims		\$1,065,622.00	\$1,065,622.00	\$738,064.00	\$1,803,686.00	\$26,803.00	\$1,830,489.00	\$249,072.00	\$2,079,561.00	
Claim Reserves		\$1,218,814.00	\$1,218,814.00	-\$307,451.00	\$911,363.00	\$80,357.00	\$991,720.00	-\$37,995.00	\$953,725.00	
<b>IBNR</b>		<b>\$2,390,919.00</b>	<b>\$2,390,919.00</b>	<b>-\$1,201,576.00</b>	<b>\$1,189,343.00</b>	<b>-\$117,124.00</b>	<b>\$1,072,219.00</b>	<b>-\$175,744.00</b>	<b>\$896,475.00</b>	
Excess Insurance Recoverable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)		-\$76,075.00	-\$76,075.00	\$34,337.00	-\$41,738.00	\$430.00	-\$41,308.00	\$2,939.00	-\$38,369.00	
<b>Total Fund Year 2023 Claims</b>		<b>\$4,599,280.00</b>	<b>\$4,599,280.00</b>	<b>-\$736,626.00</b>	<b>\$3,862,654.00</b>	<b>-\$9,534.00</b>	<b>\$3,853,120.00</b>	<b>\$38,272.00</b>	<b>\$3,891,392.00</b>	<b>\$28,738.00</b>
<b>FUND YEAR 2024</b>										
Paid Claims				\$1,078,760.00	\$1,078,760.00	\$554,086.00	\$1,632,846.00	\$631,617.00	\$2,264,463.00	
Claim Reserves				\$2,507,748.00	\$2,507,748.00	\$96,868.00	\$2,604,616.00	-\$623,787.00	\$1,980,829.00	
<b>IBNR</b>				<b>\$1,328,432.00</b>	<b>\$1,328,432.00</b>	<b>-\$230,344.00</b>	<b>\$1,098,088.00</b>	<b>-\$158,821.00</b>	<b>\$939,267.00</b>	
Excess Insurance Recoverable				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)				-\$88,301.00	-\$88,301.00	\$2,776.00	-\$85,525.00	\$18,959.00	-\$66,566.00	
<b>Total Fund Year 2024 Claims</b>				<b>\$4,826,639.00</b>	<b>\$4,826,639.00</b>	<b>\$423,386.00</b>	<b>\$5,250,025.00</b>	<b>-\$132,032.00</b>	<b>\$5,117,993.00</b>	<b>\$291,394.00</b>
<b>FUND YEAR 2025</b>										
Paid Claims						\$23,458.00	\$23,458.00	\$161,995.00	\$185,453.00	
Claim Reserves						\$162,736.00	\$162,736.00	\$394,408.00	\$557,144.00	
<b>IBNR</b>						<b>\$603,319.00</b>	<b>\$603,319.00</b>	<b>\$470,594.00</b>	<b>\$1,073,913.00</b>	
Excess Insurance Recoverable						\$0.00	\$0.00	\$0.00	\$0.00	
Discounted Claim Value (DCV)						-\$18,164.00	-\$18,164.00	-\$19,492.00	-\$37,656.00	
<b>Total Fund Year 2025 Claims</b>						<b>\$771,349.00</b>	<b>\$771,349.00</b>	<b>\$1,007,505.00</b>	<b>\$1,778,854.00</b>	<b>EXCLUDED</b>
<b>All Lines Total Claims</b>	<b>\$16,501,713.00</b>	<b>\$4,373,269.00</b>	<b>\$20,874,982.00</b>	<b>\$3,589,299.00</b>	<b>\$24,464,281.00</b>	<b>\$985,578.00</b>	<b>\$25,485,297.00</b>	<b>\$1,078,520.00</b>	<b>\$26,563,817.00</b>	<b>\$320,722.00</b>

## UNION COUNTY INSURANCE FUND COMMISSION (UCIFC)

TO: Fund Commissioners  
 FROM: J.A. Montgomery Consulting, Safety Director  
 DATE: September 15, 2025  
 DATE OF MEETING: September 23, 2025

### UCIFC SERVICE TEAM

Paul Shives, Partner & Sr. Director of Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213	Glenn Prince, Assistant Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Risk Operations Analyst <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102  P.O. Box 99106 Camden, NJ 08101		

July - September 2025

### RISK CONTROL ACTIVITIES

#### *MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED*

- July 29: Attended the UCIFC meeting.
- July 29: Attended the UCIFC Executive Safety Committee meeting.

