

UNION COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
September 22, 2026

10:00 AM

MEETING BEING HELD TELEPHONICALLY

To attend the meeting via teleconference
Dial 1-646-558-8656 and enter Meeting ID: 851 890 4609
Passcode: 332573

OR

Join Zoom Meeting via Computer Link:

<https://zoom.us/j/8518904609?pwd=OHJ4cIlnOUWk1bHpZazQ2TIJJamQ5dz09&omn=99510946096>

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Union County Insurance Fund Commission will conduct its September 22, 2026 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

(1) Sending sufficient notice herewith to the Star Ledger and Westfield Leader, as well as posting meeting notice on UCIFC website

(2) Filing advance written notice of this meeting with the Commissioners of the Union County Insurance Fund Commission,

(3) Posting this notice on the public bulletin board of all members.

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

UNION COUNTY INSURANCE FUND COMMISSION AGENDA
OPEN PUBLIC MEETING: September 22, 2026 10:00 AM

☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**

☐ **ROLL CALL OF COMMISSIONERS**

☐ **APPROVAL OF MINUTES:** **July 21, 2026 Open Minutes Appendix I**
 July 21, 2026 Closed Minutes

 Sent via e-mail.

☐ **COMMITTEE REPORTS:**
 Safety Committee Reports **Page 3-6**
 UCIFC Safety Director – Pennoni

☐ **CORRESPONDENCE:** None

EXECUTIVE DIRECTOR/ADMINISTRATOR – ACRISURE, LLC. Page 7

TREASURER – Bibi Taylor Page 8
RESOLUTION NO. 28-26 BILL LIST– *Motion*

ATTORNEY – Bruce H. Bergen, Esq. Verbal

CLAIMS ADMINISTRATOR – Bergen Risk Managers Page 9

NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting Pages 10-20
 Monthly Report

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

EXECUTIVE SESSION – in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12(B)
N.J.S.A 10:4-12 Statement Page 21

Motion to go into Executive Session

☐ **MOTION TO APPROVE CLAIMS AS DISCUSSED IN EXECUTIVE SESSION**

MEETING ADJOURNMENT

NEXT SCHEDULED MEETING: October 27, 2026 10:00 AM



September 14, 2026

CUNIX26004

Union County Insurance Fund Commission

Pennoni Activities

Executive Summary: Pennoni has continued to support the Union County Insurance Fund Commission through recurring safety meetings, in-person employee training, written safety plan development, facility and vehicle audits, Right to Know compliance support, and targeted safety evaluations. Recent work includes completion of Right to Know audits for 54 county buildings, general safety audits of 29 county buildings, fit testing for the Prosecutor's Office, and continued delivery of written safety program updates and field audit reports.

Safety Meetings

- Facilitated Union County Labor Safety Meetings on May 19, 2025; June 26, 2025; July 27, 2025; August 26, 2025; September 18, 2025; October 20, 2025; November 17, 2025; January 15, 2026; February 19, 2026; March 19, 2026; April 20, 2026; May 12, 2026; June 15, 2026; and September 14, 2026.
- Facilitated Union County Executive Meetings on May 20, 2025; July 29, 2025; September 23, 2025; October 28, 2025; December 16, 2025; January 20, 2026; March 24, 2026; May 19, 2026; and July 21, 2026.

In-Person Trainings

- Conducted Fit Testing on 2/10/2025.
- Delivered in-person Forklift Training and Mobile Elevated Work Platform Training (MEWP) from June 9–12, 2025; September 2–4, 2025; and November 12, 2025.
- Delivered Confined Space Entry training on April 17, 2025, and September 19, 2025. This training will be conducted annually each October going forward.
- Delivered Bucket Truck Training on September 22, 2025.
- Provided NJDEP Salt Spreader Training to DPW, Facilities, and Parks employees during the week of 11/17/2025 and provided the County with a copy of the training for future use.
- Provided Right to Know training on March 6th to those who are designated to submit RTK surveys for their buildings.
- Conducted Confined Space Entry training on 3/18/2026. This will be conducted in March or April of each year going forward.
- Conducted Fit Testing on 3/19/2026.
- Delivered additional Right to Know training for DPW employees on April 13, 2026.
- Conducted Fit Testing for the Prosecutor's Office on 8/31/2026.

Written Plans and Program Documents

- Delivered the 2025 Respiratory Protection Fit Plan 2/4/2025.
- Delivered County Wide Blood Borne Pathogen Plan 5/13/2025.
- Delivered Confined Space Entry Plan 5/21/2025.

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www.pennoni.com
Page 1 of 1

- Provided feedback on Asbestos Management Plans 5/29/2025.
- Delivered the Personal Protection (PPE) and Task Hazard Analysis (THA) Plan 9/15/2025.
- Updated the Fall Protection Plan.
- Developed a Heat Illness Prevention Plan.
- Updated BEAP plans for 2026; final issuance is pending completion of Emergency Evacuation Drills.
- Continued updates to the Confined Space Entry Plan; finalization is pending receipt of equipment information.
- Delivered Heat Illness Prevention Plan 5/6/2026.
- Drafted Hazardous Communication plans for 54 county buildings.

Safety Audits and Field Evaluations

- Conducted Fleet Vehicle Inspections for all available vehicles 3/10/2025 – 3/21/2025.
- Completed final review of General Safety Audits, Parks Safety Audits, Work Zone Safety Audits, and Moving Work Zone Safety Audits.
- Conducted Emergency Evacuation Drills the week of 7/22/2025, 9/15/2025, and 10/14/2025 and delivered emergency evacuation drill reports the week of 10/20/2025.
- Began Right to Know audits on 3/17/2026.
- Conducted Paratransit Vehicle Audits 3/18/2026.
- Began Fleet Vehicle Audits the week of May 4, 2026, with audits continuing through the week of May 11, 2026.
- Right to Know audits continue throughout county owned and leased buildings.
- Completed Right to Know audits for 54 county buildings and provided inventory lists and SDS to each building.
- Completed audits of remaining paratransit vehicles in June; reports will follow.
- Conducted safety audits of Oak Ridge, Cedar Brook, Rahway, Echo Lake, and Warinanco Parks during the week of July 13, 2026.
- Conducted general safety audits of 29 county buildings between 7/28 and 9/10/2026.

Additional Support and Special Projects

- Conducted the Electromagnetic Field (EMF) Survey on October 1, 2025, and delivered the EMF Survey Report on October 16, 2025.
- Conducted a walkthrough of the Prosecutor's Office in Elizabeth, NJ, and provided a proposal for emergency lighting and exit plan improvements.
- Conducted a walkthrough of the Rotunda building in Elizabeth, NJ, regarding reported concerns with the spiral staircase and provided recommendations for next steps.
- Assisted the Facilities Department with labeling hazardous chemicals throughout the department.

Current Status / Next Steps: Pennoni has completed major Right to Know audit activities, recent county building safety audits, fit testing, and several written safety program deliverables. Open items include issuance of pending paratransit vehicle audit reports, finalization of BEAP updates following Emergency Evacuation Drills, and scheduling of ladder safety training.

