

UNION COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – May 19, 2026
ZOOM- VIRTUAL MEETING 10:00 AM

Meeting was called to order by Executive Director. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Chairperson	Amy Wagner	Present
Commissioner	Laura Scutari	Present
Commissioner	Claudia Martins	Present

FUND PROFESSIONALS PRESENT:

Executive Director	Acrisure Agency Partners Shannon Balken Justin Gallo
Underwriting Manager	Acrisure Agency Partner David Balken
Claims Service	Acrisure, LLC dba Bergen Risk Managers John Markel
Treasurer	Bibi Taylor
Attorney	Bruce Bergen
NJCE Safety Director	J.A. Montgomery Consulting Jay Prettyman
UCIFC Safety Manager	Pennoni Ralph Coppola

ALSO PRESENT:

Christa Foli, Acrisure, LLC Balken Risk Management
Robin Racioppi Acrisure LLC
Kathleen McGuire Acrisure, LLC dba Bergen Risk Managers
Evelio Salerno Union County
Cassandra Johnson Acrisure LLC Bergen Risk Managers
Megan McGowan Union County

APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF MARCH 24, 2026

- Executive Director noted the closed minutes were e-mailed to the Commissioners prior to the meeting for review.

MOTION TO APPROVE THE OPEN MINUTES AND CLOSED MINUTES OF MARCH 24, 2026

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Coppola of Pennoni reported that the Labor Safety Meeting was held on May 12, 2026. He stated that there were no major changes or significant issues to discuss at this time. Mr. Coppola also reported that several members of Union County recently completed a three day Right-to-Know course sponsored by the State of New Jersey. In addition, approximately 90% of the vehicle audits have been completed. The committee is currently conducting Right-to-Know audits, which are approximately 65% complete, and will continue these audits over the next several weeks. With nothing further to report, Mr. Coppola concluded his report.

THE EXECUTIVE DIRECTOR'S REPORT The Executive Director reported that the office continues to work on the audit process. No additional updates were provided at this time.

TREASURER REPORT: Ms. Taylor was not present but approved of the bill list through a written letter. Resolution 23-26 noting that all items are routine in nature and that sufficient funds are available.

- Executive Director asked for a motion to approve the following resolution.

MOTION TO APPROVE RESOLUTION 23-26 APPROVE MAY 2026 BILL LIST

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

ATTORNEY: Mr. Bergen advised that he has a proposed settlement to present and discuss during Executive Closed Session. No further details were provided in open session.

CLAIMS ADMINISTRATOR: Mr. Markel of Acrisure, LLC, d/b/a Bergen Risk Managers, presented the Workers' Compensation Claims Report through April 30, 2026. He reported that there have been sixty-two reported injuries to date in 2026, which is higher than the number reported during the same period in 2025. Mr. Markel further advised that only two claim petitions have been filed thus far in 2026. The total incurred cost of claims incurred currently stands at approximately \$215,000. With no further updates to report, Mr. Markel concluded his report.

UCIFC SAFETY DIRECTOR: Mr. Pettyman presented the report on behalf of Mr. Prince and referenced the Safety Director's Report included in the meeting agenda. He reviewed risk control activities and training conducted from March through May 2026 and noted that all scheduled training sessions have been updated through July 2026. Mr. Pettyman also reported that open enrollment for the Leadership Academy will begin on January 1, 2027. In addition, applications for the Safety Grant Program are due by August 1, 2026. The report includes a comprehensive list of risk control and safety activities, and additional training information is available at NJCE.org. With no questions, Mr. Pettyman concluded his report.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Mr. Bergen indicated there was no public comment.

CLOSED SESSION: Executive Director advised there was a need for a closed session.

Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda. N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 1533, 2977, 2907, 0735, 1439, 0462, 1541. As well as a litigation matter. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

MOTION TO MOVE INTO CLOSED SESSION:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MOTION TO APPROVE PAR AS DISCUSSED IN EXECUTIVE SESSION:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

- Executive Director asked for a motion to approve the following resolution.

**MOTION TO APPROVE RESOLUTION 24-26 SETTling CLAIM UNION
COUNTY V. CME ASSOCIATES, ET AL. AS DISCUSSED IN EXECUTIVE
SESSION:**

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MOTION TO ADJOURN:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MEETING ADJOURNED: 10:35 AM

Minutes prepared by Christa Foli, Secretary