#### *UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED*

- September 23: Plan to attend the UCIFC meeting.
- September 23: Plan to attend the UCIFC Executive Safety Committee meeting.

#### *SAFETY DIRECTOR BULLETINS*

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://nice.org/safety/safety-bulletins/>:

- Shift Briefing Effectiveness
- Lightning - PEOSH Safety & Health Alert # 38
- Safety Recall Alert - Werner Multi-Purpose Ladders

- Cut-Off Saws - Best Practices
- National Preparedness Month - Best Practices

### ***NJCE LIVE and LEARNING ON DEMAND TRAINING***

#### ***LIVE Safety Training***

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the MSI-NJCE Expos and are scheduled throughout New Jersey in 2025 - [2025 Expo Training Schedule Flyer](#) (attached)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the "Safety" tab: [NJCE Live Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. (September through October 2025 Live Training Schedules and Registration Links are attached).

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

To submit the NJCE LIVE Group Sign-in Sheet you will click on the [NJCE LIVE Group Sign-in Sheet](#) link or QR Code and complete the form with your groups' information. **Please Submit Within 24 Hours**

#### ***Learning On Demand Training (available on the NJCE LMS)***

NJCE Learning On Demand provides over 190 On-Demand Streaming Videos and Online Courses in English and Spanish that can be viewed 24/7 by members, on the NJCE Learning Management System (LMS) [NJCE LMS](#). Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. [NJCE Learning On Demand Catalog](#)

#### ***NJCE LEADERSHIP ACADEMY***

J.A. Montgomery Consulting and the NJCE JIF have created the [NJCE Leadership Academy](#) for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

**Open Enrollment Dates:** Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- December 1 - 22, 2025 (Start Date: January 1, 2026)

The Registration link will be available for completion during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

**Please Note:** If a class link is not present on the Live Monthly Training Schedules the class may not be offered/available yet so please check back (class schedules are released two months out).

The Leadership Academy Self- Assessment Form will be distributed to registrants electronically at the beginning of the year (end of January). The Safety Leadership Plaques will be distributed shortly thereafter. For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



**NJCE Learning Management System (LMS)**

**Students (Users)** – Contact your Agency’s Training Administrator to send you the login link and activation code to set up your account. Once you receive your activation code and activate your account, you will see your new username and create your password through this process. ([NJCE LMS Login](#)). If you have any questions, please contact Natalie Dougherty ([ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com)).

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website ([NJCE LIVE Monthly Training Schedules](https://njce.org/TrainingSchedules)).

(\* **In-Person Training:** Being held via the MSI-NJCE Expo. Expos are scheduled throughout the state and are for training programs that are not available virtually.

(\*\*) **PLEASE NOTE (Zoom Meeting Format):** No Group Attendance for these training classes. Each Student **MUST** have access to a computer or device with a working Camera and Microphone.

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>.

**NOTE:** If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.

September through November 2025 Safety Training Schedule  
Click on the "Training Topic" to Register and for the Course Description