DEPARTMENTS BY NUMBER OF CLAIMS		
Rank	Department	Number of Claims
1	Public Works	113
2	Parks & Recreation	99
3	Sheriff	47
4	Social Services	46
5	PS Police	22
6	Union County	15
7	Human Services	15
8	Facilities	12
9	Public Safety	12
10	PS EMTs	10
11	Prosecutor	9
12	Cornerstone	8
13	PWF Engineering	8
14	Administrative Services	6
15	PS Health	2
16	County Clerk	1
17	PS Medical Examiner	1

LOSS OCCURRENCE TYPES BY NUMBER OF CLAIMS		
Rank	Loss Occurrence Type	Number of Claims
1	Contact/Struck/Caught by Object or Equipment	139
2	Slip/Trip	52
3	Fall to Same Level	35
4	Worker Motion/Positioning or Repetitive Motion	32
5	Lifting	28
6	Animals/Insects	23
7	Assault/Violent Act by Person	23
8	Skin Diseases	19
9	Transportation Accident	16
10	Overexertion	12
11	Exposure to Harmful Substances/Illness	10
12	Fall to Lower Level	10
13	Pulling/Pushing	9
14	All Others	8
15	Fires/Explosion	4
16	Respiratory Conditions	4
17	Physical Agents	2

LOSS OCCURRENCE TYPES BY DEPARTMENT

Department	Loss Occurrence Types
Public Works	All Others; Animals/Insects; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Lower Level; Fall to Same Level; Fires/Explosion; Lifting; Overexertion; Physical Agents; Pulling/Pushing; Skin Diseases; Slip/Trip; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
Parks & Recreation	Animals/Insects; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Lower Level; Fall to Same Level; Lifting; Overexertion; Pulling/Pushing; Skin Diseases; Slip/Trip; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
Sheriff	All Others; Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Lower Level; Fall to Same Level; Physical Agents; Pulling/Pushing; Respiratory Conditions; Slip/Trip; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
Social Services	All Others; Animals/Insects; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Lower Level; Fall to Same Level; Pulling/Pushing; Slip/Trip; Worker Motion/Positioning or Repetitive Motion
Union County	All Others; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Lower Level; Fall to Same Level; Skin Diseases; Slip/Trip; Worker Motion/Positioning or Repetitive Motion
Facilities	Contact/Struck/Caught by Object or Equipment; Fall to Lower Level; Fall to Same Level; Lifting; Skin Diseases; Slip/Trip; Worker Motion/Positioning or Repetitive Motion
PS Police	Animals/Insects; Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Exposure to Harmful Substances/Illness; Fall to Same Level; Lifting; Slip/Trip; Transportation Accident
Human Services	Contact/Struck/Caught by Object or Equipment; Fall to Same Level; Slip/Trip; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
PS EMTs	Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Fires/Explosion; Lifting; Pulling/Pushing; Transportation Accident
Prosecutor	Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
Public Safety	All Others; Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Fall to Same Level; Lifting; Respiratory Conditions; Transportation Accident; Worker Motion/Positioning or Repetitive Motion
Administrative Services	Contact/Struck/Caught by Object or Equipment; Lifting; Slip/Trip
Cornerstone	Assault/Violent Act by Person; Contact/Struck/Caught by Object or Equipment; Fall to Same Level; Lifting; Slip/Trip
PWF Engineering	Contact/Struck/Caught by Object or Equipment; Fall to Lower Level; Overexertion; Slip/Trip; Worker Motion/Positioning or Repetitive Motion
PS Health	Fall to Same Level; Slip/Trip
County Clerk	Contact/Struck/Caught by Object or Equipment
PS Medical Examiner	Contact/Struck/Caught by Object or Equipment

UNION COUNTY INSURANCE FUND COMMISSION

Date: September 22, 2026

Memo To: Commissioners of the Union County Insurance Fund Commission

From: Acrisure, LLC

Subject: Executive Director's Report

We hope everyone had an enjoyable summer and are pleased to welcome you to the September meeting of the Union County Insurance Fund Commission.

At today's meeting, there are no action items or resolutions requiring consideration other than approval of this month's Bills List. Accordingly, we will proceed directly to the committee reports and regular business of the Commission. As we continue through the second half of the year, our office remains focused on supporting the Commission's operational, financial, and strategic objectives while preparing for the upcoming budget cycle.

2027 UCIFC Property & Casualty Budget

Consistent with prior years, the Insurance Commission will adopt a temporary 2027 UCIFC Property & Casualty Budget at the December meeting. In preparation, our office will coordinate budget planning discussions with the Commission Chair and Treasurer over the coming months in advance of the December session. These meetings will provide an opportunity to review projected financial results, discuss budget assumptions, and address any matters impacting the upcoming fiscal year.

The temporary budget will represent 2/12 of the annual 2027 budget and will ensure financial continuity and uninterrupted operations pending the adoption of the final operating budget. These efforts are intended to facilitate a smooth transition into the 2027 budget year while maintaining the Commission's strong financial position. We welcome questions and input on this year's budget over these few months of review and planning.

Reserve Study Update

The Executive Director's Office has continued working closely with the Fund's actuary on the completion of the Commission's reserve valuation analysis and review of reserve adequacy.

As part of the most recent review, projected reserve estimates have increased modestly since the March valuation. The increase is primarily attributable to changes in loss development on a limited number of Workers' Compensation claims from prior fund years and has been partially offset by favorable development in other coverage lines. The reserve position continues to be evaluated and refined as additional claim information becomes available.

We anticipate bringing the Commission the final reserve study and recommendations in the coming months. The completed study will provide an updated assessment of reserve adequacy

and will assist the Commission in evaluating its financial position and funding strategies going forward.

2026 Meeting Schedule

The next scheduled meeting will be held on October 27, 2026 at 10:00 a.m.

RESOLUTION NO. 28-26
UNION COUNTY INSURANCE FUND COMMISSION
BILLS LIST SEPTEMBER 2026

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Union County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

Check No.	Vendor Name	Desc.	Check Amount
00	Acrisure LLC dba Scirocco Group	Executive Director Fee for Aug & Sept	\$12,622.50 \$12,622.50 \$25,245.00
00	Acrisure LLC dba Bergen Risk Managers	Claims Administration Fee Aug & Sept.	\$ 36,107.75 \$36,107.75 \$72,215.50
00	The Actuarial Advantage	Actuary Fee Aug & Sept	\$1,360.00 \$1,360.00
TOTAL PAYMENTS FY 2026			\$98,820.50

BY: _____

DATE

CHAIRPERSON

ATTEST: _____

DATE

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims:

TREASURER

**UNION COUNTY INSURANCE COMMISSION
SUMMARY OF CLAIM FUND BALANCES**

Claim Financials by Fund Year	Year-End 2022 Fund Balance	Year over Year Net Change	Year-End 2023 Fund Balance	Year over Year Net Change	Year-End 2024 Fund Balance	Year over Year Net Change	Year-End, 2025 Fund Balance	Net Change Q1 2026	Jan-Mar., 2026 Fund Balance	Net Change Q2 2026	Jan-June, 2026 Fund Balance
FUND YEAR 2018											
Paid Claims	\$2,750,266.00	\$141,801.00	\$2,892,067.00	\$102,343.00	\$2,994,410.00	\$227,992.00	\$3,222,402.00	\$1,250.00	\$3,223,652.00	\$72,065.00	\$3,295,717.00
Claim Reserves	\$580,661.00	-\$263,785.00	\$316,876.00	-\$147,729.00	\$169,147.00	-\$142,980.00	\$26,167.00	\$292.00	\$26,459.00	\$0.00	\$26,459.00
IBNR	\$115,447.00	-\$97,612.00	\$17,835.00	-\$8,579.00	\$9,256.00	\$2,304.00	\$11,561.00	\$0.00	\$11,561.00	\$0.00	\$11,561.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$12,006.00	\$7,131.00	-\$4,875.00	\$2,370.00	-\$2,505.00	\$1,980.00	-\$525.00	\$31.00	-\$494.00	\$0.00	-\$494.00
Total Fund Year 2018 Claims	\$3,434,368.00	-\$212,465.00	\$3,221,903.00	-\$51,595.00	\$3,170,308.00	\$89,297.00	\$3,259,605.00	\$1,573.00	\$3,261,178.00	\$72,065.00	\$3,333,243.00
FUND YEAR 2019											
Paid Claims	\$3,158,415.00	\$424,684.00	\$3,583,099.00	\$127,657.00	\$3,710,756.00	-\$129,878.00	\$3,580,878.00	\$49,354.00	\$3,630,232.00	\$176,053.00	\$3,806,285.00
Claim Reserves	\$721,984.00	-\$398,538.00	\$323,446.00	-\$29,235.00	\$294,211.00	-\$184,085.00	\$110,126.00	\$45,050.00	\$155,176.00	-\$7,600.00	\$147,576.00
IBNR	\$231,461.00	-\$165,114.00	\$66,347.00	-\$40,409.00	\$25,938.00	-\$10,611.00	\$15,327.00	\$0.00	\$15,327.00	-\$4,327.00	\$11,000.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$16,788.00	\$9,479.00	-\$7,309.00	\$1,574.00	-\$5,735.00	\$2,174.00	-\$3,561.00	\$1,069.00	-\$2,492.00	\$185.00	-\$2,307.00
Total Fund Year 2019 Claims	\$4,095,072.00	-\$129,489.00	\$3,965,583.00	\$59,587.00	\$4,025,170.00	-\$322,400.00	\$3,702,770.00	\$95,473.00	\$3,798,243.00	\$164,311.00	\$3,962,554.00
FUND YEAR 2020											
Paid Claims	\$1,297,633.00	\$593,820.00	\$1,891,453.00	\$609,937.00	\$2,501,390.00	\$504,864.00	\$3,006,254.00	-\$376,511.00	\$2,629,743.00	\$43,361.00	\$2,673,104.00
Claim Reserves	\$817,772.00	\$881,573.00	\$1,699,345.00	-\$1,401,661.00	\$297,684.00	-\$193,153.00	\$104,531.00	-\$838.00	\$103,693.00	\$148,413.00	\$252,106.00
IBNR	\$955,494.00	-\$791,779.00	\$163,715.00	-\$72,897.00	\$90,818.00	-\$55,242.00	\$35,576.00	-\$4,867.00	\$30,709.00	-\$943.00	\$29,766.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	-\$17,719.00	-\$17,719.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$36,028.00	\$15,347.00	-\$20,681.00	\$14,668.00	-\$6,013.00	\$3,521.00	-\$2,492.00	\$250.00	-\$2,242.00	-\$2,509.00	-\$4,751.00
Total Fund Year 2020 Claims	\$3,034,871.00	\$698,961.00	\$3,733,832.00	-\$867,672.00	\$2,866,160.00	\$277,709.00	\$3,143,869.00	-\$381,966.00	\$2,761,903.00	\$188,322.00	\$2,950,225.00
FUND YEAR 2021											
Paid Claims	\$1,059,206.00	\$120,514.00	\$1,179,720.00	\$732,385.00	\$1,912,105.00	\$123,421.00	\$2,035,526.00	-\$7,985.00	\$2,027,541.00	\$240,795.00	\$2,268,336.00
Claim Reserves	\$834,237.00	\$514,434.00	\$1,348,671.00	-\$288,700.00	\$1,059,971.00	-\$296,023.00	\$763,948.00	-\$189,450.00	\$574,498.00	\$501.00	\$574,999.00
IBNR	\$1,046,295.00	-\$745,710.00	\$300,585.00	-\$170,541.00	\$130,044.00	-\$72,884.00	\$57,160.00	-\$10,302.00	\$46,858.00	-\$8,154.00	\$38,704.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$42,065.00	\$7,427.00	-\$34,638.00	\$14,753.00	-\$19,885.00	\$3,180.00	-\$16,705.00	\$4,525.00	-\$12,180.00	\$725.00	-\$11,455.00
Total Fund Year 2021 Claims	\$2,897,673.00	-\$103,335.00	\$2,794,338.00	\$287,897.00	\$3,082,235.00	-\$242,306.00	\$2,839,929.00	-\$203,212.00	\$2,636,717.00	\$233,867.00	\$2,870,584.00
FUND YEAR 2022											
Paid Claims	\$521,308.00	\$240,816.00	\$762,124.00	\$369,603.00	\$1,131,727.00	\$489,293.00	\$1,621,020.00	\$290,500.00	\$1,911,520.00	\$66,793.00	\$1,978,313.00
Claim Reserves	\$905,204.00	\$160,786.00	\$1,065,990.00	\$127,064.00	\$1,193,054.00	\$152,363.00	\$1,345,417.00	-\$156,761.00	\$1,188,656.00	-\$246,542.00	\$942,114.00
IBNR	\$1,683,797.00	-\$911,698.00	\$772,099.00	-\$433,871.00	\$338,228.00	-\$234,484.00	\$103,744.00	-\$15,353.00	\$88,391.00	-\$16,052.00	\$72,339.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$70,580.00	\$30,413.00	-\$40,167.00	\$8,273.00	-\$31,894.00	\$8,562.00	-\$23,302.00	\$1,911.00	-\$21,391.00	\$4,333.00	-\$17,058.00
Total Fund Year 2022 Claims	\$3,039,729.00	-\$479,683.00	\$2,560,046.00	\$71,069.00	\$2,631,115.00	\$415,764.00	\$3,046,879.00	\$120,297.00	\$3,167,176.00	-\$191,468.00	\$2,975,708.00