DATE	CLASS TOPIC	TIME
9/17/25	<a href="#">Fall Protection Awareness</a>	8:30 - 10:30 am
9/17/25	<a href="#">Bloodborne Pathogens</a>	11:00 - 12:00 pm
9/17/25	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm
9/18/25	<a href="#">Leaf Collection Safety Awareness</a>	8:30 - 10:30 am
9/18/25	<a href="#">Public Employers: What You Need to Know (Zoom Meeting)**</a>	10:00 - 11:30 am
9/18/25	<a href="#">Shop and Tool Safety</a>	1:00 - 2:00 pm
9/19/25	<a href="#">Chipper Safety</a>	8:30 - 9:30 am
9/19/25	<a href="#">Chainsaw Safety</a>	10:00 - 11:00 am
9/22/25	<a href="#">Mower Safety</a>	7:30 - 8:30 am
9/22/25	<a href="#">Bloodborne Pathogens</a>	9:00 - 10:00 am
9/22/25	<a href="#">Driving Safety Awareness</a>	10:30 - 12:00 pm
9/22/25	<a href="#">Flagger Skills and Safety</a>	1:00 - 2:00 pm
9/23/25	<a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>	8:00 - 12:00 pm
9/23/25	<a href="#">Law Enforcement: Work Zone Initial Training</a>	9:00 - 1:00 pm
9/23/25	<a href="#">The Power of Collaboration Parts 1 &amp; 2 (Atlantic)*</a>	9:00 - 1:00 pm
9/23/25	<a href="#">Personal Protective Equipment</a>	1:00 - 3:00 pm
9/24/25	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
9/24/25	<a href="#">Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program</a>	1:00 - 2:30 pm
9/24/25	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	1:00 - 3:00 pm
9/26/25	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	7:30 - 9:00 am
9/26/25	<a href="#">Snow Plow/Snow Removal Safety</a>	9:30 - 11:30 am
9/26/25	<a href="#">Introduction to Management Skills (Zoom Meeting)**</a>	10:00 - 12:00 pm
9/29/25	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
9/29/25	<a href="#">Fire Extinguisher Safety</a>	11:00 - 12:00 pm
9/29/25	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
9/30/25	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
9/30/25	<a href="#">CDL: Drivers' Safety Regulations</a>	10:00 - 12:00 pm
9/30/25	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm

10/1/2025	<a href="#">CDL: Supervisors' Reasonable Suspicion (Zoom Meeting)**</a>	8:30 - 10:30 am
10/1/2025	<a href="#">Dealing with Difficult People and De-Escalation</a>	1:00 - 2:30 pm
10/2/2025	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	7:30 - 9:30 am
10/2/2025	<a href="#">Bloodborne Pathogens</a>	10:00 - 11:00 am
10/2/2025	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
10/2/2025	<a href="#">Asbestos Awareness</a>	4:00 - 6:00 pm
10/3/2025	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
10/3/2025	<a href="#">Fire Safety</a>	10:00 - 11:00 am
10/3/2025	<a href="#">Driving Safety Awareness</a>	1:30 - 3:00 pm
10/6/2025	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
10/6/2025	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
10/6/2025	<a href="#">Introduction to Communication Skills (Zoom Meeting)**</a>	10:00 - 12:00 pm
10/6/2025	<a href="#">Chainsaw Safety</a>	1:00 - 2:00 pm
10/7/2025	<a href="#">Mower Safety</a>	7:30 - 8:30 am
10/7/2025	<a href="#">Back Safety/Material Handling</a>	9:00 - 10:00 am
10/7/2025	<a href="#">Fire Extinguisher Safety</a>	10:30 - 11:30 am
10/7/2025	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
10/8/2025	<a href="#">Work Zone: Temporary Traffic Controls</a>	8:30 - 10:30 am
10/8/2025	<a href="#">Understanding Cannabis: Integral To Injury Prevention and Employee Wellness</a>	9:00 - 10:30 am
10/9/2025	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/9/2025	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
10/10/2025	<a href="#">Heavy Equipment Safety: General Safety</a>	7:30 - 9:30 am
10/10/2025	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
10/10/2025	<a href="#">Personal Protective Equipment</a>	1:00 - 3:00 pm
10/13/2025	<a href="#">School Safety &amp; Regulatory Awareness Training</a>	8:30 - 11:30 am
10/13/2025	<a href="#">Asbestos Awareness</a>	1:00 - 3:00 pm
10/14/2025	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
10/14/2025	<a href="#">Ethical Decision Making</a>	9:00 - 11:30 am
10/14/2025	<a href="#">Bloodborne Pathogens</a>	10:30 - 11:30 am
10/14/2025	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/15/2025	<a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>	8:00 - 12:00 pm
10/15/2025	<a href="#">Special Event Management (Zoom Meeting)**</a>	1:00 - 3:00 pm
10/16/2025	<a href="#">Harassment in the Workplace for Elected Officials, Managers, &amp; Supervisors (Camden)*</a>	9:00 - 11:00 am
10/16/2025	<a href="#">NJCE Expo 2025 - Excavation, Trenching, and Shoring (Bergen)*</a>	8:30 - 12:30 pm
10/16/2025	<a href="#">NJCE Expo 2025 - Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety) (Bergen)*</a>	8:30 - 12:30 pm
10/16/2025	<a href="#">NJCE Expo 2025 - Flagger Work Zone Safety (Bergen)*</a>	8:30 - 12:30 pm
10/16/2025	<a href="#">NJCE Expo 2025 - Practical Leadership - 21 Irrefutable Laws (Bergen)*</a>	8:30 - 11:30 am
10/17/2025	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
10/17/2025	<a href="#">Bloodborne Pathogens Administrator Training (Zoom Meeting)**</a>	9:00 - 11:00 am
10/17/2025	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
10/20/2025	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 11:30 am
10/20/2025	<a href="#">Career Survival for Managers, Business Administrators, and Assistants</a>	9:00 - 11:00 am
10/20/2025	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
10/20/2025	<a href="#">Change: Embracing New Opportunities</a>	1:00 - 2:30 pm
10/21/2025	<a href="#">Preparing for the Unspeakable</a>	9:00 - 10:30 am
10/21/2025	<a href="#">Designated Employer Representative Training (DER) (Zoom Meeting)**</a>	9:00 - 4:00 pm w/1 hr lunch brk
10/21/2025	<a href="#">Fire Extinguisher Safety</a>	11:00 - 12:00 pm
10/21/2025	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	1:00 - 3:00 pm
10/22/2025	<a href="#">Chipper Safety</a>	8:30 - 9:30 am
10/22/2025	<a href="#">Chainsaw Safety</a>	10:00 - 11:00 am
10/22/2025	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm

10/23/2025	<a href="#">NJCE Expo 2025 - Excavation, Trenching, and Shoring (Atlantic)*</a>	8:30 - 12:30 pm
10/23/2025	<a href="#">NJCE Expo 2025 - Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety) (Atlantic)*</a>	8:30 - 12:30 pm
10/23/2025	<a href="#">NJCE Expo 2025 - Flagger Work Zone Safety (Atlantic)*</a>	8:30 - 12:30 pm
10/23/2025	<a href="#">NJCE Expo 2025 - Practical Leadership - 21 Irrefutable Laws (Atlantic)*</a>	8:30 - 11:30 am
10/24/2025	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
10/24/2025	<a href="#">Personal Protective Equipment</a>	10:00 - 12:00 pm
10/24/2025	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/27/2025	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/27/2025	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
10/27/2025	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
10/28/2025	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	8:30 - 10:30 am
10/28/2025	<a href="#">Shop and Tool Safety</a>	11:00 - 12:00 pm
10/28/2025	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
10/29/2025	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
10/29/2025	<a href="#">Fire Safety</a>	10:30 - 11:30 am
10/29/2025	<a href="#">Microlearning Theory and Practice (Zoom Meeting)**</a>	1:00 - 3:00 pm
10/30/2025	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
10/30/2025	<a href="#">Mower Safety</a>	10:00 - 11:00 am
10/30/2025	<a href="#">Playground Safety Inspections</a>	1:00 - 3:00 pm
10/31/2025	<a href="#">Disaster Management</a>	9:00 - 10:30 am
11/3/25	<a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>	8:00 - 12:00 pm
11/3/25	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm
11/3/25	<a href="#">NJCE - The Power of Collaboration Parts 1 &amp; 2 (Middlesex)*</a>	9:00 - 1:00 pm
11/4/25	<a href="#">Hoists, Cranes, and Rigging</a>	7:30 - 9:30 am
11/4/25	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
11/4/25	<a href="#">Law Enforcement: Work Zone Initial Training</a>	9:00 - 1:00 pm
11/4/25	<a href="#">Leaf Collection Safety Awareness</a>	10:00 - 12:00 pm
11/4/25	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
11/5/25	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	8:30 - 10:30 am
11/5/25	<a href="#">Implicit Bias in the Workplace</a>	9:00 - 10:30 am
11/5/25	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
11/5/25	<a href="#">Personal Protective Equipment</a>	1:00 - 3:00 pm
11/6/25	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
11/6/25	<a href="#">Fire Extinguisher Safety</a>	9:00 - 10:00 am
11/6/25	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
11/7/25	<a href="#">Introduction to Understanding Conflict (Zoom Meeting) **</a>	10:00 - 12:00 pm
11/7/25	<a href="#">NJCE EXPO 2025: Excavation, Trenching, and Shoring (Gloucester)*</a>	8:30 - 12:30 pm
11/7/25	<a href="#">NJCE EXPO 2025: Fast Track to Safety (HazCom/BBP/Fire Safety/Driving Safety (Gloucester)*</a>	8:30 - 12:30 pm
11/7/25	<a href="#">NJCE EXPO 2025: Flagger Work Zone Safety (Gloucester)*</a>	8:30 - 12:30 pm
11/7/25	<a href="#">NJCE EXPO 2025: Practical Leadership - 21 Irrefutable Laws (Gloucester)*</a>	8:30 - 11:30 am
11/10/25	<a href="#">Bloodborne Pathogens</a>	7:30 - 8:30 am
11/10/25	<a href="#">Chainsaw Safety</a>	9:00 - 10:00 am
11/10/25	<a href="#">Chipper Safety</a>	10:30 - 11:30 am
11/10/25	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
11/10/25	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
11/12/25	<a href="#">Shop and Tool Safety</a>	7:30 - 8:30 am
11/12/25	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	9:00 - 12:00 am
11/12/25	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
11/13/25	<a href="#">Hearing Conservation</a>	7:30 - 8:30 am
11/13/25	<a href="#">Flagger Skills and Safety</a>	9:00 - 10:00 am
11/13/25	<a href="#">Fire Safety</a>	10:30 - 11:30 am
11/14/25	<a href="#">Fall Protection Awareness</a>	8:30 - 10:00 am