FUND YEAR 2023

Paid Claims	\$1,065,622.00	\$1,065,622.00	\$738,064.00	\$1,803,686.00	\$424,028.00	\$2,227,714.00	\$87,334.00	\$2,315,048.00	\$97,264.00	\$2,412,312.00
Claim Reserves	\$1,218,814.00	\$1,218,814.00	-\$307,451.00	\$911,363.00	-\$126,528.00	\$784,835.00	\$17,505.00	\$802,340.00	-\$64,086.00	\$738,254.00
IBNR	\$2,390,919.00	\$2,390,919.00	-\$1,201,576.00	\$1,189,343.00	-\$472,951.00	\$716,392.00	-\$95,594.00	\$620,798.00	-\$97,503.00	\$523,295.00
Excess Insurance Recoverable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)	-\$76,075.00	-\$76,075.00	\$34,337.00	-\$41,738.00	\$10,614.00	-\$31,124.00	\$3,342.00	-\$27,782.00	\$4,605.00	-\$23,177.00
Total Fund Year 2023 Claims	\$4,599,280.00	\$4,599,280.00	-\$736,626.00	\$3,862,654.00	-\$164,837.00	\$3,697,817.00	\$12,587.00	\$3,710,404.00	-\$59,720.00	\$3,650,684.00

FUND YEAR 2024

Paid Claims			\$1,078,760.00	\$1,078,760.00	\$1,409,833.00	\$2,488,593.00	\$35,219.00	\$2,523,812.00	\$103,940.00	\$2,627,752.00
Claim Reserves			\$2,507,748.00	\$2,507,748.00	-\$937,303.00	\$1,570,445.00	\$136,859.00	\$1,707,304.00	\$55,216.00	\$1,762,520.00
IBNR			\$1,328,432.00	\$1,328,432.00	-\$580,897.00	\$747,535.00	-\$79,931.00	\$667,604.00	-\$71,100.00	\$596,504.00
Excess Insurance Recoverable			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)			-\$88,301.00	-\$88,301.00	\$40,104.00	-\$48,197.00	-\$1,081.00	-\$49,278.00	\$1,045.00	-\$48,233.00
Total Fund Year 2024 Claims			\$4,826,639.00	\$4,826,639.00	-\$68,263.00	\$4,758,376.00	\$91,066.00	\$4,849,442.00	\$89,101.00	\$4,938,543.00

FUND YEAR 2025

Paid Claims						\$713,600.00	\$300,970.00	\$1,014,570.00	\$201,239.00	\$1,215,809.00
Claim Reserves						\$1,662,498.00	-\$202,216.00	\$1,460,282.00	-\$284,241.00	\$1,176,041.00
IBNR						\$1,567,337.00	-\$289,213.00	\$1,278,124.00	-\$99,988.00	\$1,178,136.00
Excess Insurance Recoverable						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)						-\$68,803.00	\$4,589.00	-\$64,214.00	\$11,508.00	-\$52,706.00
Total Fund Year 2025 Claims						\$3,874,632.00	-\$185,870.00	\$3,688,762.00	-\$171,482.00	\$3,517,280.00

FUND YEAR 2026

Paid Claims							\$67,153.00	\$67,153.00	\$121,796.00	\$188,949.00
Claim Reserves							\$445,348.00	\$445,348.00	\$580,660.00	\$1,026,008.00
IBNR							\$607,944.00	\$607,944.00	\$484,804.00	\$1,092,748.00
Excess Insurance Recoverable							\$0.00	\$0.00	\$0.00	\$0.00
Discounted Claim Value (DCV)							-\$21,522.00	-\$21,522.00	-\$20,600.00	-\$42,122.00
Total Fund Year 2026 Claims							\$1,098,923.00	\$1,098,923.00	\$1,166,660.00	\$2,265,583.00

All Lines Total Claims	\$16,501,713.00	\$4,373,269.00	\$20,874,982.00	\$3,589,299.00	\$24,464,281.00	\$3,859,596.00	\$28,323,877.00	\$648,871.00	\$28,972,748.00	\$1,491,656.00	\$30,464,404.00
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SAFETY DIRECTOR REPORT

UNION COUNTY INSURANCE FUND COMMISSION (UCIFC)

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: September 10, 2026

DATE OF MEETING: September 22, 2026

UCIFC SERVICE TEAM

Paul Shives, Partner & Sr. Director of Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Assistant Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Account Manager ndougherty@jamontgomery.com Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 th Floor Camden, NJ 08102 P.O. Box 99106 Camden, NJ 08101		

July – September 2026

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- July 21: Attended the UCIFC meeting.
- July 21: Attended the UCIFC Executive Safety Committee meeting.
- July 22: Conducted a loss control visit of the County Playgrounds.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- September 22: Plan to attend the UCIFC meeting.
- September 22: Plan to attend the UCIFC Executive Safety Committee meeting.
- September 23: Plan to conduct a loss control visit.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at [Safety Director Bulletins](#).

- Safety Recall: Kobalt Battery Power Yard Tools
- Jake's Law – Accessibility in Playgrounds – Best Practices
- Bleachers & Grandstands – Best-Practices
- Fire & EMS Bulletin: Rhabdomyolysis Awareness Prevention – Best Practices
- Corrections Consulting Service Available

NJCE LIVE and LEARNING ON DEMAND TRAINING

LIVE Safety Training

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the [MSI-NJCE Expos](#) and are scheduled throughout New Jersey in 2026.

Virtual classes feature real-time, instructor-led, in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendees on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the "Safety" tab: [NJCE Live Monthly Training Schedules](#). Please register early; under-attended classes will be canceled. *(September through November Live Training Schedule and Registration Links are attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is that the attendee must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not receive CEUs for the class or a certificate of completion.**

To submit the NJCE LIVE Group Sign-in Sheet, you will click on the [NJCE LIVE Group Sign-in Sheet](#) link or QR Code and complete the form with your groups' information. ***Please Submit Within 24 Hours***

Learning On Demand Training (available on the NJCE LMS)

NJCE Learning On Demand provides over 190 On-Demand Streaming Videos and Online Courses in English and Spanish that members can view 24/7 on the NJCE Learning Management System (LMS). Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. [NJCE Learning On Demand Catalog](#)

NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the [NJCE Leadership Academy](#) for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

Open Enrollment Dates: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- December 1 – 22, 2026 (Start Date – January 1, 2027)

The Registration link will be available for completion during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

Please note: If a class link is not present on the Live Monthly Training Schedules, the class may not be offered/available yet. Please check back (class schedules are released two months out).

The Leadership Academy Self- Assessment Form will be distributed to registrants electronically at the beginning of the year (end of January). The Safety Leadership Plaques will be distributed shortly thereafter. For more information about the Program, please visit the NJCE Leadership Academy webpage.



NJCE Learning Management System (LMS)

Students (Users) – Contact your Agency’s Training Administrator to send you the login link and activation code to set up your account. Once you receive your activation code and activate your account, you will see your new username and create your password. ([NJCE LMS Login](#)). If you have any questions, please contact Natalie Dougherty (ndougherty@jamontgomery.com).

As a reminder, the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules (real-time) are on the [NJCE LIVE](#) website ([NJCE LIVE Monthly Training Schedules](#)).