11/14/25	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	10:30 - 12:00 pm
11/14/25	<a href="#">Personal Protective Equipment</a>	1:00 - 3:00 pm
11/17/25	<a href="#">Fire Extinguisher Safety</a>	7:30 - 8:30 am
11/17/25	<a href="#">Work Zone: Temporary Traffic Controls</a>	9:00 - 11:00 am
11/17/25	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
11/21/25	<a href="#">Accident Investigation (Zoom Meeting) **</a>	8:00 - 10:00 am
11/21/25	<a href="#">CDL: Drivers' Safety Regulations</a>	8:30 - 10:30 am
11/21/25	<a href="#">Bloodborne Pathogens</a>	11:00 - 12:00 pm
11/21/25	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	1:00 - 3:00 pm
11/24/25	<a href="#">Chainsaw Safety</a>	8:30 - 9:30 am
11/24/25	<a href="#">Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a>	9:00 - 10:30 am
11/24/25	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	10:00 - 12:00 pm
11/24/25	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
11/25/25	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
11/25/25	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
11/25/25	<a href="#">Driving Safety Awareness</a>	10:30 - 12:00 pm
11/25/25	<a href="#">Fire Safety</a>	1:00 - 2:00 pm

#### ZOOM SAFETY TRAINING GUIDELINES

*Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.*

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

#### Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancellations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can log on and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.

#### Group Training Procedures:

- Please have one person register for the safety training webinar and ensure that person will have access to the webinar link to launch on the day of the class. Please assign someone to complete and submit the group sign-in sheet link within 24 hours after the webinar.

- **NJCE LIVE GROUP SIGN IN SHEET SUBMISSION**

To submit the NJCE LIVE Group Sign-in Sheet please click [NJCE LIVE Group Sign-in Sheet](#) or use the QR Code and complete the form with your group's information. *(Please Submit within 24 Hours)*



***Please Note:** The Group Sign in Sheet only needs to be completed and submitted if the Training was done in a "Group Setting" and should Not be completed if the user logged in and viewed the training on their Own.*



# 2025 MSI-NJCE EXPO

## THE MSI-NJCE EXPO FEATURES IN-PERSON TRAINING THROUGHOUT NEW JERSEY!

The training topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Flagger and Work Zone Safety (4 hours)
- Fast Track to Safety \*Must attend all four sessions to receive CEUs.
  - Hazard Communications with GHS (1 hour)
  - Bloodborne Pathogens (1 hour)
  - Driver Safety Awareness (1 hour)
  - Fire Safety (1 hour)
- Practical Leadership – 21 Irrefutable Laws (3 hours)

DATE	MSI-NJCE EXPO LOCATION	ADDRESS
March 17th	Atlantic Cape Community College (Cape May)	341 South Dennis Rd., Cape May CH, NJ
April 2nd	Morris Co. Fire Academy (Morris)	500 W Hanover Ave., Morristown, NJ
May 30th	Wall Township Municipal Bldg. (Monmouth)	2700 Allaire Rd., Wall Township, NJ
June 18th	Middlesex Co. Fire Academy (Middlesex)	1001 Fire Academy Drive, Sayreville, NJ
September 8th	Burlington Co. Emergency Training Center (Burlington)	53 Academy Drive, Westampton, NJ
October 16th	Bergen Co. Law & Public Safety Institute (Bergen)	281 Campgaw Rd., Mahwah, NJ
October 23rd	Atlantic Cape Community College, (Atlantic)	5100 Black Horse Pike, Mays Landing, NJ
November 7th	Rowan College (Gloucester)	1400 Tanyard Rd., Sewell, NJ

Check-in begins at 8:00 AM and class starts promptly at 8:30 AM. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register: Go to the Monthly Safety Training Schedules located on [NJCE.org/Safety](https://www.njce.org/Safety) ([NJCE Live Monthly Training Schedules](#) click on the Course Topic/Date).

**(Please Note:** Registration Links are available two months prior to class date. So please check back )

Please see the attached for the course descriptions and CEU information and contact Natalie Dougherty at [ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com) with any questions.

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 0629, 1440, 0279, 1512, 1169, 0866, 2703, 1457 and 4134. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

# APPENDIX I

**UNION COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – July 29, 2025  
ZOOM- VIRTUAL MEETING 10:00 AM**

Meeting was called to order by Executive Director. Executive Director read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

<b>Chairperson Amy Wagner</b>	<b>Present</b>
<b>Commissioner Laura Scutari</b>	<b>Present</b>
<b>Commissioner Claudia Martins</b>	<b>Present</b>

**FUND PROFESSIONALS PRESENT:**

Executive Director	Acrisure Agency Partners <b>Shannon Balken</b> <b>Justin Gallo</b>
Underwriting Manager	Acrisure Agency Partner <b>David Balken</b>
Claims Service	Acrisure, LLC dba Bergen Risk Managers <b>John Markel</b>
Treasurer	<b>Bibi Taylor</b>
Attorney	<b>Bruce Bergen, Esq.</b>
NJCE Safety Manager	J.A. Montgomery Consulting <b>Glenn Prince</b>
UCIFC Safety Director	Pennoni <b>Ralph Coppola</b>

**ALSO PRESENT:**

Christa Foli, Acrisure, LLC – Balken Risk Management  
Theresa Pacheco, Union County  
Robin Racioppi Acrisure LLC  
Kathleen McGuire Acrisure, LLC dba Bergen Risk Managers  
Christine Johnson Acrisure, LLC dba Bergen Risk Managers  
Evelio Salermo, Union County  
Sarah Combs Pennoni  
Matt Wielkotz Wielkotz & Company

**APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF MAY 20, 2025**

- Executive Director noted the closed minutes were e-mailed to the Commissioners prior to the meeting for review.

**MOTION TO APPROVE THE OPEN MINUTES AND CLOSED MINUTES OF MAY 20, 2025**

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

**CORRESPONDENCE: None**

**SAFETY COMMITTEE:** Mr. Coppola provided an update on recent and upcoming safety initiatives. In May 2025, he delivered a county-wide Bloodborne Pathogen Update Plan, implemented a Confined Space Entry Plan, and provided feedback on the Asbestos Management Plans for the Elizabeth Town Plaza facility.

In June 2025, conducted in-person Forklift Training and Mobile Elevated Work Platform (MEWP) Training. Mr. Coppola is currently updating the Fall Protection Plan and is in the final review stage of the Personal Protective Equipment (PPE) and Task Hazard Analysis Plan. General safety audits of parks and work zones were conducted, with findings scheduled to be distributed on July 21, 2025. The Indoor Air Quality (IAQ) County-Wide Plan is also under review and being updated.

For Fall 2025, additional training sessions have been scheduled, including Forklift Operation, Fall Protection, Bucket Truck Safety, and Confined Space Entry.

**EXECUTIVE DIRECTOR REPORT:** The Executive Director informed the Commissioners of a scheduling conflict with the October 2025 regular meeting date. The Executive Director’s Office will be attending a Public Entity Conference during the week of the originally scheduled meeting and will therefore be unavailable. As a result, the Executive Director respectfully requested that the Commissioners approve an amendment to the 2025 UCIFC regular meeting schedule. The proposed change is to delete the meeting previously scheduled for October 21, 2025, and reschedule it for October 28, 2025, at 10:00 a.m., via Zoom.