(*) In-Person Training: Is being held via the [MSI-NJCE Expo](#). Expos are scheduled throughout the state and are for training programs that are not available virtually. ***Please Note: Registration for in-person* classes will be completed through Eventbrite by clicking on the Class Topic registration link(s) below.***

() Zoom Meeting Training:** ***Please note: Starting in January 2026, INDIVIDUAL or GROUP registrations are permitted. GROUPS and INDIVIDUAL STUDENTS MUST have access to a computer or device with a WORKING CAMERA & MICROPHONE to attend this class.***

For more information on training and other safety resources, please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>.

NOTE: If a class registration link is not taking you to a registration page for completion, it means that the class was either canceled or the class is full. Thank you.

September through November 2026 Safety Training Schedule
Click on the "Class Topic" to Register and for the Course Description

DATE	CLASS TOPIC	TIME
9/10/26	Chipper Safety	8:00 - 9:00 am
9/10/26	Chainsaw Safety	9:30 - 10:30 am
9/10/26	Asbestos Awareness	4:00 - 6:00 pm
9/11/26	Personal Protective Equipment	8:30 - 10:30 am
9/11/26	Mower Safety	11:00 - 12:00 pm
9/14/26	Confined Space Entry	9:00 - 12:00 pm
9/14/26	Fire Safety & Emergency Action Plans	1:00 - 2:00 pm
9/15/26	HazMat Awareness with Hazard Communication/NJ Right to Know	8:30 - 11:30 am
9/15/26	Productive Meetings Best Practices (Zoom Meeting)**	1:00 - 2:30 pm
9/16/26	Hearing Conservation	7:30 - 8:30 am
9/16/26	Work Zone: Flagger	9:00 - 10:00 am
9/16/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
9/16/26	NJCE Expo 2026: Excavation, Trenching, and Shoring (Burlington)*	8:30 - 12:30 pm
9/16/26	NJCE Expo 2026: Fast Track to Safety (LOTO, PPE, Ladder Safety, Severe Weather Best Practices) (Burlington)*	8:30 - 12:30 pm
9/16/26	NJCE Expo 2026: Work Zone Safety (Burlington)*	8:30 - 12:30 pm
9/17/26	Fire Extinguisher Safety	8:30 - 9:30 am
9/17/26	Law Enforcement: Work Zone Initial Training	9:00 - 1:00 pm
9/17/26	Lockout/Tagout (Control of Hazardous Energy)	10:00 - 12:00 pm
9/17/26	Introduction to Management Skills (Zoom Meeting)**	10:00 - 12:00 pm
9/18/26	Fall Protection Awareness	8:30 - 10:30 am
9/18/26	Bloodborne Pathogens	11:00 - 12:00 pm
9/18/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
9/21/26	Leaf Collection Safety	8:30 - 10:30 am
9/21/26	Public Employers: What You Need to Know (Zoom Meeting)**	10:00 - 11:30 am
9/21/26	Ethics for NJ Local Government Employees	9:00 - 11:00 am
9/21/26	Protecting Children from Abuse in New Jersey Local Government Programs	11:30 - 1:00 pm

9/21/26	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
9/22/26	Chipper Safety	8:30 - 9:30 am
9/22/26	Chainsaw Safety	10:00 - 11:00 am
9/22/26	Work Zone: Flagger	1:00 - 2:00 pm
9/23/26	Mower Safety	7:30 - 8:30 am
9/23/26	Bloodborne Pathogens	9:00 - 10:00 am
9/23/26	Implicit Bias in the Workplace	9:00 - 10:30 am
9/23/26	Driving Safety Awareness	10:30 - 12:00 pm
9/24/26	Public Works & Utility: Safety & Regulatory Awareness	8:00 - 12:00 pm
9/24/26	Personal Protective Equipment	1:00 - 3:00 pm
9/25/26	Confined Space Entry	8:30 - 11:30 am
9/25/26	Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program	9:00 - 10:30 am
9/25/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
9/28/26	Hazard Communication/NJ Right to Know	7:30 - 9:00 am
9/28/26	Snow Removal Safety	9:30 - 11:30 am
9/29/26	Shop and Tool Safety	8:30 - 9:30 am
9/29/26	Fire Extinguisher Safety	10:00 - 11:00 am
9/29/26	AI Best Practices	11:00 - 12:30 pm
9/29/26	Leaf Collection Safety	1:00 - 3:00 pm
9/30/26	Hearing Conservation	8:30 - 9:30 am
9/30/26	Harassment in the Workplace for Elected Officials, Managers, & Supervisors (Middlesex)*	9:00 - 11:00 am
9/30/26	CDL: Drivers' Safety Regulations	10:00 - 12:00 pm
9/30/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
10/1/26	CDL: Supervisors' Reasonable Suspicion (Zoom Meeting)**	8:30 - 10:30 am
10/1/26	Dealing with Difficult People and De-Escalation	1:00 - 2:30 pm
10/2/26	Lockout/Tagout (Control of Hazardous Energy)	7:30 - 9:30 am
10/2/26	Bloodborne Pathogens	10:00 - 11:00 am
10/2/26	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
10/5/26	Mower Safety	8:30 - 9:30 am
10/5/26	Fire Safety & Emergency Action Plans	10:00 - 11:00 am
10/5/26	Implicit Bias in the Workplace	1:00 - 2:30 pm
10/6/26	Back Safety/Material Handling	9:00 - 10:00 am
10/6/26	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
10/6/26	Chipper Safety	10:30 - 11:30 am
10/6/26	Chainsaw Safety	1:00 - 2:00 pm
10/7/26	Hearing Conservation	7:30 - 8:30 am
10/7/26	Work Zone: Flagger	9:00 - 10:00 am
10/7/26	Ethics for NJ Local Government Employees (Camden)*	9:00 - 11:00 am
10/7/26	Fire Extinguisher Safety	10:30 - 11:30 am
10/7/26	Protecting Children from Abuse In New Jersey Local Government Programs (Camden)*	11:30 - 1:00 pm
10/7/26	Driving Safety Awareness	1:00 - 2:30 pm
10/8/26	Confined Space Entry	8:30 - 11:30 am
10/8/26	Fall Protection Awareness	1:00 - 3:00 pm
10/9/26	Heavy Equipment Safety	7:30 - 9:30 am
10/9/26	Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers	9:00 - 10:30 am
10/9/26	CDL: Drivers' Safety Regulations	10:00 - 12:00 pm
10/9/26	Understanding Cannabis: Integral To Injury Prevention and Employee Wellness	1:00 - 2:30 pm
10/9/26	Personal Protective Equipment	1:00 - 3:00 pm
10/12/26	Indoor Air Quality Designated Person Training (Zoom Meeting)**	8:30 - 9:30 am
10/12/26	Asbestos Awareness	10:00 - 11:30 am

10/13/26	Hazard Communication/NJ Right to Know	8:30 - 10:00 am
10/13/26	Ethical Decision Making	9:00 - 11:30 am
10/13/26	The Power of Collaboration (Atlantic)*	9:00 - 12:00 pm
10/13/26	Bloodborne Pathogens	10:00 - 11:00 am
10/13/26	Leaf Collection Safety	1:00 - 3:00 pm
10/14/26	Public Works & Utility: Safety & Regulatory Awareness	8:00 - 12:00 pm
10/15/26	NJCE EXPO 2026: Excavation, Trenching, and Shoring (Bergen)*	8:30 - 12:30 pm
10/15/26	NJCE EXPO 2026: Fast Track to Safety (LOTO, PPE, Ladder Safety, Severe Weather Best Practices) (Bergen)*	8:30 - 12:30 pm
10/15/26	NJCE EXPO 2026: Work Zone Safety (Bergen)*	8:30 - 12:30 pm
10/16/26	Work Zone: Temporary Traffic Controls	7:30 - 9:30 am
10/16/26	Harassment in the Workplace for Elected Officials, Managers, & Supervisors (Ocean)*	9:00 - 11:00 am
10/16/26	Introduction to Understanding Conflict (Zoom Meeting)	10:00 - 12:00 pm
10/16/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
10/19/26	HazMat Awareness with Hazard Communication/NJ Right to Know	8:30 - 11:30 am
10/19/26	Snow Removal Safety	1:00 - 3:00 pm
10/19/26	Active Shooter and Hostile Events – Critical Considerations for Organizational Leaders	1:00 - 3:00 pm
10/20/26	Fire Extinguisher Safety	11:00 - 12:00 pm
10/20/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
10/21/26	Chipper Safety	8:30 - 9:30 am
10/21/26	Chainsaw Safety	10:00 - 11:00 am
10/21/26	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
10/21/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
10/22/26	NJCE EXPO 2026: Excavation, Trenching, and Shoring (Atlantic)*	8:30 - 12:30 pm
10/22/26	NJCE EXPO 2026: Fast Track to Safety (LOTO, PPE, Ladder Safety, Severe Weather Best Practices) (Atlantic)*	8:30 - 12:30 pm
10/22/26	NJCE EXPO 2026: Work Zone Safety (Atlantic)*	8:30 - 12:30 pm
10/23/26	Leaf Collection Safety	8:30 - 10:30 am
10/23/26	Fire Safety & Emergency Action Plans	11:00 - 12:00 pm
10/23/26	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
10/26/26	Work Zone: Flagger	8:30 - 9:30 am
10/26/26	Personal Protective Equipment	10:00 - 12:00 pm
10/26/26	Excavation, Trenching and Shoring Awareness	1:00 - 2:30 pm
10/27/26	Confined Space Entry	8:30 - 11:30 am
10/27/26	AI Best Practices	11:00 - 12:30 pm
10/27/26	Sanitation and Recycling Safety	1:00 - 3:00 pm
10/28/26	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
10/28/26	Designated Employer Representative Training (DER) (Zoom Meeting)**	9:00 - 4:00 pm w/1 hour lunch brk
10/28/26	Shop and Tool Safety	11:00 - 12:00 pm
10/29/26	Hazard Communication/NJ Right to Know	8:30 - 10:00 am
10/29/26	Snow Removal Safety	1:00 - 3:00 pm
10/30/26	Hearing Conservation	8:30 - 9:30 am
10/30/26	Mower Safety	10:00 - 11:00 am
10/30/26	Playground Safety Inspections	1:00 - 3:00 pm
11/2/26	Public Works & Utility: Safety & Regulatory Awareness	8:00 - 12:00 pm
11/2/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
11/3/26	Hoists, Cranes, and Rigging	7:30 - 9:30 am
11/3/26	Law Enforcement: Work Zone Initial Training	9:00 - 1:00 pm
11/3/26	Leaf Collection Safety	10:00 - 12:00 pm
11/3/26	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
11/4/26	Lockout/Tagout (Control of Hazardous Energy)	8:30 - 10:30 am

11/4/26	Work Zone: Flagger	11:00 - 12:00 pm
11/4/26	Personal Protective Equipment	1:00 - 3:00 pm
11/4/26	Snow Removal Safety	1:00 - 3:00 pm
11/5/26	Bloodborne Pathogens	7:30 - 8:30 am
11/5/26	Chainsaw Safety	9:00 - 10:00 am
11/5/26	Chipper Safety	10:30 - 11:30 am
11/6/26	NJCE Expo 2026: Excavation, Trenching, and Shoring (Gloucester)*	8:30 - 12:30 pm
11/6/26	NJCE Expo 2026: Fast Track to Safety (LOTO, PPE, Ladder Safety, Severe Weather Best Practices) (Gloucester)*	8:30 - 12:30 pm
11/6/26	NJCE Expo 2026: Work Zone Safety (Gloucester)*	8:30 - 12:30 pm
11/6/26	NJCE Expo 2026: Practical Leadership - 21 Irrefutable Laws (Gloucester)*	8:30 - 11:30 am
11/9/26	Confined Space Entry	7:30 - 10:30 am
11/9/26	Implicit Bias in the Workplace	9:00 - 10:30 am
11/9/26	Fire Extinguisher Safety	11:00 - 12:00 pm
11/9/26	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
11/10/26	Shop and Tool Safety	7:30 - 8:30 am
11/10/26	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
11/10/26	Preparing for First Amendment Audits	9:00 - 11:00 am
11/10/26	HazMat Awareness with Hazard Communication/NJ Right to Know	9:00 - 12:00 pm
11/10/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
11/10/26	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
11/12/26	Hearing Conservation	7:30 - 8:30 am
11/12/26	Work Zone: Flagger	9:00 - 10:00 am
11/12/26	Fire Safety & Emergency Action Plans	10:30 - 11:30 am
11/13/26	Fall Protection Awareness	8:30 - 10:30 am
11/13/26	Active Shooter and Hostile Events – Critical Considerations for Organizational Leaders	9:00 - 11:00 am
11/13/26	Hazard Communication/NJ Right to Know	10:30 - 12:00 pm
11/13/26	Personal Protective Equipment	1:00 - 3:00 pm
11/16/26	Fire Extinguisher Safety	7:30 - 8:30 am
11/16/26	Work Zone: Temporary Traffic Controls	9:00 - 11:00 am
11/16/26	Leaf Collection Safety	1:00 - 3:00 pm
11/20/26	Excavation, Trenching and Shoring Awareness	8:00 - 9:30 am
11/20/26	Understanding Cannabis: Integral To Injury Prevention and Employee Wellness	9:00 - 10:30 am
11/20/26	Bloodborne Pathogens	10:00 - 11:00 am
11/20/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
11/23/26	Chainsaw Safety	8:30 - 9:30 am
11/23/26	Ladder Safety/Walking & Working Surfaces	10:00 - 12:00 pm
11/23/26	Snow Removal Safety	1:00 - 3:00 pm
11/24/26	Hazard Communication/NJ Right to Know	8:30 - 10:00 am
11/24/26	Driving Safety Awareness	10:30 - 12:00 pm
11/24/26	Fire Safety & Emergency Action Plans	1:00 - 2:00 pm
11/24/26	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm

ZOOM SAFETY TRAINING GUIDELINES

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. *This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.*

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting and an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can log on and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.