- Executive Director asked for a motion to approve the following resolution.

**MOTION TO AMEND THE 2025 UCIFC MEETING SCHEDULE, RESOLUTION No. 25-25, DELETING THE PREVIOUSLY SCHEDULED MEETING DATE OF OCTOBER 21, 2025, AND RESCHEDULING TO OCTOBER 28, 2025, AT 10:00 AM VIA ZOOM**

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

The Executive Director discussed whether the Commission would prefer to include an in-person option for one of the upcoming meetings—either at the next regularly scheduled meeting on **September 23, 2025**, or at the newly proposed meeting on **October 28, 2025**.

Following the discussion, it was agreed that the September 23, 2025, meeting will be held in person.

- Executive Director asked for a motion to approve the following resolution.

**MOTION TO HOLD SEPTEMBER 23, 2025 MEETING IN-PERSON WITH A ZOOM OPTION.**

Moved: Chair Wagner  
Second: Commissioner Martins  
Roll Call Vote: Unanimous

**2024 UNION COUNTY INSURANCE FUND COMMISSION, YEAR END AUDIT:** Matt Wielkotz from Wielkotz & Company presented the UCIFC 2024 Year-End Audit, which reflects another strong and stable year for the Fund. The audit is highly favorable, with no recommendations issued—underscoring the continued diligence, accuracy, and transparency in our financial reporting and operational practices.

The Fund remains in a very healthy position overall, with a net position of \$12.7 million. While this represents a decrease of approximately \$1.1 million compared to the prior year, the change is primarily due to a 10% increase in loss reserves and the inclusion of TPA expenses paid directly from the IFC in 2024—an expense not incurred in 2023.

The Executive Director has been working with Wielkotz & Company to ensure all required UCIFC documentation is provided, allowing the audit to be finalized for this month’s meeting. A request for the Fund Commissioners to approve the Annual Audit Report for the period ending December 31, 2024, along with a motion to approve the Group Affidavit Form/Certification. This confirms that the Commissioners have reviewed the audit in accordance with N.J.S.A. 40A:5-6 and 40A:10-46 and are familiar with its required contents.

- Executive Director asked for a motion to approve the following resolution.

**MOTION TO APPROVE THE 2024 ANNUAL AUDIT (RESOLUTION 27-24) AND THE GROUP AFFIDAVIT CERTIFYING THE AUDIT (RESOLUTION 28-25) FOR THE PERIOD ENDING DECEMBER 31, 2024.**

Moved: Chair Wagner  
Second: Commissioner Martins  
Roll Call Vote: Unanimous

**2025 MEETING SCHEDULE:** Next scheduled meeting is on September 23, 2025, at 10:00 A.M.

**TREASURER REPORT:** Ms. Taylor referred to the July bill list and a recommendation to approve Resolution 26-25 all items are routine in nature and there is sufficiency of funds.

- Executive Director asked for a motion to approve the following resolution.

**MOTION TO APPROVE RESOLUTION 26-25 APPROVE JULY 2025 BILL LIST**

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

**ATTORNEY:** Mr. Bergen advised he had nothing new to report.

**CLAIMS ADMINISTRATOR:** Mr. Markel, of Acrisure, LLC dba Bergen Risk Managers, reported on fund balances, noting 2025 improved claim frequency and reduced workers' compensation claims compared to the previous year. Mr. Markel concluded his report.

**NJCE SAFETY MANAGER:** Mr. Prince referenced the Safety Director's Report for training opportunities from May through July 31, 2025, included in the agenda. All risk control and safety activities are listed, and training details can be accessed at NJCE.org. With no questions, Mr. Prince concluded his report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** Mr. Bergen indicated there was no public comment.

**CLOSED SESSION:** Executive Director advised there was a need for a closed session.

Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda. N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 1533, 2977, 2907, 0735, 1439, 0462, 1541. As well as a litigation matter. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

**MOTION TO MOVE INTO CLOSED SESSION:**

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

**MOTION TO APPROVE PAR AS DISCUSSED IN IN EXECUTIVE SESSION:**

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

**MOTION TO ADJOURN:**

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

**MEETING ADJOURNED: 10:30 AM**  
Minutes prepared by Christa Foli -Secretary