Group Training Procedures:

- Please have one person register for the safety training webinar and ensure that person will have access to the webinar link to launch on the day of the class. Please assign someone to complete and submit the group sign-in sheet link within 24 hours after the webinar.

NJCE LIVE GROUP SIGN IN SHEET SUBMISSION

To submit the NJCE LIVE Group Sign-in Sheet, please click [NJCE LIVE Group Sign-in Sheet](#) or use the QR Code



and complete the form with your group's information. *(Please Submit within 24 Hours)*

Please Note: *The Group Sign in Sheet only needs to be completed and submitted if the Training was done in a "Group Setting" and should Not be completed if the user logged in and viewed the training on their Own.*



2026 MSI-NJCE EXPO

THE MSI-NJCE EXPO FEATURES IN-PERSON TRAINING THROUGHOUT NEW JERSEY!

The training topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Work Zone Safety (4 hours)
- Fast Track to Safety (4 hours - Must Attend All Four Sessions to Receive CEUs)
 - Lockout/Tagout – Control of Hazardous Energy
 - Personal Protective Equipment
 - Ladder Safety
 - Severe Weather Best Practices
- Practical Leadership – 21 Irrefutable Laws (3 hours - Available at Select Locations[^])

DATE	MSI EXPO LOCATION	COUNTY	ADDRESS
Friday, April 10 th	Middlesex Co. Fire Academy [^]	Middlesex	1001 Fire Academy Drive, Sayreville, NJ
Thursday, April 16 th	Morris County Public Safety Training Academy [^]	Morris	500 W Hanover Ave., Morristown, NJ
Tuesday, May 19 th	Witherspoon Hall	Mercer	400 Witherspoon Street, Princeton, NJ
Wednesday, June 24 th	Atlantic Cape Community College [^]	Cape May	341 South Dennis Rd., Cape May CH, NJ
Wednesday, September 16 th	Burlington Co. Emergency Training Center	Burlington	53 Academy Drive, Westampton, NJ
Wednesday, October 15 th	Bergen Co. Law & Public Safety Institute	Bergen	281 Campgaw Rd., Mahwah, NJ
Thursday, October 22 nd	Atlantic Cape Community College, Building C	Atlantic	5100 Black Horse Pike, Mays Landing, NJ
Thursday, November 5 th	Rowan College of South Jersey [^]	Gloucester	1400 Tanyard Rd., Sewell, NJ

[^] Practical Leadership Offered

Check-in begins at 8:00 AM and class starts promptly at 8:30 AM. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register: Go to the LIVE Monthly Training Schedules link located on [NJCE LIVE](#) webpage. ([NJCE Live Monthly Training Schedules](#) click on the Course Topic/Date).

(Please Note: Registration Links are available two months prior to the class date. So please check back.)

Please see attached for the course descriptions and CEU & TCH information.

Questions: Please contact Natalie Dougherty at ndougherty@jamontgomery.com



2026 MSI-NJCE EXPO

2026 EXPO COURSE DESCRIPTIONS

Excavation, Trenching & Shoring

4 Hours - The types and hazards of excavation and trenches will be reviewed. Topics include an employer assigned Competent Person, soil analysis and the types and characteristics of soil. Equipment and protective systems such as trench boxes and built-in-place shoring will be discussed. This standard applies to all open excavations made in the earth's surface, including trenches that create a hazard to near-by workers.

Training Frequency: Required upon initial assignment and retraining as needed.

Continuing Education Approvals:

CPWM - 2.0 Technical CEU Credits

CPWM - 2.0 Management CEU Credits

Water/Wastewater- 4.0 Safety TCH

Target Audience: Workers with the potential to enter excavations and trenches, including Building & Grounds, Public Works, or Water/Wastewater Utility staffs

Work Zone Safety

4 Hours - Students will review the requirements of the Manual for Uniform Traffic Devices (MUTCD) and discuss how each of these requirement impacts safety for workers and users of the roadway. Proper setup and techniques for flagging will also be covered. Students will use real-world situations to discuss proper traffic control measures.

Training Frequency: Required upon initial assignment and retraining as needed.

Continuing Education Approvals:

CPWM - 2.0 Technical CEU Credits

CPWM - 2.0 Management CEU Credits

Water/Wastewater - 2.0 Safety TCH

Target Audience: Required upon initial assignment and retraining as needed for workers who direct traffic through work zones on public roadways.

Fast Track to Safety (BBP, HazCom /GHS, Fire Safety, and Severe Weather Best Practices)

4 Hours - The course is designed to cover both regulatory and claim-driven topics to help mitigate injuries and accidents in the workplace. The course will cover Lockout/Tagout (Control of Hazardous Energy), Personal Protective Equipment, Ladder Safety, and Severe Weather Best Practices. Participants must attend all 4 hours to receive a certificate of completion.

Training Frequency: Required annual retraining.

Continuing Education Approvals:

CPWM 4.0 Technical CEU Credits

Water/Wastewater 4.0 Safety TCH

Target Audience: Public works, sanitation, utility, new employees, safety coordinators, new employees and supervisors

Practical Leadership - 21 Irrefutable Laws

3 hours - Leadership is about influence and understanding what motivates people. There are numerous programs that study leadership principles, but this program develops your ability to practice leadership strategies on a day-to-day basis. The 21 Irrefutable Laws of Leadership is the cornerstone of this program and the materials provided will help with the practical application of leading and motivating personnel in your organization.

Training Frequency: Upon initial assignment and retraining as needed.

Continuing Education Approvals:

CMFO/CCFO - 3.0 Office Management /Ancillary Subjects CEU Credits

CTC - 3.0 General/Secondary CEU Credits

CPWM - 3.0 Management CEU Credits

RMC - 3.0 Professional Development CEU Credits

QPA - 3.0 Office Admin/General Duties CEU Credits

Target Audience: Supervisors and Management

N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claims **1952, 1185, 1324, 3336, 2382, 4374, 1304, and 3670**. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

APPENDIX I

**UNION COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – July 21, 2026
ZOOM- VIRTUAL MEETING 10:00 AM**

Meeting was called to order by Executive Director. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Chairperson	Amy Wagner	Present
Commissioner	Laura Scutari	Present
Commissioner	Claudia Martins	Present

FUND PROFESSIONALS PRESENT:

Executive Director	Acrisure Agency Partners Shannon Balken Justin Gallo
Underwriting Manager	Acrisure Agency Partner David Balken
Claims Service	Acrisure, LLC dba Bergen Risk Managers John Markel
Treasurer	Bibi Taylor
Attorney	Bruce Bergen
NJCE Safety Director	J.A. Montgomery Consulting Glen Prince
UCIFC Safety Manager	Pennoni Ralph Coppola

ALSO PRESENT:

Christa Foli, Acrisure, LLC Balken Risk Management
Robin Racioppi Acrisure LLC
Kathleen McGuire Acrisure, LLC dba Bergen Risk Managers
Evelio Salerno Union County
Cassandra Johnson Acrisure LLC Bergen Risk Managers
Megan McGowan Union County
Mathew Wielkotch of Wielkotch & Company, LLC
Sarah Combs-Pennoni
Jackie Cardenosa- J.A. Montgomery Consulting

APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF MAY 19, 2026

- Executive Director noted the closed minutes were e-mailed to the Commissioners prior to the meeting for review.

MOTION TO APPROVE THE OPEN MINUTES AND CLOSED MINUTES OF MAY 19, 2026

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

CORRESPONDENCE: None

SAFETY COMMITTEE: Ms. Combs, on behalf of Mr. Coppola of Pennoni, reported that all vehicle audits and all Right-to-Know audits for the County have been completed. General safety audits are scheduled throughout August, and a fire evacuation drill is scheduled for September.

THE EXECUTIVE DIRECTOR'S REPORT The Executive Director reported that Matthew Wielkocz of Wielkocz & Company, LLC, funds independent auditor, joined the meeting to present an overview of the audit findings and respond to any questions from the Board.

The Executive Director also reported a scheduling conflict requiring a change to the July meeting date. As the Executive Director's Office will be attending a symposium during the week of the originally scheduled meeting and will be unavailable, approval was requested to amend the 2026 UCIFC regular meeting schedule by cancelling the meeting scheduled for July 28, 2026, and rescheduling it to July 21, 2026, at 10:00 a.m. via Zoom. Appropriate public notice and advertising requirements have been completed.

- Executive Director asked for a motion to amend the following resolution.

MOTION TO APPROVE RESOLUTION 25-26 DELETING THE PREVIOUSLY SCHEDULED MEETING DATE OF JULY 28, 2026 AND SCHEDULING A NEW MEETING TO BE HELD ON JULY 21, 2026 AT 10:00 A.M.

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

2025 UNION COUNTY INSURANCE FUND COMMISSION YEAR-END AUDIT AND AFFIDAVIT CERTIFICATION FORM

The Executive Director reported that the UCIFC 2025 Year-End Audit reflects another strong year for the Fund. The audit results were highly favorable, with no recommendations issued, demonstrating continued diligence and accuracy in the Fund's financial reporting and operations. Overall, the Fund remains in a healthy financial position. The change in net position was a modest decrease of 2%, or \$315,915, while loss reserves decreased by approximately 4%. The Fund continues to operate in a positive manner, and the auditors issued no comments or recommendations for the year-end 2025.

The Executive Director further reported that the Fund Office worked closely with the Fund's auditors, Wielkottz & Company, LLC, providing all required documentation necessary to complete the audit in time for presentation at the meeting.

Matthew Wielkottz of Wielkottz & Company, LLC, confirmed the information presented by the Executive Director regarding the 2025 Year-End Audit. He reported that the audit was completed with no recommendations or findings and that the Fund remains financially sound.

The Commissioners were asked to approve the Annual Audit Report for the period ending December 31, 2025, and to approve the Group Affidavit Form/Certification of the Board of Fund Commissioners of the Union County Insurance Fund Commission. This certification confirms that the duly elected and sworn Commissioners have reviewed and are familiar with the contents of the Annual Fund Audit, as required by N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-46, including the required sections of the Annual Report of Audit pursuant to Local Finance Board regulations.

- Executive Director asked for a motion to approve the following resolution.

MOTION TO APPROVE RESOLUTION 26-26 APPROVE THE GROUP AFFIDAVIT FORM CERTIFYING THE ANNUAL AUDIT FOR THE PERIOD ENDING DECEMBER 31, 2025

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

2026 MEETING SCHEDULE

The Executive Director reported that the next scheduled meeting will be held on September 22, 2026, at 10:00 a.m. The meeting was originally scheduled to be held in person at the Union County Offices, with a Zoom option available for Commissioners and members unable to attend.

Due to office relocations and ongoing moves within the Union County building, the Commissioners determined that conducting the meeting virtually would be the most practical option. Therefore, the September 22, 2026 meeting will be held exclusively via Zoom.

- Executive Director asked for a motion to amend the meeting schedule

VERBAL MOTION TO AMEND THE MEETING SCHEDULE TO CHANGE THE SEPTEMBER 22, 2026 MEETING FROM IN PERSON TO ZOOM ONLY.

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

TREASURER REPORT: Ms. Taylor was not present but approved of the bill list Resolution 27-26 noting that all items are routine in nature and that sufficient funds are available.

- Executive Director asked for a motion to approve the following resolution.

MOTION TO APPROVE RESOLUTION 27-26 APPROVE JULY 2026 BILL LIST

Moved:	Chair Wagner
Second:	Commissioner Martins
Roll Call Vote:	Unanimous

ATTORNEY: Mr. Bergen advised that he has nothing to report.

CLAIMS ADMINISTRATOR: Mr. Markel of Acrisure, LLC, d/b/a Bergen Risk Managers, presented the Workers' Compensation Claims Report. He reported 92 claims for the first six months of 2026, compared to an average of 94 claims during the same period in prior years. Medical expenditures have decreased significantly, with overall invoiced costs continuing to decline, reflecting favorable claim trends. Mr. Markel concluded his report.

UCIFC SAFETY DIRECTOR: Ms. Cardenosa presented the report on behalf of Mr. Prince and referenced the Safety Director's Report included in the meeting agenda, outlining risk control activities and training efforts through September 30, 2026. In addition, Ms. Cardenosa reported that Mr. Prince has been conducting playground loss control inspections with the Parks Department. She also mentioned that the NJCE Safety Grant application deadline is August 1. The report includes a comprehensive list of risk control and safety activities, and additional training information available at NJCE.org. With no questions from the Commissioners, Ms. Cardenosa concluded her report.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Mr. Bergen indicated there was no public comment.

CLOSED SESSION: Executive Director advised there was a need for a closed session.

Commission Attorney stated that pursuant to the provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. Commission Attorney then read the below statement which was included in the agenda. N.J.S.A. 10:4-12(B)

Pursuant to provisions of the Open Public Meetings Act a public body may enter Executive Session for the purpose of discussing certain enumerated subjects. This Commission now wishes to enter Executive Session for the purpose of discussing claim numbers 1350, 2015, 2203, 3873, 1225, 1418, 3503, 3130, 2393, 3923, 3864, 4133, 4292. As well as a litigation matter. The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Commission Secretary shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be available.

Upon the affirmative vote of a majority of the members present, the Commission may retire to Executive Session.

Upon the Commission's return it may or may not take formal action on the matters discussed.

MOTION TO MOVE INTO CLOSED SESSION:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MOTION TO APPROVE PAR AS DISCUSSED IN EXECTIVE SESSION:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MOTION TO ADJOURN:

Moved:	Chair Wagner
Second:	Commissioner Martins
Vote:	Unanimous

MEETING ADJOURNED: 10:35 AM

Minutes prepared by Christa Foli, Secretary